

1st Ed.

Registrar's Office File Copy



SOUTHERN MISSIONARY COLLEGE

ANNOUNCEMENTS

1948-49



SDA

LD

5101

.S367

.A16

1949

COLLEGE DALE, TENNESSEE

NOT TO BE TAKEN
FROM LIBRARY

SOUTHERN MISSIONARY COLLEGE

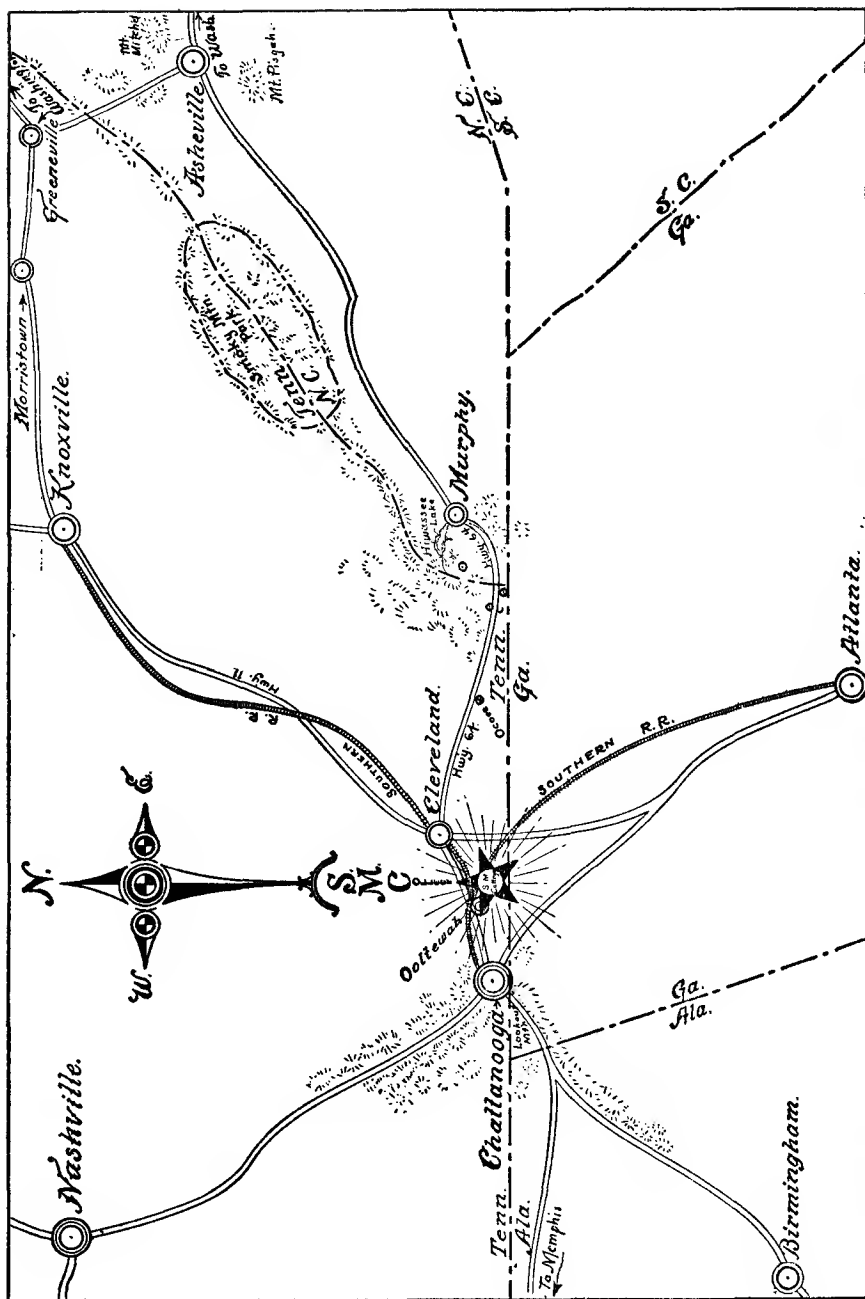
BULLETIN

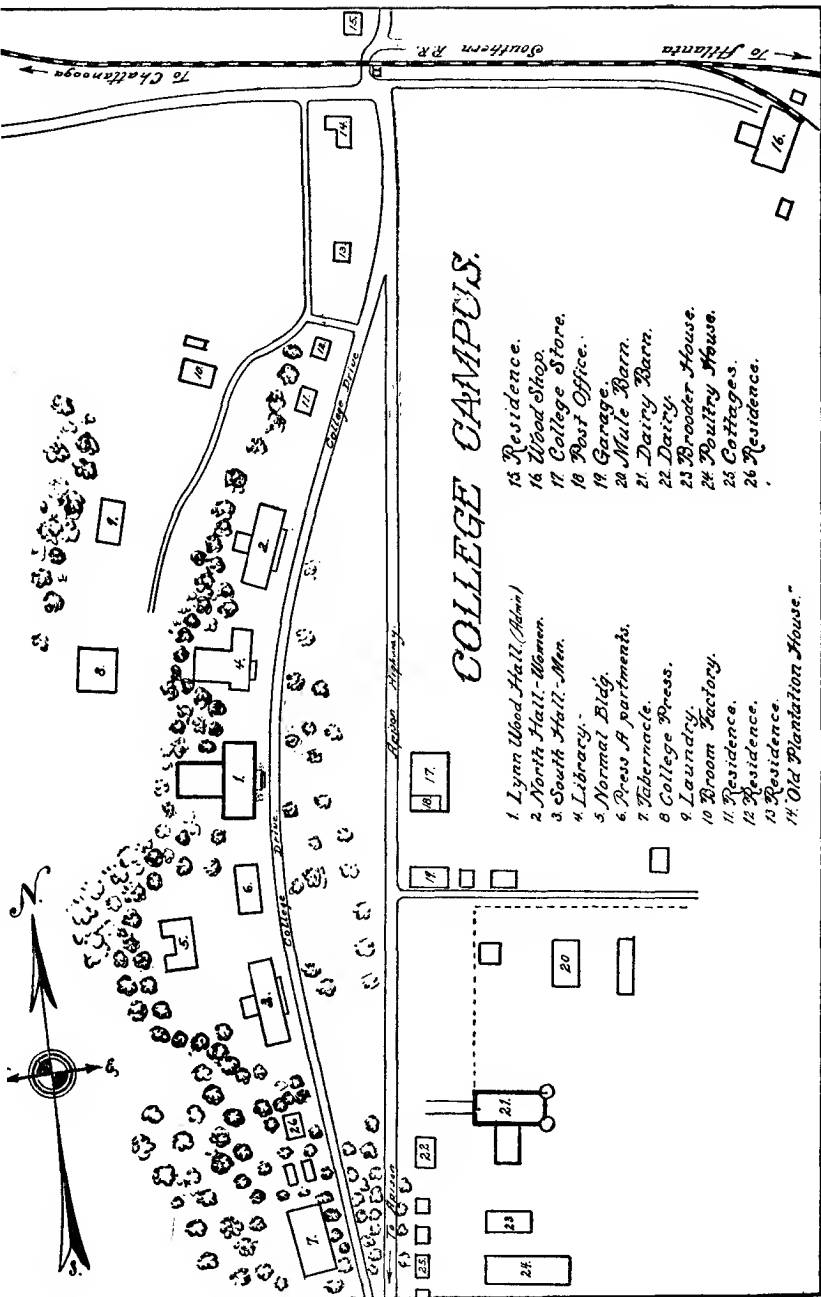


ANNOUNCEMENTS 1948-49

COLLEGEDALE, TENNESSEE

McKEE LIBRARY
Southern Missionary College
Collegedale, Tennessee 37315





COLLEGE CAMPUS.

- | | |
|-----------------------------|-------------------|
| 1. Lynn Wood Hall (Men) | 13 Residence. |
| 2. North Hall - Women. | 14 Wood Shop. |
| 3. South Hall - Men. | 15 College Store. |
| 4. Library. | 16 Post Office. |
| 5. Normal Bldg. | 17 Garage. |
| 6. Press Apartments. | 18 Mule Barn. |
| 7. Tabernacle. | 19 Dairy Barn. |
| 8. College Press. | 20 Dairy. |
| 9. Laundry. | 21 Brooder House. |
| 10. Broom Factory. | 22 Poultry House. |
| 11. Residence. | 23 Cottages. |
| 12. Residence. | 24 Residence. |
| 13. Residence. | |
| 14. "Old Plantation House." | |

Calendar

1948							1949							1950						
July							January							July						
S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S
.....	1	2	3	1
4	5	6	7	8	9	10	2	3	4	5	6	7	8	3	4	5	6	7	8	9
11	12	13	14	15	16	17	9	10	11	12	13	14	15	10	11	12	13	14	15	16
18	19	20	21	22	23	24	15	17	18	19	20	21	22	17	18	19	20	21	22	23
25	26	27	28	29	30	31	20	21	22	23	24	25	26	24	25	26	27	28	29	30
							30	31						31						
August							February							August						
S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S
.....	1	2	3
8	9	10	11	12	13	14	6	7	8	9	10	11	12	7	8	9	10	11	12	13
15	16	17	18	19	20	21	13	14	15	16	17	18	19	14	15	16	17	18	19	20
22	23	24	25	26	27	28	20	21	22	23	24	25	26	21	22	23	24	25	26	27
29	30	31					27	28						28	29	30	31			
September							March							September						
S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S
.....	1	2	3
5	6	7	8	9	10	11	6	7	8	9	10	11	12	4	5	6	7	8	9	10
12	13	14	15	16	17	18	13	14	15	16	17	18	19	11	12	13	14	15	16	17
19	20	21	22	23	24	25	20	21	22	23	24	25	26	18	19	20	21	22	23	24
26	27	28	29	30			27	28	29	30	31			25	26	27	28	29	30	
October							April							October						
S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S
.....	1	2	
3	4	5	6	7	8	9	3	4	5	6	7	8	9	2	3	4	5	6	7	8
10	11	12	13	14	15	16	10	11	12	13	14	15	16	9	10	11	12	13	14	15
17	18	19	20	21	22	23	17	18	19	20	21	22	23	16	17	18	19	20	21	22
24	25	26	27	28	29	30	24	25	26	27	28	29	30	23	24	25	26	27	28	29
31														30	31					
November							May							November						
S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S
.....	1	2	3
7	8	9	10	11	12	13	1	2	3	4	5	6	7
14	15	16	17	18	19	20	8	9	10	11	12	13	14	6	7	8	9	10	11	12
21	22	23	24	25	26	27	15	16	17	18	19	20	21	13	14	15	16	17	18	19
28	29	30					22	23	24	25	26	27	28	20	21	22	23	24	25	26
							29	30	31					27	28	29	30			
December							June							December						
S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S
.....	1	2	3
5	6	7	8	9	10	11	5	6	7	8	9	10	11	4	5	6	7	8	9	10
12	13	14	15	16	17	18	12	13	14	15	16	17	18	11	12	13	14	15	16	17
19	20	21	22	23	24	25	19	20	21	22	23	24	25	18	19	20	21	22	23	24
26	27	28	29	30	31		26	27	28	29	30			25	26	27	28	29	30	

SDA

LD

5101

. 5367 Calendar of Events

. A16

1949

1948-49

SUMMER SESSION, 1948

Registration Tuesday, June 15
Instruction Begins Wednesday, June 16
Holiday Monday, July 5
Final Examinations Tuesday and Wednesday, August 17 and 18
Close of Summer Session Wednesday, August 18

FIRST SEMESTER

Convocation for New Students, 8:00 P.M. Tuesday, September 14
(For all freshmen and students transferring from other colleges)
Orientation, Tests and Registration for *Both Semesters*, of all New
Students, 8:00 A.M. Wednesday, September 15
to 4:00 P.M. Sunday, September 19
Registration for *Both Semesters*, of Returning Students,
9:00 A.M. Sunday, September 19
First Vesper Service, 7:30 P.M. Friday, September 24
Faculty-Student Reception, 8:00 P.M. Saturday, September 25
Fall Week of Prayer October 29 to November 5
Mid-semester Examinations Monday to Friday, November 15-19
LATE REGISTRATION FEE OF \$5.00 FOR REGISTRATION AFTER SEPT. 21.
Opening Convocation for All Students, 8:00 P.M., Tuesday, September 21
to 4:00 P.M. Tuesday, September 21
Instruction Begins, 7:35 A.M. Wednesday, September 22
Thanksgiving Day November 25

Christmas Vacation, 12:00 M.Tuesday, December 21
to 7:35 A.M.Tuesday, January 4
First Semester ExaminationsMonday to Friday, January 24-28
Close of First SemesterFriday, January 28

SECOND SEMESTER

Registration of New Students, Second SemesterMonday, January 31
Instruction Begins, 7:35 A.M.Tuesday, February 1
Spring Week of PrayerMarch 4-11
Mid-semester ExaminationsMonday to Friday, March 28 to April 1
Spring Vacation, 12:00 M.Wednesday, April 13
to 7:35 A.M.Tuesday, April 19
Second Semester ExaminationsMonday to Thursday, May 30-June 2
Senior Consecration ServiceFriday, June 3
Baccalaureate Sermon, 11:00 A.M.Sabbath, June 4
Commencement, 10:00 A.M.Sunday, June 5

Board of Trustees

V. G. Anderson, <i>President</i>	Decatur, Ga.
Kenneth A. Wright, <i>Secretary</i>	Collegedale, Tenn.
Charles Fleming, Jr., <i>Treasurer</i>	Collegedale, Tenn.
H. J. Capman.....	Meridian, Miss.
I. M. Evans.....	Atlanta, Ga.
J. C. Gaitens	Collegedale, Tenn.
H. C. Klement	Decatur, Ga.
M. E. Moore	Fountain Head, Tenn.
R. H. Nightingale	Orlando, Fla.
F. O. Sanders.....	Charlotte, N. C.
H. E. Schneider.....	Decatur, Ga.
T. W. Steen.....	Madison College, Tenn.
W. E. Strickland.....	Nashville, Tenn.
B. F. Summerour.....	Norcross, Ga.

EXECUTIVE COMMITTEE

V. G. Anderson, <i>Chairman</i>	Decatur, Ga.
Kenneth A. Wright, <i>Secretary</i>	Collegedale, Tenn.
Charles Fleming, Jr.	Collegedale, Tenn.
I. M. Evans.....	Atlanta, Ga.
H. C. Klement.....	Decatur, Ga.
H. E. Schneider	Decatur, Ga.

REGIONAL FIELD REPRESENTATIVES

<i>Representative-at-large:</i> H. C. Klement.....	Decatur, Ga.
<i>For Alabama-Mississippi:</i> Wayne Foster.....	Meridian, Miss.
<i>For Florida:</i> H. M. Lodge.....	Orlando, Fla.
<i>For Georgia-Cumberland:</i> J. M. Ackerman.....	Atlanta, Ga.
<i>For Carolina:</i> L. W. Pettis.....	Charlotte, N. C.
<i>For Kentucky-Tennessee:</i> E. J. Barnes.....	Nashville, Tenn.

The Faculty

ADMINISTRATION

KENNETH A. WRIGHT, M.S.Ed.	President
FLOYD O. RITTENHOUSE, Ph.D.	Dean, Director of Summer Session
CHARLES FLEMING, JR., M.B.A.	Treasurer and Business Manager
THERESA R. BRICKMAN, M.Com'l.Ed.	Secretary of Admissions
RUBY E. LEA, A.B.	Registrar, Secretary of the Faculty
STANLEY D. BROWN, M.A., A.B. in L.S.	Librarian
EVERETT T. WATROUS, M.A.	Dean of Men
INGRID B. JOHNSON, A.B.	Dean of Women
THOMAS W. STEEN, Ph.D.	Director of Secondary Education
OLIVIA B. DEAN, M.Ed.	Director of Elementary Teacher Training, Principal of the Elementary School
ALETHA SHOOK, A. B.	Director of Food Service
MILDRED E. OAKES, R.N., B.S. in Nursing	Director of Health Service
JAMES C. GAITENS, M.A.	Principal of Collegedale Academy
G. T. GOTT, A.B.	Credit Manager
R. G. BOWEN	Accountant
LANGDON ELMORE, A.B.	Cashier
CLARA BELLE CULVER, B.A., B.S. in L.S.	Assistant Librarian
J. G. GJORDING	Field Representative

INSTRUCTIONAL STAFF

KENNETH A. WRIGHT, M. S. Ed., <i>President, College Problems</i> A. B., Emmanuel Missionary College M. S. Ed., Cornell University
FLOYD O. RITTENHOUSE, Ph.D., <i>Dean, Social Sciences</i> A. B., Emmanuel Missionary College M. A., Ohio State University Ph.D., Ohio State University
JAMES FRANKLIN ASHLOCK, A.B., <i>Bible and Theology</i> A. B., Union College
EDWARD C. BANKS, M.A. in Religion, <i>Bible and Evangelism</i> B. Th., Emmanuel Missionary College M. A. in Religion, S.D.A. Theological Seminary
THYRA E. BOWEN, A. B. El. Ed., <i>Elementary Supervisor, Grades Five and Six</i> A. B. El. Ed., Washington Missionary College

- GERALD W. BOYNTON, M. A., *Industrial Arts*
B. S., Madison College
M. A., George Peabody College for Teachers
- THERESA ROSE BRICKMAN, M. Com'l. Ed., *Secretarial Science*
A. B., Union College
M. Com'l. Ed., University of Oklahoma
- STANLEY D. BROWN, M. A., *Library Science*
A. B., Washington Missionary College
A. B. in L. S., University of North Carolina
A. B., M. A., University of Maryland
- *S. W. DAKE, A. B., *Business Administration*
A. B., Pacific Union College
- GEORGE B. DEAN, M. A., *Biology and Chemistry*
A. B., University of Wichita
M. A., George Peabody College for Teachers
- OLIVIA BRICKMAN DEAN, M. Ed., *Elementary Education*
A. B., Union College
M. Ed., University of Oklahoma
- MARY HOLDER DIETEL, M. A., *Modern Languages*
A. B., Washington Missionary College
M. A., University of Maryland
- DOROTHY V. EVANS, M. Mus., *Piano, Voice*
A. B., Atlantic Union College
M. Mus., University of Chattanooga
- OTTILIE FRANK, M. A., *English*
A. B., Atlantic Union College
M. A., Boston University
- PEARL HARTWELL GAITENS, A.B., *Secretarial Science*
A. B., Union College
- *ELAINE GIDDINGS, M. A., *English and Speech*
A. B., Emmanuel Missionary College
M. A., University of Southern California
- GEORGE T. GOTT, A. B., *Accounting and Economics*
A. B., Emmanuel Missionary College
- DORA L. GREVE, M. A., *Elementary Supervisor, Grades Seven and Eight*
A. B., Emmanuel Missionary College
M. A., George Peabody College for Teachers

*On leave 1948-49.

- *RICHARD L. HAMMILL, M. A., *Bible and Biblical Languages*
B. Th., Walla Walla College
M. A., S. D. A. Theological Seminary
- BETTY KLOTZ HARTER, B. S., *Piano, Organ*
B. S., Wittenberg College
- MARY ELLEN HARTLEY, A. B., *Piano*
A. B., Pacific Union College
- LOIS LUCILE HEISER, A. B., *Home Economics*
A. B., Atlantic Union College
- DAVID HOEHN, M. D., *Lecturer on Health*
M. D., College of Medical Evangelists
- INGRID B. JOHNSON, A. B., *Physical Education*
A. B., Emmanuel Missionary College
- MAUDE I. JONES, A. B., *English*
A. B., Mississippi College for Women
- HULDRICH H. KUHLMAN, M. A., *Biology and Mathematics*
A. B., Emmanuel Missionary College
M. A., George Peabody College for Teachers
- DON C. LUDINGTON, M. A., *English*
A. B., Emmanuel Missionary College
B. S., George Peabody College for Teachers
M. A., George Peabody College for Teachers
- ROBERT E. LYNN, A. B., *Printing*
A. B., Union College
- HAROLD A. MILLER, M. Mus., *Director of Music; Theory, Piano, Voice*
B. Mus., Otterbein College
M. Mus., Eastman School of Music, University of Rochester
- GEORGE J. NELSON, Ph. D., *Physics and Mathematics*
B. S., Emmanuel Missionary College
M. S., University of Colorado
Ph. D., University of Colorado
- MILDRED E. OAKES, B. S. in Nursing, *Health and Prenursing*
R. N., Florida Sanitarium and Hospital
B. S. in Nursing, Emmanuel Missionary College

*On leave 1948-49.

BERNICE PITTMAN, A.B. Ed., *Elementary Supervisor Grades One and Two*
A. B. Ed., Washington Missionary College

LINTON G. SEVRENS, M. A., *Chemistry*
A. B., Washington Missionary College
M. A., Boston University

ALETHA SHOOK, A. B., *Home Economics*
A. B., Emmanuel Missionary College

THOMAS W. STEEN, Ph.D., *Secondary Education*
A. B., Emmanuel Missionary College
M. S., Northwestern University
Ph.D., University of Chicago

AMBROSE L. SUHRIE, Ph. D., *Resident Educational Consultant*
Ph. B., John B. Stetson University
M. A., University of Pennsylvania
Ph. D., University of Pennsylvania
Litt. D., Duquesne University
LL. D., John B. Stetson University

LEIF KR. TOBIASSEN, M. A., *Social Sciences*
A. B., Emmanuel Missionary College
M. A., S. D. A. Theological Seminary

JOSEPH A. TUCKER, M. S., *Agriculture, Secondary Education*
A. B., Union College
M. S., Iowa State College

EVERETT T. WATROUS, M. A., *Social Sciences*
A. B., Atlantic Union College
M. A., University of Chicago

CHARLES E. WITTSCHIEBE, M. A., *Bible*
B. R. E., Atlantic Union College
M. A., S. D. A. Theological Seminary

INDUSTRIAL SUPERVISORS

MARTIN C. BIRD	Press
GUY A. CANNON	Laundry
MURRELL CONNELL	Broom Shop
RAY OLMSTEAD	Wood Products
GEORGE R. PEARMAN	Maintenance
JOHN B. PIERSON	Farm and Dairy
A. W. SPALDING	Fruit, Garden, and Campus
C. A. WILLIAMS	Store

General Information

HISTORY

Southern Missionary College, a Seventh-day Adventist institution, was founded in 1893 as Southern Training School, at Graysville, Tennessee. Twenty-three years later the school was moved to Collegedale, Tennessee; and there, in 1916, it was reopened as Southern Junior College. The exigencies of a rapidly expanding student body necessitated the transfer, in the spring of 1944, to senior college status, and the first four-year seniors were graduated from Southern Missionary College in 1946.

Southern Missionary College is incorporated under the laws of the State of Tennessee, the Board of Trustees assuming entire responsibility for the financial support and management of the institution.

OBJECTIVES AND SCOPE

Southern Missionary College offers facilities for a liberal education in literature, science, and the arts; for special training in diversified fields; and for preprofessional courses for those planning to enter schools of medicine, nursing, dentistry, and dietetics. Course sequences may be planned leading to the degrees of Bachelor of Arts, Bachelor of Science in various curriculums, and Bachelor of Arts in Theology.

It is the conviction of the college that its resources should be used as efficiently as possible in preparing students to enter religious, professional, business, and vocational fields of endeavor. Students are inculcated with the ideals of veracious scholarship, honest labor, and, above all, with the ideals of moral rectitude, integrity, and nobility of character.

LOCATION

Southern Missionary College is located on a one-thousand-acre estate in a valley eighteen miles east of Chattanooga. The Southern Railway passes through the institutional estate.

The campus lies three miles from Ooltewah, junction point of the Atlanta and Knoxville divisions of the Southern Railway. Ooltewah is also on the Lee Highway No. 11, which connects Washington, D. C., and other cities in the East with Chattanooga and other southern points.

Daily bus service to Chattanooga and tri-weekly town trips by the college station wagon provide students with ample transportation facilities. The Chattanooga airport is located only a few miles from the college.

ACCREDITATION

The junior college years at Southern Missionary College are fully accredited by the Southern Association of Colleges and Secondary Schools, by the Tennessee State Department of Education, and by the Seventh-day Adventist Board of Regents. The college is a member of the American Association of Junior Colleges, the Southern Association of Private Schools, the Tennessee College Association, and the Mid-South Association of Private Schools.

SUMMER SESSION

The college conducts a nine-week summer session. The normal scholastic load for the summer term is eight hours; nine hours is the maximum load.

The Summer Session Announcement of Southern Missionary College, containing detailed statements of the several courses and information of general interest to students, will be sent on application to the Director of the Summer Session.

SPECIAL INFORMATION FOR VETERANS OF WORLD WAR II

If you are a holder of an honorable discharge from the military service of the United States, you are eligible for educational benefits—the extent depending quite largely on your term of service. Southern Missionary College is fully recognized as a training center for veterans. In general the rules for admission and continued registration of veterans are the same as for other students, except that veterans who have not finished high school may qualify for admission to certain curriculums by passing successfully the General Educational Development tests at the high school level.

Most veterans receive educational benefits under the Public Law 346, commonly known as the G. I. Bill of Rights. A veteran holding a medical discharge from the services is eligible only under Public Law 16; others have the option of receiving benefits under Public Law 346 or Public Law 16.

Veterans are advised to determine beforehand, if possible, which plan is a greater financial benefit to their individual cases.

PROCEDURE FOR OBTAINING BENEFITS

1. Get in touch with your local veterans service center, or with the state office of the Veterans Administration if possible. A personal interview is desirable but not essential. Obtain a copy of the proper form of application, Veterans Administration Form 1950.

2. Fill out Section A of Form 1950, and be sure to accompany it with a certified copy of your discharge papers; if you are married, a certified copy of the public record of your marriage; and if you have one or more children, a certified copy of the birth certificate of one child. You can obtain a certified copy of the marriage record from the office of the county clerk of the county in which you were married. County clerks are familiar with furnishing this information, and if you will specify the purpose of your request, you will receive the proper papers. For information as to the birth certificate, if you do not already have one, write to the registrar of vital statistics, in the department of public health, at the state capital.

File this form with its accompanying documentary evidence with your proper state office several weeks, if possible, before you plan to come to the college.

3. If you are eligible, you will receive from the Veterans Administration your application 1950 returned with Section B filled out. This Section B on Form 1950 is called Certificate of Eligibility and Entitlement. This section gives us information that we will need at the time you come to enroll for your school work. Preserve this document carefully. It is an official authorization of the government to us to extend to you the benefits to which you, as a veteran, are entitled.

No veteran will be enrolled in the college without this document unless he has been so recently discharged from the service as to make it impractical for him to obtain it before coming to college.

4. Students who may be attending other schools under the G. I. Bill of Rights, or Public Law 16, and who wish to transfer to Southern Missionary College must obtain from the Veterans Administration operating in the location of the school where they are now in attendance, a supplemental certificate of eligibility. This supplemental certificate of eligibility must be presented to Southern Missionary College at the time of entrance. Of course, such students will have made prior application to this college for admission.

5. Veterans holding medical discharges, or others eligible under Public Law 16, will receive special documents in place of the regular certificate of eligibility. The same general procedure for obtaining benefits is used by all.

WHAT THE G. I. BILL OF RIGHTS PROVIDES

1. The Veterans Administration will pay direct to the school the charges for tuition, fees, required books and supplies.

The minimum number of college hours for which the veteran may draw full subsistence is twelve for a semester.

Fees include the following: registration, laboratory, music and others. Fees DO NOT include the advance deposit, as explained later, which must be made by the veteran at his own expense.

Books and supplies are paid for only if they are required of non-veterans taking the same courses. The Veterans Administration will not pay for reference books or "outside reading" books which are available at the library. It will pay for a Bible if the veteran does not have one, and if a Bible is required of non-veterans in the same course. It will pay for inexpensive notebooks, paper, ink, pencils, and other essentials.

2. The Veterans Administration places a maximum upon the amount of income a veteran is allowed to receive during any calendar month. Following are the usual allotments and the maximum amounts of outside earnings allowed the three categories of veterans:

	Allotments	Maximum Outside Earnings
Single	\$ 75.00	\$135.00
Married (no children)	105.00	165.00
Married (with children)	120.00	170.00

This allotment is sufficient for the veteran to keep up current expenses under careful management. From this allotment he is expected to keep up to date his obligations to the school for board, room, laundry, and such other items as are not paid to the school direct from the Veterans Administration.

The veteran may supplement his living allotment by part time work if he wishes and if his school load permits. The average student is able

Law 16 do not have the freedom of choice or the freedom of interrupting school work for vacation periods as other veterans do. Public Law 16 in many cases is more generous with the veterans than is Public Law 346. Students should determine beforehand which law is of the greatest personal advantage to them.

THE ADVANCE DEPOSIT

This is not a fee, and therefore, is not paid by the Veterans Administration. It is expected of all students who enter the school and is payable upon registration. Veterans should not expect the school to wait for this deposit until the living allotment starts, which will likely be the first week in November for those who enter in the fall term of 1948, and probably the first of July or the first of August for those who enter the summer term.

As has already been explained, the living allotment is adequate to keep up current expenses under careful management. The advance deposit is not a current expense and must be provided prior to the opening of the school term along with other necessities for entering college.

Like the advance deposit of all other students this one is "figured back" to the veteran's personal account at the close of the school term.

CREDIT FOR IN-SERVICE TRAINING

Veterans who are contemplating a period of training under the provisions of the G.I. Bill of Rights should have sent to the college for consideration with their application for admission, their application for credit for educational achievement during military service.

Veterans of World War II no longer on active duty may apply for high school or college credit by writing directly to the Registrar of the college, and by inclosing with their letter a certified copy of W.D., A.G.O. Form 100, Separation Qualification Record; or Notice of Separation from the Naval Service, NavPers 553; or U.S.M.C. Report of Separation; or Notice of Separation from the U. S. Naval Service—Coast Guard, 553. In the case of Naval commissioned or warrant officers, the Officer's Qualification Record Jacket (NavPers 305), a certified copy thereof, or a statement from the Bureau of Naval Personnel covering the data desired should be submitted to the college.

The Army Form (A.G.O. Form 100, Separation Qualification Record,) indicated in the above paragraph has been in use only since the establishment of Army Separation Centers. Persons discharged before these centers were in operation will not have available A.G.O. Form 100 and few of them will have made arrangements to file a USAFI Form 47, Application for Credit for Educational Achievement During Military Service.

Army veterans separated from the service prior to the institution of the Army Separation Qualification Record (W. D., A. G. O. Form 100) may secure an official statement from the Army of their service training and education, excluding courses administered by the United States Armed Forces Institute, by directing a request to the Adjutant General, Washington 25, D. C. Each request should contain the following information:

1. Full name (given name, middle initial, and surname).
2. Army Serial Number (enlisted, officer, or both where applicable)
3. Statement of desired information.
4. Names and locations of service schools attended, date entered, name of each course, and any additional data which would be helpful in the preparation of the desired statement.

GOVERNING STANDARDS

Of paramount importance, in the judgment of the college, is the religious phase of the student's education. Students applying for entrance to the college thereby pledge themselves to maintain the Christian standards of the institution, to attend all regularly scheduled religious services, and to give due respect to things spiritual.

Any student who does not maintain a satisfactory scholarship or industrial record, or who, in the judgment of the faculty or its duly authorized committees, is unresponsive or non-cooperative in his relation to the objectives of the college, may be dismissed without specific charges.

MORAL CONDUCT. Students must abstain from indecent or disorderly behavior, from profane or unbecoming language, from the use of tobacco and alcohol, from reading pernicious literature, from playing cards, from visiting pool rooms or gambling places, from attending the opera, the motion picture theater, dances, or any other entertainment not approved by the college.

AUTOMOBILES. Concerning the possession and use of motor vehicles, the college has adopted the policy that unmarried dormitory students may not bring to the campus or operate a motor vehicle.

LEAVE OF ABSENCE. Permission for ordinary leave of absence from the campus is to be obtained from the dean of men or the dean of women. The *Students' Handbook* should be consulted for information regarding week-end and other special leaves.

MARRIAGES. A student marrying during the school year is requested to withdraw. A clandestine marriage may disqualify an applicant for acceptance as a student, or may be cause for his dismissal if learned of after he has enrolled.

ANNOUNCED REGULATIONS. Any regulation adopted by the faculty and announced to the students will have the same force as those printed in the catalogue or in the *Students' Handbook*.

EXTRACURRICULAR SERVICES AND ACTIVITIES

COUNSELING AND GUIDANCE. The counseling service of the college is designed to supplement the instructional program by providing opportunity for the guidance of every student. An endeavor is made to help each student adjust his entire program to his individual needs, capacities, and talents, so that it will contribute to his success in college and in after life.

RESIDENCE. All unmarried students who do not live with their parents, near relatives, or legal guardians, are expected to live in the residence halls on the campus. Exceptions may be made occasionally for reasons approved by the administrative officers of the college.

Information as to room furnishings to be supplied by the student is given in the *Students' Handbook*, which is mailed to each person who applies for admission. It is available upon request.

HEALTH SERVICE. The health service is under the direction of a resident registered nurse. It includes physical check-ups and examinations, clinical and infirmary service, isolation and protection in the case of infectious or contagious diseases, health education, and supervision of sanitation.

RELIGIOUS LIFE AND CAMPUS ORGANIZATIONS. The local church, the Sabbath school, the Missionary Volunteer society and its auxiliaries, the Gospel Workers' Seminar, the colporteur band, the mission study groups, and the prayer bands contribute to the devotional and prayer life of the student and afford opportunities for training in leadership, teaching, and church endeavors.

Scholastic and cultural organizations which meet the needs of different groups are the co-curricular clubs, various study groups, several music organizations, and the clubs in the school homes.

PARTICIPATION IN EXTRACURRICULAR ACTIVITIES. The extent to which students may participate in extracurricular activities is subject to regulation, in order to help them maintain satisfactory standards of scholarship.

CONVOCATION, THE LYCEUM, ATHLETICS. At various times during the school year distinguished speakers address the students at the chapel hour. A lyceum course of lectures, travelogues, and musical numbers, is sponsored by the college. Students of Southern Missionary College do not participate in intercollegiate athletics, but a program of recreational activities is maintained.

FINANCIAL AID. In the operation of the college, a large volume of employment is offered to students. Under the guidance of skilled supervisors, this work affords valuable training, and brings a college education within the reach of many who would otherwise find it impossible to attend school.

PUBLICATIONS. Under the direction of a sponsor appointed from the faculty, the students edit and publish biweekly *The Southern Accent*, which gives the news of the campus and vicinity. *Southern Memories*, the yearbook of the college, is published by a student staff under the supervision of a faculty adviser.

THE PREPARATORY SCHOOL

Connected with the college is Collegedale Academy, a fully accredited preparatory school. While this school has a separate organization, it shares with the college the facilities of the latter. For information, write to the principal of Collegedale Academy.

General Academic Regulations

ADMISSION

Southern Missionary College is open to high school or academy graduates who are qualified to pursue with profit the courses offered by the college. Factors in determining eligibility for admission are character, citizenship reputation, health, scholastic achievement, and intellectual ability.

APPLICATION PROCEDURE. Application for admission is made on a blank supplied by the college. Correspondence concerning admission should be addressed to the Secretary of Admissions, Collegedale, Tennessee. An applicant who has not previously attended Southern Missionary College will inclose with the application a small clear photograph.

An applicant who expects the college to provide living quarters should send with the application the \$5.00 room reservation fee. This will be credited to the first month's statement; or will be refunded if the applicant is not admitted, or if he decides not to enter and notifies the college not later than August 1.

The applicant should request the school last attended to send directly to the secretary of admissions a complete official transcript of all previous secondary school and college credits. It is the responsibility of the applicant to see that such credentials are sent to Southern Missionary College in time for use in the consideration of his application. No portion of the applicant's scholastic record may be omitted from the transcript submitted for consideration.

Transcripts of credit accepted toward admission become the property of the college and are kept on permanent file.

Applications from veterans are considered on the same basis as those from other students. Since many service units have only temporary existence, it is the responsibility of the veterans to obtain and submit official certificates of any service-school education for which credit is desired. Requests for the evaluation of such credits should be addressed to the registrar.

ORIENTATION DAYS. Several days at the beginning of the school year are devoted to the orientation of new students. It is essential that

all freshmen and transfer students be in attendance. During this period placement and aptitude tests and a physical examination are given. No charge is made for these examinations if they are taken at the appointed time.

FRESHMAN STANDING. Graduates of accredited four-year secondary schools are admitted to freshman standing upon properly certified transcript of credits, but such students may have subject deficiencies to make up.

Graduates of unaccredited schools, whose official transcripts show sixteen acceptable units, may qualify for freshman standing by passing such entrance examinations as may be required.

Conditional freshman standing may be given to a person who has completed fourteen acceptable units. When possible, the remaining two units are to be earned during the first year of attendance at the college.

Veterans who have not been graduated from high school may qualify for admission to certain curriculums, on scholarship probation, by passing successfully the General Educational Development tests at high school level. For further information concerning admission of veterans, see the section, "Special Information for Veterans of World War II."

ADVANCED STANDING. Students who have attended other institutions of collegiate rank may be admitted to advanced standing on presentation of a transcript of credits, including those from secondary schools, and a certificate of honorable dismissal. Advanced standing is allowed only on work of "C" average; the credit is regarded as provisional at the time of the applicant's admission, and will not be recorded and re-issued on transcript until after the applicant has attended this college for one semester or the equivalent, and has earned during that time not less than twelve hours with a scholarship average of "C."

A maximum of seventy-two hours may be accepted from a junior college.

ADMISSION AS AN ADULT SPECIAL STUDENT. A person twenty-one years of age or over, may be admitted as a special student (not a candidate for a degree or a diploma), on approval of the registrar and of the instructor whose course he wishes to take. Any course taken by an adult special student carries lower division credit.

SUMMARY PAGE ON SUBJECT REQUIREMENTS FOR ADMISSION

CURRICULUMS		UNITS REQUIRED						
DEGREE	Bible	English	For. Lang.	Math.	Nat. Sci.	Soc. Sci.	Voc.	Elect.
Liberal Arts	1-3 ^a	3 ^b	2 ^c	2 ^d	1 ^e	1 ^f	1	g
Theology	1-3 ^a	3 ^b	2 ^c	2 ^d	1 ^e	1 ^f	1	g
Business Administration	1-3 ^a	3 ^b	—	2 ^d	1 ^e	1 ^f	1	g
Education, Elementary	1-3 ^a	3 ^b	—	1	1 ^e	2	1	g
Education, Secondary	1-3 ^a	3 ^b	—	1	1 ^e	2	1	g
Home Economics	m	m	m	m	m	m	m	m
Industrial Arts	m	m	m	m	m	m	m	m
Religious Education	m	m	m	m	m	m	m	m
Secretarial Science	m	m	m	m	m	m	m	m

JUNIOR COLLEGE

Elementary

Teacher Training	1-3 ^a	3 ^b	—	1	1 ^e	2	1	g
Pre dental*	1-3 ^a	3 ^b	2 ^c	2 ^h	2 ⁱ	2 ^j	1	g
Predietetics*	1-3 ^a	3 ^b	2 ^c	2 ^h	2 ⁱ	2 ^j	1	g
Premedical*	1-3 ^a	3 ^b	2 ^c	2 ^h	2 ⁱ	2 ^j	1	g
Prenursing*	1-3 ^a	3 ^b	2 ^c	2 ^k	2 ⁿ	1	—	g
Secretarial Science	m	m	m	m	m	m	m	m

- a. One unit for each year of attendance in an S. D. A. academy, to a total of three units.
- b. Business English does not apply on English requirement.
- c. Both units in one language. One unit of credit in a modern foreign language is not accepted toward admission, unless the second unit is earned or the language continued in college.

- d. Algebra and plane geometry, two units of algebra, algebra and trigonometry, general mathematics and plane geometry. Commercial or other applied mathematics does not satisfy this requirement.
- e. Laboratory science, such as biology, physics or chemistry. This requirement is not met by a general science course.
- f. One unit of history, or one-half unit each of American history and civics.
- g. Sufficient to make a total of sixteen units. Should be chosen to support curriculum to be followed in college.
- h. Algebra and plane geometry.
- i. One unit of chemistry or physics.
- j. One unit may be civics.
- k. Shall include one unit of algebra.
- m. Completion of secondary school, but no specific pattern of units required. One unit each of algebra and plane geometry recommended; also, as far as possible the requirements for admission to the liberal arts curriculum should be met.
- n. One unit of physics required.
- * The unit pattern given, with graduation from an accredited secondary school and completion of necessary college courses, satisfies the requirements for admission to many schools of medicine, dentistry, and nursing; but inasmuch as requirements for admission to professional schools differ, a student preparing for professional training should acquaint himself with the secondary and collegiate requirements for admission to the particular school he desires to enter, and plan both his secondary school and college program to meet these requirements.

NOTE: A student who has sufficient total acceptable units but lacks specific required units, may be admitted to college and may make up entrance deficiencies, except mathematics, by taking college work in these subjects. These hours apply as elective credit toward graduation, except that credit in foreign language and Bible applies toward the basic requirements in these fields. Arrangements for removing all entrance deficiencies should be made at the time of first registration.

When a college course is taken to remove an entrance deficiency, four hours are counted as the equivalent of one secondary school unit.

REGISTRATION

Orientation and registration for *both semesters*, of freshmen and other new students, begins at 8:00 A.M., Wednesday, September 15.

Freshmen and others entering this college for the first time take the placement examinations given by the college at this time.

Registration for *both semesters*, of returning sophomores and upper division students, is from September 19 to 21.

LATE REGISTRATION. A late registration fee of \$5.00 is charged to a student who registers after September 21.

Experience has demonstrated the fact that any student who enters school late places upon himself a serious handicap at the outset. This is particularly true in such courses as science, mathematics, and foreign language. Therefore, students who come more than two weeks late will not be enrolled for full course work, and may be denied admission to certain courses because of the difficulty of making up the work. Absences incurred by late entrance affect a student's class standing.

The course registration of a student entering after the first two weeks of a semester will be reduced at least one hour for each week or fraction thereof missed, including the first two weeks; and no student will be admitted for the full-course minimum of twelve hours the first semester after October 23; the second semester, after March 12.

CHANGES IN REGISTRATION. A student who desires to change his course program after he has completed registration, files with the registrar a recommendation from his adviser. If the change is in order, the registrar will issue a change-of-program voucher effective the date the adviser's recommendation was received by the registrar's office.

Since the autumn registration is for *both* semesters, students entering at the beginning of the first semester may change their course programs without cost during the first week of the first semester. Thereafter any change in registration carries a fee of \$2.00.

A student entering the second semester may change his course registration without fee during the first week of the semester. Thereafter, a fee of \$2.00 is charged for any change in course registration.

Change-of-program recommendations for any given semester are not valid after the beginning of semester examinations.

A course dropped without cancellation of registration by drop voucher will be considered as failed, and a grade of "F" for the course will be entered on the student's permanent scholastic record.

WITHDRAWAL. A student withdrawing from school should, before leaving, clear his scholastic record by filing with the registrar a withdrawal permit obtained from the dean of instruction.

SEMESTER HOUR. A semester hour represents one fifty-minute lecture or recitation per week, or the equivalent, through a semester of eighteen weeks.

STUDENT LOAD. A full-time student in any semester is defined as one who is registered for a course load of twelve hours for that semester. If a student is working to defray a portion of his expenses, his course load will be adjusted accordingly. Except as required in a particular curriculum, a student does not register ordinarily for more than sixteen hours in a semester. In exceptional cases a student whose ability and previous scholastic record are above average may, on recommendation of his adviser and approval of the dean, register for eighteen hours; but in no case may more than eighteen hours of residence work, or of residence and correspondence work, be carried during a semester.

Except by permission of the administrative council, the minimum course load of a student living in one of the residence halls is eight hours.

COURSE NUMBERS. Odd numbers represent first semester courses; even numbers, second semester courses. Courses numbered below 100 are lower division courses, taken largely by freshmen and sophomores; those numbered 100 or above are upper division courses, open to juniors and seniors. In exceptional cases, sophomores may be admitted to certain upper division courses, usually for lower division credit. See "Admission of Sophomores to Upper Division Courses."

Courses marked with two numbers separated by a hyphen (e. g., 1-2) are year courses. The first semester is to be completed before the second semester is taken. Credit for the first semester only will not apply toward meeting the requirements for a diploma from any curriculum.

Courses with numbers separated by a colon (e. g., 11:12) are year courses of which either semester may be taken first; but both semesters must be taken before the credit may apply toward graduation from any curriculum.

ADMISSION OF SOPHOMORES TO UPPER DIVISION COURSES. A sophomore may register for one or more upper division courses, for upper division credit, provided he has earned, with an average of "C" or above, fifty hours including basic freshman and sophomore courses already taken, and provided, also, that his current registration completes the fulfillment of lower division basic requirements.

In exceptional cases, a sophomore may be admitted to an upper division course for lower division credit.

A sophomore desiring admission to an upper division course makes application on a blank obtainable from the registrar's office.

SPECIAL HOURS. On permission of the committee on curriculum and academic standards, a senior may earn an additional hour in an upper division course completed or being carried in his major or minor field.

AUDITING COURSES. A student may audit a course only by permission of the dean and the instructor concerned, and should register as an auditor at the time of other registration. No credit is given for a course audited. The tuition charge is one-half that for credit.

CLASSIFICATION OF STUDENTS

Students are classified by the registrar. The classification for which a student qualifies at the first semester registration usually continues through both semesters. Only in exceptional cases will a student's classification be changed at the beginning of the second semester; each case will be considered on its merits upon written application. For reclassification at the beginning of the second semester, the student shall meet the first semester requirement for the particular classification sought, plus an additional twelve hours of "C" average.

The following schedule governs the classification of students entering the first semester, and new students the second semester:

FRESHMAN. Completion of a four-year high school course, except that a freshman may be admitted conditionally on the completion of fourteen acceptable units, the remaining two units to be taken during the freshman year.

SOPHOMORE. Thirty hours of "C" average, the hours to include basic requirements completed, and the average to be computed separately on hours earned in Southern Missionary College.

JUNIOR. Sixty-two hours of "C" average, the hours to include basic requirements completed, and the average computed separately on the hours earned in Southern Missionary College. Registration for the junior year shall include any lower division basic requirements not already fulfilled.

SENIOR. Ninety-four hours of "C" average (this average separately on credits from Southern Missionary College) at the beginning of the first semester, with current registration to satisfy all remaining requirements for a degree.

For membership in the senior class organization the senior year's work must have been carried satisfactorily to the time of admission to the class. If a course is taken by correspondence during the senior year, the transcript of credit and the report that the validation examination has

been passed must be on file in the registrar's office before the student is eligible for membership in the senior class.

ADULT SPECIAL. A person at least twenty-one years of age who is not working toward the fulfillment of degree requirements. For further information, see "Adult Special" section under "Admission."

ATTENDANCE REGULATIONS

CLASS ATTENDANCE. Regular attendance at all classes is expected of every student. If a student is absent because of illness or emergency, he should file promptly in the office of the dean an excuse for the absence. For a dormitory student the excuse for absence occasioned by illness must be approved by the health service. To be acceptable an excuse must be filed in the dean's office within the time specified following the posting of the list of absences. Absences occasioned by late entrance, leave of absence from campus, trips to town, or visits of relatives or friends, are not excusable.

Three tardinesses count as one absence.

Class or laboratory work missed may be made up only by permission of the dean.

If a student is absent because of illness or other circumstances beyond his control from one or more class appointments adjacent to vacation, he may, at the discretion of the dean, be exempt from the double-point loss for such absence. He should make written application for exemption, stating his reasons fully.

A student who permits his absences from any class or laboratory to exceed the number of semester hours in the course thereby forfeits his membership in that course and may be reinstated only on permission of the dean. A student will be notified by the dean when he has reached the limit, and notification will be sent to the teachers when the limit has been exceeded.

Teachers are requested to arrange for classes adjacent to a vacation as outlined under a, b, c, or to devise an equivalent procedure:

- a. The last class appointment preceding vacation: a quiz with double point value.
- b. The first class appointment following vacation: a lecture.
- c. Second class appointment following vacation: a double point value quiz on the lecture provided for under item b.

On approval of the instructor, a junior or a senior on the dean's list will not be held strictly to the attendance requirements of a course so long as he maintains his work in each course at a "B" level.

CHAPEL ABSENCES. Three unexcused absences from chapel without penalty are allowed in a semester. The fourth unexcused absence necessitates the payment in cash of a fine of \$1.00 which cancels only one absence, leaving three unexcused. The next unexcused absence brings the student's name to the administrative council for consideration.

Three tardinesses to chapel are counted as one absence.

To be acceptable, an excuse for absence from chapel is to be filed in the dean's office within one week from the date of the absence.

Excuses for absences caused by illness are to be approved by the health service, but it is the student's responsibility in every instance to file his excuse at the dean's office.

CORRESPONDENCE AND EXTENSION WORK

Southern Missionary College offers no extramural instruction; therefore all credits from this college must be earned in residence.

The maximum of correspondence and/or extension credit which may apply on a four-year curriculum, is twelve hours; proportionately less for shorter curriculums.

It is strongly urged that students plan their college course schedule so that it will not be necessary to take a course by correspondence during the senior year; but if correspondence credit is earned during the senior year, the transcript of credit and a report that the validation examination has been passed must be on file in the office of the registrar before the student is eligible for membership in the senior class.

Credit earned by correspondence after failure in the same course at Southern Missionary College will be accepted only if the entire course was taken by correspondence (not taken on a review basis).

In no case may more than eighteen hours of residence work and correspondence work be carried in a semester.

Within the limits outlined above, the acceptance of credit earned by correspondence is dependent on the following:

1. The student must pass the validation examination over the course, given by the college.
2. The grade earned by correspondence shall be at least a "C."
3. The credit must be applicable on the curriculum in which the student is enrolled.

4. The correspondence course must have been taken by permission of the college during a period of resident attendance, or followed by the earning in this college of twelve hours with a scholarship average of "C."

EXAMINATIONS

COURSE EXAMINATIONS. Examinations are given in all courses at the end of each semester. Students are expected to take examinations at the time scheduled, unless prevented by illness or other unavoidable circumstance.

ENTRANCE EXAMINATIONS. See "Freshman Standing" under "Admission."

EXEMPTION EXAMINATION. A student may be exempt by examination from a specific course requirement for graduation (such as within the basic group, or within or accompanying a major or a minor) provided he passes with a grade of at least "C" a comprehensive examination covering the particular course. The examination for exemption shall be prepared and administered under the direction of the committee on curriculum and academic standards. No hours of credit are given for an exemption examination. Fee, \$2.00.

SPECIAL EXAMINATIONS. Special examinations are given when justified by circumstances, such as sickness or necessary absence from the campus.

A re-examination is permitted only upon vote of the curriculum and academic standards committee.

VALIDATION EXAMINATIONS. A validation examination, given by the college, is required over a course taken by correspondence. A validation examination may be required to validate credits earned in residence in another institution. The fee for a validation examination is \$1.00.

GRADES AND REPORTS

Midsemester and semester reports of the scholastic standing of each student are issued to the student and his parent or guardian. Semester grades are kept on permanent record by the college.

The following system of grading is used:

Grade	Grade Points per Semester Hour
A—Superior	3
B—Above average	2

C—Average	1
D—Below average	0
F—Failure	Minus 1
E—Warning for below passing scholarship; no grade higher than "D" in the course for the semester; becomes "F" if not removed within a year after date reported.	
I—Incomplete because of illness or other unavoidable delay; becomes "F" if not removed within a year after date reported.	
W—Withdrew passing	
Wf—Withdrew failing	Minus 1
Au—Audit	

Unless acceptable explanation, such as serious illness, can be given, a student whose work is reported unsatisfactory may be asked to withdraw from school.

A grade correctly reported to the registrar can be changed only upon repetition of the course.

When a course is repeated to raise a grade, it must be done before a more advanced course in the same field is completed.

Credit may not be earned in a course after a more advanced course in the same field has been taken.

No grades will be recorded for a course for which the individual concerned has not registered.

DEAN'S LIST

This honor list, compiled each semester, is composed of the names of those juniors and seniors who carried twelve hours or more during the preceding semester and who for that semester earned a grade of "B" or above in each course carried.

A student on the dean's list may, at the discretion of the instructor, be excused from class attendance so long as his standing in each course is "B" or above.

HONOR ROLL

An honor roll is compiled twice each semester. It contains the name of each student who for the period covered has carried a minimum of eight semester hours, has attained a "B" average, and has received no grade of "I," "E," "F," or "Wf."

Graduation Standards

Southern Missionary College offers curriculums leading to degrees as follows: Bachelor of Arts, Bachelor of Arts in Theology, Bachelor of Science in Business Administration, in Elementary and Secondary Education, in Home Economics, in Industrial Arts, in Religious Education, and in Secretarial Science.

Junior college curriculums leading to diplomas are elementary teacher training, secretarial, premedical, pre dental, and predietetics.

GENERAL REQUIREMENTS

A student may qualify for graduation by fulfilling all curriculum requirements for the degree or diploma sought and by meeting the standards of the college as to character. A student who discontinues attendance for two consecutive years must meet the requirements for graduation published in a catalogue current after his re-entrance.

A student who has received one bachelor's degree may receive a second bachelor's degree provided that all requirements for both degrees are fully met, and provided also that the curriculum offered for the second degree includes at least twenty-four semester hours earned in an additional year of residence and not counted for the first degree.

The responsibility for meeting graduation requirements rests primarily upon the student. He should acquaint himself with the published requirements and plan his college course so as to fulfill these requirements.

CANDIDACY FOR GRADUATION

To be graduated at commencement a student must have completed all requirements for graduation. A student may become a candidate for graduation when he enters upon a semester during which it will be possible for him to complete all the requirements for graduation. Formal application for graduation should be made at the registrar's office during the first semester of the senior year.

All resident candidates for graduation must be members of the senior class.

GRADUATION WITH HONORS

A student of good character whose record shows no grade below "C" and whose grade point average is 2.50 or above will be graduated with honors.

GRADUATION IN ABSENTIA

Each candidate for graduation must be present to receive his diploma, unless granted written permission by the president of the college to be

graduated *in absentia*. Written application should be made early in the second semester of the senior year and permission will be granted only in cases of evident necessity.

Since the college has but one graduation exercise a year, at the close of the academic year, a student who completes at the close of the summer session or of the first semester the requirements for graduation may receive his diploma *in absentia* or be graduated with the class at the ensuing commencement.

DEGREE CURRICULUMS

BACHELOR OF ARTS

GENERAL REQUIREMENTS

1. Admission to the liberal arts curriculum, the entrance credits to include the following units:

English	3	Bible (one unit for each year of attendance in an academy, to a total of 3)	1-3
Foreign language (both units in one language)	2	History, or one-half unit of American history and one-half unit of civics	1
Mathematics (algebra and geometry recommended; does not include commercial or other applied mathematics)	2	Vocational	1
Science (laboratory science, such as biology, physics, or chemistry)	1	Elective, sufficient to make a total of 16 units	

2. A minimum of 128 hours in courses applicable toward this degree.

3. The total hours for a degree shall include a major and a minor, or two majors, chosen from different liberal arts fields. For detailed information see "Major and Minor Requirements" below.

4. A minimum of forty hours of upper division credit.

5. An average of one grade point per hour on all credits applied toward graduation, the grade point average on residence and accepted credits being figured independently.

6. Twenty-four hours of the senior year's work must be earned in residence in this college.

BASIC REQUIREMENTS

COLLEGE PROBLEMS 1 hour
Required in the freshman year.

ENGLISH 10 hours
Six hours must be in composition, which is to be taken in the freshman or the sophomore year. The remaining four hours must be in literature.

FOREIGN LANGUAGE 6-14 hours

1. Six hours of the foreign language in which two units have been earned in secondary school. To be taken in the freshman or the sophomore year.
2. Twelve hours in one language if different from the language in which two units have been earned in secondary school. Should be taken in the freshman and sophomore years.
3. Fourteen hours in one language if no foreign language or less than two units in one foreign language was taken in secondary school. Should be taken in the freshman and sophomore years.
4. This requirement may be fulfilled by credit in Greek, Latin, or a modern foreign language.

SOCIAL SCIENCES 12 hours

Six hours of history, which is to be taken in the freshman or sophomore year; the remaining six hours may be chosen from courses in economics (Courses 51 and 52), geography, history, political science, sociology.

BIBLE AND/OR THEOLOGY 12-16 hours

A student presenting three or more units of credit in Bible from the secondary school will take twelve hours; one presenting two units, fourteen hours; and one presenting one unit or less, sixteen hours. Courses to fulfill this requirement may be chosen from courses in Bible and theology. Eight hours of this requirement should be taken in the freshman and sophomore years.

NATURAL SCIENCE-MATHEMATICS 12 hours

May be selected from the fields of biology, chemistry, mathematics (except Course 25), and physics. Six hours must be selected from a science field. To be completed in the freshman and sophomore years.

VOCATIONAL 4 hours

May be chosen from the courses in agriculture, industrial arts, secretarial science, physics (Courses 3-4), home economics (Courses 1-2, 11-12, 21-22), library science (Courses 21-22, 91-92). Accounting 1 and 2, or 1, 4, and 6 may apply as vocational credit if not otherwise required in the curriculum.

MAJOR AND MINOR REQUIREMENTS

MAJOR REQUIREMENTS. The student should choose a major field of specialization not later than the beginning of the second semester of the sophomore year. The major and the first minor shall be chosen from different fields. Specific requirements for majors are given immediately preceding the descriptions of courses in the various subdivisions.

Approximately one-half the number of hours for a major shall be in upper division credit.

A minimum of six hours of upper division on the major (preferably the last six) shall be earned in this college.

No course in which a student has received a grade of "D" may apply on a major.

Majors on Bachelor of Arts and Bachelor of Science in Education degrees may be earned in the following fields, twenty-six hours being required for a second major on the curriculum in secondary education, and the number of hours specified below for a major on the liberal arts curriculum.

	Hours
Bible and Theology (for non-theological students)	30
Biology	28
Chemistry	30
English (exclusive of English 1:2)	26
Foreign Language (exclusive of the first-year course)	26
History	30
Music	36

MINOR REQUIREMENTS. A student should choose his minor field not later than the beginning of the second semester of the sophomore year. The first minor may not be earned in the field chosen for the major.

Six hours of a minor shall be earned in the upper division. A minimum of three hours of upper division credit on the minor must be earned in this college.

The fields in which minors may be earned and number of hours for each minor are given below. See the section on "Divisions of Instruction" for further information.

	Hours
Bible and/or Theology Basic requirement, plus six hours.	
Biology	18
Business Administration	18
Chemistry	20
Education (second minor)	15
English (exclusive of English 1:2)	14
Foreign Language (exclusive of the first-year course)	12
History	20
Home Economics	15
Industrial Arts	18
Mathematics (exclusive of Mathematics 25)	18
Music	20
Physics	16
Political Science	20
Secretarial Science (exclusive of Secretarial Science 9, 10, 13, and 14)	18

SUGGESTED LIBERAL ARTS CURRICULUM

The early completion of the basic courses affords the student greater opportunity:

1. To avoid difficulties in registration because of conflicts in schedule;
2. To specialize during the junior and senior years;
3. To choose electives during the junior and senior years;
4. To follow without loss of time sequences of courses involving prerequisites.

As early as possible the student should, in counsel with his major professor, plan the sequence of courses for his major so as to complete curriculum requirements in due time.

FRESHMAN YEAR

English 1:	3	English 2	3
Foreign Language	3 or 4	Foreign Language	3 or 4
History 1 or 13	3	History 2 or 14	3
Bible 1 or Theology 19	3	Bible 2, or Theology 20	3
Natural Science	3	Natural Science	3
Sociology 17	1	Elective	1 or 0
TOTAL	16 or 17	TOTAL	16

SOPHOMORE YEAR

Foreign Language	0 to 3	Foreign Language	0 to 3
Bible or Theology	2 or 3	Bible or Theology	2 or 3
Natural Science or Math.	3	Natural Science or Math.	3
Social Science	3	Social Science	3
Vocational	2	Vocational	2
Major, Minor, *Elective	6 to 2	Major, Minor, *Elective	6 to 2
TOTAL	16	TOTAL	16

JUNIOR AND SENIOR YEARS

Literature	2	Literature	2
Bible or Theology	0 to 3	Bible or Theology	0 to 3
Major, Minor, Elective	30 to 27	Major, Minor, Elective	30 to 27
TOTAL	32	TOTAL	32

* Suggested electives: Courses to remove college entrance deficiencies, courses in education and psychology, and prerequisites for upper division courses.

BACHELOR OF ARTS IN THEOLOGY

Students entering the theological curriculum should be those who believe that God has called them to devote their lives to Christian service as ministers, evangelists, or Bible teachers, and their character, health, and scholarship should justify their admission and continuance as theological students.

To qualify for the degree of Bachelor of Arts in Theology, a candidate must fulfill the following requirements:

GENERAL REQUIREMENTS

1. Admission to the theological curriculum, the entrance credits to include the following:

English	3	Bible (one unit for each year of attendance in an academy, to a total of 3)	1-3
Foreign language (both units in same language)	2	History (one unit of history, or one-half unit of American history and one-half unit of civics) ..	1
Mathematics (algebra and plane geometry recommended; commercial or other applied mathematics does not satisfy this requirement)	2	Vocational	1
Science (laboratory science, such as biology, physics, or chemistry) ..	1	Elective sufficient to make a total of 16 units.	

2. The completion of 140 hours as outlined in the curriculum below, which provides for a major of thirty-four hours in Bible and theology and a minor of twenty hours in history.

3. A minimum of six hours of upper division credit on the major (preferably the last six) and three on the minor shall be earned in this college. No course in which a grade of "D" had been received may apply on the major.

4. A minimum of forty-eight hours of upper division credit, of which fifteen hours shall be in the major.

5. An average of one grade point per hour on all credits applied toward graduation, this average being computed separately on residence and accepted credits.

6. Twenty-four hours of the senior year's work must be earned in residence in this college.

COURSE REQUIREMENTS

MAJOR (BIBLE AND THEOLOGY) 34 hours

Theology 19 and 20 are required. Ethics 173 and 192 may apply on this major, but courses in homiletics and evangelism do not apply. Those who have not had Old and New Testament history in secondary school will take Bible 1 and 2 before taking an upper division course in Bible or Theology.

MINOR (HISTORY)	20 hours
Included in the minor shall be credit for the following: History 1, 2, 131, 151, 152 or equivalent.	
HOMILETICS	14 hours
Homiletics 119, 120, 125, 126 or 127, 175, 176.	
ENGLISH	11 hours
Six hours in composition, four hours in literature, and English 193.	
SPEECH	4 hours
Speech 5 and 6.	
FOREIGN LANGUAGE	12-18 hours
Twelve hours in Greek for one who had two units in one foreign language in secondary school; fourteen hours in Greek, or twelve hours in Greek and six hours in Hebrew, for one who had less than two units in one foreign language.	
SOCIOLOGY 17	1 hour
MUSIC	5 hours
Music 1, 16, and 115.	
EDUCATION	2 hours
Education 16 recommended.	
NATURAL SCIENCE	6 hours
ACCOUNTING	6 hours
Accounting 1, 4, and 6.	
VOCATIONAL	4 hours
HEALTH	2 hours
Health 61 or equivalent.	
ELECTIVES	19 to 13 hours
It is suggested that some of the electives be chosen from education courses.	
TOTAL HOURS	140

OUTLINE BY YEARS

FRESHMAN YEAR

Theology 19	3	Theology 20	3
English 1:	3	English 2	3
Sociology 17	1	Education	2
Greek 43-	4	Greek 44	4
Natural Science	3	Natural Science	3
Elective	2	Elective	1
TOTAL	16	TOTAL	16

SOPHOMORE YEAR

*Bible 1 or 55	2 or 3	*Bible 2 or 56	2 or 3
History 1	3	History 2	3
Accounting 1	3	Accounting 4 and 6	3
Greek 45-	2	Greek 46	2
Speech 5	2	Speech 6	2
Music 1	2	Music 16	1
Vocational	2	Vocational	2
TOTAL	16 or 17	Elective	1 or 0
		TOTAL	16

SUMMERS, AND JUNIOR AND SENIOR YEARS

Bible and Theology (and Ethics 173 and 192 if desired)	22 to 24
History (including Courses 131, 151, 152 or equivalent)	14
Homiletics and Evangelism (including Courses 119, 120, 125, 126 or 127, 175, 176)	14
English 193; 11 and 12, or 41 and 42, or 161 and 162)	5
Foreign Language (Greek 151 or 152, or Hebrew 131-132)	0 to 6
Music 115	2
Health 61 or equivalent	2
Electives (to include upper division to complete minimum of 48 hours for entire curriculum)	16 to 10
TOTAL	76 or 75

BACHELOR OF SCIENCE IN BUSINESS ADMINISTRATION

ADMISSION. For admission without deficiency, the entrance units shall include the following:

English	3	Bible (one unit for each year of attendance in an academy, to a total of 3)	1-3
Mathematics (algebra and plane geometry recommended; commercial or other applied mathematics does not satisfy this requirement)	2	History (one unit of history, or one-half unit of American history and one-half unit of civics)	1
Science (laboratory science, such as biology, physics, or chemistry) 1	1	Vocational	1
		Elective	Sufficient to make a total of 16 units.

For this curriculum, the requirements as to total hours, senior residence, minimum upper division credit, grade points, and residence credit and grade-point average on the major and the minor, are the same as for a Bachelor of Arts degree. For specific information concerning any one of these, refer to the particular item under "Graduation Standards."

* Those who have not had Old and New Testament History in secondary school will take Bible 1 and 2 before taking an upper division course in Bible or Theology.

OUTLINE BY YEARS

FRESHMAN YEAR

English 1:	3	English 2	3
Bible 1 or Theology 19	3	Bible 2 or Theology 20	3
Natural Science or Math.	3	Natural Science or Math.	3
Economics 11	3	Economics 46	3
Vocational	2	Vocational	2
Secretarial Science 13	1	Secretarial Science 14	1
Sociology 17	1	Elective	1
TOTAL	16	TOTAL	16

SOPHOMORE YEAR

Bible or Theology	3	Bible or Theology	3
English 11 or 41	2	English 12 or 42	2
History 1 or 13	3	History 2 or 14	3
Accounting 1	3	Accounting 2	3
Economics 51	2	Economics 52	2
Elective	3	Elective	3
TOTAL	16	TOTAL	16

JUNIOR YEAR

Bible or Theology	0 to 2	Bible or Theology	0 to 2
Economics 151	3	Economics 130 or 140	3
Accounting 105	3	Accounting 120 or Econ. 166	3
Minor and *Electives	10 to 8	Minor and *Electives	10 to 8
TOTAL	16	TOTAL	16

SENIOR YEAR

Economics 179	3	Mathematics 170 or Acct. 176	3
Accounting 127 or 181	2	Economics 184	2
Economics 195	1 or 2	Minor and *Electives	11
Minor and *Electives	10 or 9	TOTAL	16
TOTAL	16		

BACHELOR OF SCIENCE IN EDUCATION

Two curriculums are offered leading to a Bachelor of Science in Education; one with a major in elementary education, the other with majors in secondary education and a liberal arts field. Students preparing for teaching are counselled to register in the curriculum which will prepare them for the field of teaching they plan to enter.

*Suggested electives: Sophomore year—General Psychology, Principles of Education, Speech; Junior year—Office Management, Minor requirements; (if planning to teach) Principles of Secondary Education, Educational Psychology; Senior year, Minor requirements; (if planning to teach) Methods in Teaching, Supervised Teaching.

CURRICULUM IN ELEMENTARY EDUCATION

The four-year curriculum in elementary education is designed to meet the needs of students desiring a college degree with particular preparation for teaching in the elementary field. It is recommended to those who are looking forward to supervisory work in elementary education.

ADMISSION. For admission without deficiency, the entrance units must include the following:

English	3	Science	1
Bible (one unit for each year of attendance in an academy, to the total of 3)	1 to 3	Social Studies	2
Mathematics	1	Vocational	1
		Elective	Sufficient to make a total of 16 units.

MAJOR AND MINOR. This curriculum provides for a major in elementary education, and a minor in a field chosen by the student in counsel with the director of elementary education. See list of minors in the section on requirements for a Bachelor of Arts degree.

For this curriculum, the requirements as to total hours, minimum upper division credit, senior residence, grade point average, and residence credit and grade point average on the major and the minor, are the same as for a Bachelor of Arts degree. For specific information see "Graduation Standards."

A student completing the first two years of this curriculum, with fulfillment of the admission, residence, and grade point requirements for graduation, will receive a diploma in elementary teacher training.

The curriculum for the first two years as outlined makes for the student a very heavy course program, and it is strongly urged that the work be distributed over a summer and two years.

OUTLINE BY YEARS

FRESHMAN YEAR

English 1:	3	English 2	3
*Bible or Theology	3	*Bible or Theology	3
Geography 41	3	Geography 42	3
Edu. 9 (Child Rdg. & Lit.)	2	Edu. 10 (Teach. Lang. Arts)	2
Edu. 15 (Tech. of Teach.)	2	Edu. 16 (Principles)	2
Edu. 35 (School Music)	2	Edu. 20 (Math. for Ele. Teach.) ..	2
Sociology 17	1	Edu. 40 (Dir. Obs. & Teach.) ..	1
Health 43:	1½	Health 44	1½
TOTAL	16½	Home Econ. 18 (Crafts)	1
		TOTAL	17½

* A student entering without academy credits in Old and New Testament History is counselled to take Bible Survey the first year and Fundamentals of Christian Faith the second year, thus necessitating attendance at one summer session.

SOPHOMORE YEAR

History 13	3	History 14	3
Biology 1	3	Biology 2	3
**English 41	2	**English 42	2
Home Economics 61	2	Health 4	2
Psychology 1	2	Psychology 4	2
Edu. 23 (Sch. Health Probs.)	2	Edu. 36 (Mus. Appr. for	
Art 31:	1	Grades)	2
Edu. 40 (Dir. Obs. & Teach.) ..	1	Art 32	1
Health 5:	1/2	Home Economics 20	1
TOTAL	16 1/2	Health 6	1/2
		TOTAL	16 1/2

JUNIOR AND SENIOR YEARS

Bible and/or Theology	6 to 10
†Directed Observation and Teaching 171-172	4
Education (upper division)	12
Literature	0-2
Vocational	4
Minor and Electives	35-29
TOTAL	61

ELEMENTARY TEACHER CERTIFICATION

Upon completion of the first year of the curriculum in elementary education, a student is eligible to receive a two-year denominational elementary certificate.

A student completing the first two years of the curriculum in elementary education qualifies for a three-year elementary certificate from the Southern Union Conference Department of Education, and a Tennessee permanent professional certificate.

A student finishing the four-year curriculum is eligible to receive a five-year elementary certificate from the Southern Union Conference Department of Education.

**Two hours of credit in Public Speaking may be substituted for two hours of American Literature.

† A student graduating from the two-year curriculum must take in Southern Missionary College the two hours of directed teaching in that curriculum; one graduating from the four-year curriculum shall take in the senior year at Southern Missionary College a minimum of two hours of directed teaching.

CURRICULUM IN SECONDARY EDUCATION

The four-year curriculum in secondary education is planned to meet the needs of students desiring a college degree with particular preparation for teaching in Seventh-day Adventist intermediate schools and academies; therefore, the student should prepare for certification in two or more subjects or teaching areas.

To encourage a broad professional training, the college recommends that each student plan, with the help of his adviser, a program which will give adequate preparation in at least three fields of teaching. In addition to preparation for teaching, the student should also plan to become acquainted with the entire secondary school program. Opportunity will be provided for him to spend sufficient time in the various activities of the secondary school to become familiar with this phase of the educational program.

ADMISSION. For admission without deficiency the entrance units shall include the following:

English	3	Science	1
Bible (one unit for each year of attendance in an academy, to the total of 3)	1 to 3	Social Studies	1
Mathematics	1	Vocational	2
		Elective	Sufficient to make a total of 16 units.

MAJOR REQUIREMENTS: Two majors are required. The first major, in education, consists of twenty hours in education, including Education 16, 140, two courses chosen from Education 141 to 161, and Education 165; and six hours in psychology, including Psychology 72. The second major, twenty-six hours, may be chosen from the fields in which majors are offered to apply on a Bachelor of Arts or on a Bachelor of Science in a particular field.

Each major shall include a minimum of eleven hours of upper division credit, six of which shall be earned in this college. No course with a grade of "D" may apply on either major.

MINOR REQUIREMENTS. Sixteen hours in one field constitutes a minor on this curriculum. It shall include six hours of upper division credit, three of which shall be earned in this college.

For this curriculum, the requirements as to total hours, senior residence, minimum upper division, grade points, and residence credit and grade-point average on each major and each minor, are the same as for a Bachelor of Arts degree. For specific information concerning any one of these, refer to the particular item under "Graduation Standards."

COURSE REQUIREMENTS

SOCIOLOGY 17 (College Problems) 1 hour

To be taken in freshman year.

HEALTH 2 hours

To be completed in the freshman or the sophomore year.

ENGLISH 10 hours

Six hours must be in composition, which is to be taken in the freshman or the sophomore year. The remaining four hours must be in American or English literature.

HISTORY 6 hours

BIBLE AND/OR THEOLOGY 12-16 hours

A student presenting three or more units of credit in Bible from the secondary school will take twelve hours; one presenting two units, fourteen hours; and one presenting one unit or less, sixteen hours. Courses to fulfill this requirement may be chosen from the Bible and Theology sections in the division on Religion and Ethics. Eight hours of this requirement should be taken in the freshman and sophomore years.

NATURAL SCIENCE 6 hours

VOCATIONAL 4 hours

EDUCATION 20 hours

*Required courses: Education 16, 140, 165, and a minimum of two courses from Education 141-161.

PSYCHOLOGY 6 hours

Required course: Psychology 72.

OPTIONAL COURSES: Choose two of the following fields, one of which, but not both, may apply on the liberal arts major or minor.

- a. Foreign Language, 12-16 hours in one language.
- b. Natural Science, 6 hours.
- c. Mathematics, 10 hours.
- d. Bible or Theology, 2-6 hours.
- e. Vocational, 6-10 hours.
- f. Music, 6 hours.
- g. Home Economics, 4-12 hours.
- h. Secretarial Science, 4-14 hours.
- i. Accounting and Economics, 6 hours.
- j. English Composition and Literature, 8 hours.
- k. Library Science, 12 hours.
- l. Social Science, 6 hours.

*In addition to the upper division courses specified, sufficient other upper division courses to make a total of eleven hours are to be chosen.

OUTLINE BY YEARS

FRESHMAN YEAR

Sociology 17	1	Health 4	2
English 1:	3	English 2	3
Bible 1 or Theology 19	3	Bible 2 or Theology 20	3
*Natural or Social Science	3	*Natural or Social Science	3
Education 16	2	**Optional Group or Elective	5
**Optional Group or Elective	4	Total	16
Total	16		

SOPHOMORE YEAR

Bible or Theology	2 or 3	Bible or Theology	2 or 3
Education Elective	2	Psychology 72	2
English 11 or 41	2	English 12 or 42	2
*Natural or Social Science	3	*Natural or Social Science	3
**Optional Group or Elect. 7 to 6	7 to 6	**Optional Group or Elect. 7 to 6	7 to 6
Total	16	TOTAL	16

JUNIOR AND SENIOR YEARS

Bible and/or Theology	2 to 8
Psychology	4
Education 140	3
Methods in Major and Minor Fields	2 to 4
Education 165	3
Majors, Minor, Optional Group, and Electives	50 to 42

CERTIFICATION

For a five-year secondary certificate issued by the General Conference Department of Education fifteen hours of credit in education are required, chosen from the following list:

Hours

Principles of Education	2
Educational Psychology	3
General Secondary Methods	3
Methods in Major Field	2
Secondary Practice Teaching (is required)	3
Educational Measurements	2
History of Education	2
Psychology of Adolescence	2
Secondary School Administration	3

Since state requirements for certification vary, it is advised that the student ascertain the number of hours and particular courses in education necessary for certification in the state of his teaching choice.

*Six hours in each field are required.

**Two fields from the optional group are to be chosen, one of which, but not both, may apply on the liberal arts major or minor.

BACHELOR OF SCIENCE IN HOME ECONOMICS

ADMISSION. For admission to this curriculum, completion of secondary school, but no specific pattern of units, is required. It is recommended that the student have credit for algebra and geometry among the units presented for admission.

MAJOR. This curriculum provides for a major of thirty hours in home economics. Thirteen hours of the major shall be of upper division credit, six hours of which shall have been earned in this college. No course with a grade of "D" applies on the major.

MINOR. For information as to fields from which the minor may be chosen and the requirements for a specific minor, see the section on minor requirements for a Bachelor of Arts degree.

For graduation from this curriculum the student will fulfill the same requirements as to total hours, senior residence, minimum upper division, grade points, and residence credit and grade point average on the major and the minor, as for the Bachelor of Arts degree. For information concerning any one of these, refer to the particular item under "Graduation Standards."

OUTLINE BY YEARS

FRESHMAN YEAR

English 1:	3	English 2	3
Bible 1 or Theology 19	3	Bible 2 or Theology 20	3
Chemistry 1-	4	Chemistry 2	4
Home Economics 1- or 21-	3	Home Economics 2 or 22	3
Sociology 17	1	Elective	3
Elective	2	Total	16
Total	16		

SOPHOMORE YEAR

Bible	2 or 3	Bible	2 or 3
History 1 or 13	3	History 2 or 14	3
Biology 1 or 11	3	Biology 2 or 12	3
Home Economics	3 to 5	Home Economics	3 to 5
Minor and Electives	5 to 2	Minor and Electives	5 to 2
Total	16	Total	16

JUNIOR AND SENIOR YEARS

Bible and/or Theology	0-6
Literature	4
Social Science	6
Health	2
Home Economics (upper division 13 hours)	14-18
Minor and Elective	38-28
Total	64

BACHELOR OF SCIENCE IN INDUSTRIAL ARTS

To qualify for the degree of Bachelor of Science in Industrial Arts, a candidate must fulfill the following requirements:

GENERAL REQUIREMENTS

1. Admission to the Industrial Arts curriculum, for which completion of secondary school is required.
2. The completion of 128 hours as outlined in the curriculum below, which provides for a major of thirty hours in industrial arts and a minor of sixteen to twenty hours in one field of natural science or in mathematics.
3. A minimum of thirteen hours of upper division credit on the major. Six hours of upper division credit on the major (preferably the last six) and three on the minor shall be earned in this college. No course in which a grade of "D" has been received may apply on the major.
4. A minimum of forty hours of upper division, of which thirteen hours shall be in the major.
5. An average of one grade point per hour on all credits applied toward graduation, this average being computed separately on residence and accepted credits.
6. Twenty-four hours of the senior year's work must be taken in this college.

COURSE REQUIREMENTS

MAJOR (Industrial Arts)	30 hours
Within the hours for a major the following courses are required:	
Industrial Arts 1-2, 77-78, 91-92, 123-124, 193, 194, 195-196.	
MINOR (Biology, Chemistry, Mathematics, or Physics)	16-20 hours
SOCIOLOGY (College Problems)	1 hour
SOCIAL SCIENCE (History, six hours)	12 hours
BIBLE AND/OR THEOLOGY	12-16 hours
ENGLISH	10 hours
Six hours in composition, four hours in literature.	
EDUCATION and PSYCHOLOGY	5 hours
Education 16 and Psychology 72 recommended.	
ACCOUNTING 1 and 2	6 hours
VOCATIONAL	4 hours
HEALTH	2 hours
ELECTIVES	22-30 hours
TOTAL	128 hours

OUTLINE BY YEARS

FRESHMAN YEAR

Bible 1 or Theology 19	3	Bible 2 or Theology 20	3
English 1:	3	English 2	3
Industrial Arts 1-	2	Industrial Arts 2	2
Industrial Arts 11 or 33	2	Industrial Arts 12 or 34	2
*Natural Science or Math.	3	*Natural Science or Math.	3
Education 16	2	Education or Psychology	3
Sociology 17	1	TOTAL	16
TOTAL	16		

SOPHOMORE YEAR

Bible (Course 55 suggested)	2	Bible (Course 56 suggested)	2
*Natural Science or Math.	3	*Natural Science or Math.	3
History 1 or 13	3	History 2 or 14	3
Principles of Accounting 1	3	Principles of Accounting 2	3
Industrial Arts 77- and 91-	3	Industrial Arts 78 and 92	3
Industrial Arts Elect.	1	Industrial Arts Elect.	1
Electives	1	Electives	1
TOTAL	16	TOTAL	16

JUNIOR YEAR

Health	2	Bible or Theology	3
*Natural Science or Math.	3	*Natural Science or Math.	3
English 11, 41, or 161	2	English 12, 42, or 162	2
Industrial Arts 123-	3	Industrial Arts 124	3
Industrial Arts Elective	1	Industrial Arts Elective	1
Electives	5	Electives	4
TOTAL	16	TOTAL	16

SENIOR YEAR

Social Science	3	Social Science	3
Industrial Arts 193 and 195-	3	Industrial Arts 194 and 196	3
Industrial Arts Elective	2	Industrial Arts Elective	2
Electives	8	Electives	8
TOTAL	16	TOTAL	16

*Courses which apply on the minor should be chosen.

BACHELOR OF SCIENCE IN RELIGIOUS EDUCATION

This curriculum is intended to prepare young women for work as Bible instructors in connection with the evangelistic activities of the Seventh-day Adventist denomination.

ADMISSION. For admission to this curriculum, completion of high school, but no specific pattern of units, is required. It is recommended that as far as possible the applicant meet the requirements for admission to the liberal arts curriculum.

MAJOR AND MINOR. This curriculum provides for a major of thirty hours in Bible and theology, and a minor chosen from the list of minors in the section on requirements for a Bachelor of Arts degree. Thirteen hours of the major and six hours of the minor shall be upper division credit, with six hours and three hours respectively of the upper division earned in this college.

For graduation, the requirements as to total hours, senior residence, minimum upper division, grade points, residence credit, and grade point average on the major and the minor, are the same as for the Bachelor of Arts degree. For specific information concerning any one of these, refer to the particular item under "Graduation Standards."

OUTLINE BY YEARS

FRESHMAN YEAR

English 1:	3	English 2	3
Bible 1 or Theology 19	3	Bible 2 or Theology 20	3
Natural Science	3	Natural Science	3
Home Economics 1-	3	Home Economics 2	3
Psychology 1 or Education 16	2	Psychology 1 or Education 16	2
Applied Music	1	Applied Music	1
Sociology 17	1	Elective	1
TOTAL	16	TOTAL	16

SOPHOMORE YEAR

Bible 55	2	Bible 56	2
History 1	3	History 2	3
Music 1	2	Health 4	2
Theology 5	2	History 6	2
Speech 5	2	Speech 6	2
Applied Music	1	Applied Music	1
Elective	4	Psychology 4	2
TOTAL	16	Elective	2
		TOTAL	16

JUNIOR AND SENIOR YEARS

Bible and/or Theology (13 hours upper division)	16
Literature	4
History 151 and 152	6
Home Economics	6
Social Science	4
Evangelism 89, 90, 107, 108	8
Minor and Elective	20
TOTAL	64

BACHELOR OF SCIENCE IN SECRETARIAL SCIENCE

ADMISSION. For admission to this curriculum, completion of secondary school, but no specific pattern of units, is required. It is recommended that as far as possible, the same units be presented as are specified for admission to the liberal arts curriculum.

The first two years of this curriculum may constitute a terminal curriculum leading to a diploma.

For graduation from either the two-year or the four-year curriculum the same minimum residence and grade point average are required as for the liberal arts curriculum; and for the four-year curriculum, the minimum residence for the major and the minor, the scholarship requirement in the major, and the minimum upper division hours required, are the same as for a Bachelor of Arts degree.

Students following the four-year curriculum should take in the second year six hours of History 1 and 2, or 13 and 14, and take Secretarial Science 71 and 76 in the third year.

Those preparing to teach in secondary schools should take eighteen hours in education. The State of Tennessee requires, besides six hours of elective in education, the following courses for certification to teach high school secretarial subjects: educational psychology, three hours; principles of secondary education, three hours; methods in teaching commercial subjects and supervised teaching, six hours.

MAJOR: For this degree a major of thirty hours is required in secretarial science, exclusive of Courses 9, 10, 13, 14, and including thirteen hours in upper division. Related courses in accounting and economics are required, as listed in the curriculum outline. Six hours of the upper division shall be earned in this college. No course with a grade of "D" may apply on the major.

MINOR: It is suggested that students majoring in secretarial science minor in Bible, home economics, English, or music. See the requirements for these minors in the section on a Bachelor of Arts degree.

OUTLINE BY YEARS

FRESHMAN YEAR

Bible 1 or Theology 19	3	Bible 2 or Theology 20	3
English 1:	3	English 2	3
Sec. Sci. 9 (Begin. Shorthand) ..	4	Sec. Sci. 10 (Int. Shorthand)	4
Sec. Sci. 13 (Begin. Typing)	1	Sec. Sci. 14 (Int. Typing)	1
Sociology 17 (College Problems) 1		Sec. Sci. 40 (Filing)	2
Natural Sci. or Math.	3	Natural Sci. or Math.	3
*Elective	1	TOTAL	16
TOTAL	16		

SOPHOMORE YEAR

Sec. Sci. 55 (Adv. Shorthand) ..	3	Sec. Sci. 56 (Adv. Shorthand) ..	3
Sec. Sci. 57 (Transcription)	1	Sec. Sci. 58 (Transcription)	1
Sec. Sci. 61 (Adv. Typing)	1	Sec. Sci. 62 (Adv. Typing)	1
Sec. Sci. 31 (Voice Transcr.)	1	Bible or Theology	2 or 3
Econ. 51 (Prin. of Econ.)	3	*Econ. 52 (Prin. of Econ.)	3
**Sec. Sci. 71 (Sec. Pract.)	2	**Sec. Sci. 76 (Bus. Machines) 1	
**Sec. Sci. 75 (Bus. Machines) 1		Acct. 4 (Denom. Acct.)	2
Acct. 1 (Prin. of Acct.)	3	Acct. 6 (Denom. Finance)	1
***Elective	1	***Elective	2 or 1
TOTAL	16	TOTAL	16

JUNIOR AND SENIOR YEARS

†Bible or Theology	3 to 8
Sec. Sci. 109-110 (Adv. Dictation)	4
Sec. Sci. 127-128 (Adv. Transcription)	2
History	6
Literature	4
Econ. 140 (Advertising)	3
Sec. Sci. 141 (Office Management)	2
Sec. Sci. 174 (Applied Sec. Pract.)	3
Sec. Sci. 181 (Sec. Problems)	1 or 2
***Minor and Electives	36 to 30
TOTAL	64

*Students finishing the two-year curriculum only may take electives instead of Economics 52.

**Students following the four-year curriculum should take six hours of history in the sophomore year instead of secretarial practice, business machines, and electives.

***Suggested electives: Principles of Secondary Education, General Psychology, Educational Psychology, Supervised Teaching, Methods in Commerce, Health Principles, Piano, Voice.

†A student presenting three or more units of credit in Bible from the secondary school will take twelve hours; one presenting two units, fourteen hours; and one presenting one unit or less, sixteen hours.

SUMMARY PAGE ON DEGREE CURRICULUMS OFFERED

Key to Symbols Used: v-basic requirements; y-restricted electives offered; w-a major offered; x-a minor offered; z-unrestricted electives offered.

		Curriculum 1 Liberal Arts	Curriculum 2 Theology	Curriculum 3 Business Administration	Curriculum 4 Elementary Edu.	Curriculum 5 Secondary Edu.	Curriculum 6 Home Economics	Curriculum 7 Industrial Arts	Curriculum 8 Religious Edu.	Curriculum 9 Secretarial Sci.
Division I Applied Arts	Accounting ¹	xz	vz	vwz	xz	v ⁴ xz	xz	vz	xz	vx
	Agriculture	z	z	z	z	z	z	z	z	z
	Home Economics	xz	z	xz	vxz	v ⁴ xz	vwz	z	vxz	z
	Library Science	z	z	z	z	v ⁴	z	z	z	z
	Industrial Arts	xz	z	xz	xz	xz	xz	vwz	xz	xz
	Secretarial Science	xz	z	v	xz	v ⁴ x	xz	z	xz	vwz
Division II Edu., Philosophy & Psychology										
	Education ²	xz	vz	z	vwz	vwz	xz	vxz	vz	xz
	Philosophy	z	z	z	z	z	z	z	z	z
	Psychology ²	xz	z	z	vwz	vwz	xz	vxz	vz	xz
Division III Fine Arts										
	Art	z	z	z	v	z	z	z	z	z
	Music	wxy	vy	xy	y	v ⁴ xy	xy	y	vxxy	xy
Division IV Languages & Literature										
	English	vwxxz	vz	vxz	vxz	vxz	vxz	vxz	vxz	vxz
	French	v ³ xz	z	xz	xz	v ⁴ xz	xz	xz	xz	xz
	German	v ³ xz	z	xz	xz	v ⁴ xz	xz	xz	xz	xz
	Greek	v ¹ z	vz	z	z	v ⁴ z	z	z	z	z
	Hebrew	z	y	z	z	z	z	z	z	z
	Latin	v ³ z	z	z	z	z	z	z	z	z
	Spanish	v ³ wxxz	z	xz	xz	v ⁴ xz	xz	xz	xz	xz
	Speech	z	vz	z	z	z	z	z	vz	z

SUMMARY PAGE ON DEGREE CURRICULUMS OFFERED

Key to Symbols Used: v-basic requirements; y-restricted electives offered;
w-a major offered; x-a minor offered; z-unrestricted electives offered.

		Curriculum 1 Liberal Arts	Curriculum 2 Theology	Curriculum 3 Business Administration	Curriculum 4 Elementary Edu.	Curriculum 5 Secondary Edu.	Curriculum 6 Home Economics	Curriculum 7 Industrial Arts	Curriculum 8 Religious Edu.	Curriculum 9 Secretarial Sci.
Division V Natural Sciences & Mathematics	Biology	v ⁵ wxz	v ⁶ z	v ⁷ xz	xz	v ⁸ xz	vxz	x ⁷ z	v ⁶ xz	v ⁷ xz
	Chemistry	v ⁵ wxz	v ⁶ z	v ⁷ xz	xz	v ⁸ xz	vxz	x ⁷ z	v ⁶ xz	v ⁷ xz
	Health	y	vy	y	vy	vy	vy	vy	vy	y
	Mathematics	v ⁵ xz	z	v ⁷ xz	xz	v ⁸ xz	xz	x ⁷ z	xz	v ⁷ xz
	Physics	v ⁵ xz	v ⁶ z	v ⁷ xz	xz	v ⁸ xz	xz	x ⁷ z	v ⁶ xz	v ⁷ xz
Division VI Religion & Ethics										
	Bible ⁸	vwxz	vwz	vxz	vxz	vxz	vxz	vxz	vwz	vxz
	Ethics	z	z	z	z	z	z	z	z	z
	Hom. & Evangelism	z	vz	z	z	z	z	z	vz	z
	Theol.&Apologetics ⁸	vwxz	vwz	vxz	vxz	vxz	vxz	vxz	vwz	vxz
Division VII Social Sciences										
	Economics ¹	v ⁶ xz	z	vwz	xz	v ⁴ xz	v ⁶ xz	v ⁶ z	xz	vxz
	Geography	v ⁶ z	z	z	v	v ⁴ z	v ⁶ yz	v ⁶ z	z	z
	History	v ⁶ wxz	vxz	vxz	vxz	vxz	v ⁶ xz	v ⁶ xz	vxz	vxz
	Political Science	v ⁶ xz	z	xz	xz	v ⁴ xz	v ⁶ xz	v ⁶ z	xz	xz
	Sociology	v ⁶ xz	vz	vz	vz	vz	v ⁶ z	v ⁶ z	vz	vxz

1. Major and minor in business administration include courses in accounting and economics.
2. Major and minor are composed of education and psychology. This is a second minor on the liberal arts curriculum.
3. One foreign language required. See curriculum.
4. Basic requirement only if chosen from optional group.
5. Six hours of natural science required, plus an additional six hours of science or mathematics.
6. Six hours of natural science required.
7. Natural science or mathematics required.
8. Both Bible and theology courses apply on basic requirements, major and minor.
9. Six hours of history, Sociology 17, and six hours elective social science, are required.

JUNIOR COLLEGE CURRICULUMS

Terminal and pre-professional curriculums are offered on the junior college level. Each curriculum, except prenursing, leads to a diploma; but since many of the courses in each curriculum are of professional or vocational nature, a student graduated from one of these curriculums usually has lower division basic requirements to make up if he transfers to the curriculum leading to a Bachelor of Arts degree and will need to spend more than the usual four years to qualify for this degree.

GENERAL REQUIREMENTS

Entrance requirements for each curriculum are given immediately preceding the curriculum. The following pattern, with graduation from an accredited secondary school and completion of the necessary college courses, satisfies the requirements for admission to many schools of medicine, dentistry, and nursing; but inasmuch as requirements for admission to professional schools differ, a student preparing for professional training should acquaint himself with the secondary and collegiate requirements for admission to the particular school he desires to enter, and plan both his secondary school and college program to meet these requirements.

For graduation, the same requirements as to character, senior residence, and grade-point average, as for a Bachelor of Arts degree, apply to each of these curriculums.

ELEMENTARY TEACHER TRAINING

ADMISSION. Completion of high school, with a minimum of sixteen acceptable units including the following: English, three; Bible, one unit for each year of attendance in an academy, to a total of three; mathematics, one; science, one; social studies, two; vocational, one.

The first two years of the curriculum leading to a Bachelor of Science in Education, with a major in elementary education, constitute this curriculum. See pages 41 and 42 for information as to course and certification requirements.

SECRETARIAL TRAINING

ADMISSION. Completion of a four-year high school course. It is recommended that as far as possible the pattern of units be the same as for admission to the liberal arts curriculum.

For the outline of this curriculum which leads to a diploma, see the first two years of the curriculum leading to a Bachelor of Science in Secretarial Science.

PREMEDICAL

A large number of medical colleges require three years of training for admission. Two years of the premedical training may be taken in Southern Missionary College, a diploma being granted to those who qualify.

A scholarship average of 1.50 in college science courses and non-science courses, figured separately, is required for admission to the College of Medical Evangelists.

ADMISSION. Graduation from secondary school. Students planning to enter the College of Medical Evangelists should fulfill high school requirements as outlined in the bulletin published by that college.

FRESHMAN YEAR

English 1:	3	English 2	3
Bible 1 or Theology 19	3	Bible 2 or Theology 20	3
*Foreign Language	3	*Foreign Language	3
Chemistry 1-	4	Chemistry 2	4
Mathematics 1	3	Mathematics 2	3
Sociology 17	1	TOTAL	16
TOTAL	17		

SOPHOMORE YEAR

Biology 45	4	Biology 46	4
Physics 1-	4	Physics 2	4
Chemistry 53-	4	Chemistry 54	4
Bible or Theology	2	Bible or Theology	2
Political Science 15	2	Elective	1
TOTAL	16	TOTAL	15

PRE DENTAL

Class A dental colleges require for admission two years (sixty hours) of college work, including certain prescribed courses. Students planning to enter a particular college of dentistry should consult its bulletin, since admission requirements vary, and frequently credit for art, music, expression, commerce, education, and vocational courses may not be included in the minimum for admission.

ADMISSION. Graduation from an accredited secondary school.

*Premedical students who have had no foreign language in secondary school will take sixteen hours in French, German, or Spanish, thus necessitating at least an additional summer of course work.

FRESHMAN YEAR

English 1:	3	English 2	3
Bible 1 or Theology 19	3	Bible 2 or Theology 20	3
Chemistry 1-	4	Chemistry 2	4
Mathematics 1	3	Mathematics 2	3
Sociology 17	1	*Elective	3
*Elective	2		
TOTAL	16	TOTAL	16

SOPHOMORE YEAR

Chemistry 53-	4	Chemistry 54	4
Physics 1-	4	Physics 2	4
Biology 45	4	Biology 46	4
Bible or Theology	2	Elective	4
Elective	2	TOTAL	16
TOTAL	16		

PREDIETETICS

ADMISSION. Completion of a four-year course of sixteen units in a standard secondary school, or the equivalent as evidenced by examinations given by this college. Consult the catalogue of the School of Dietetics of the College of Medical Evangelists for information concerning admission requirements for that school.

FRESHMAN YEAR

English 1:	3	English 2	3
Bible 1 or Theology 19	3	Bible 2 or Theology 20	3
Chemistry 1-	4	Chemistry 2	4
Home Economics 1-	3	Home Economics 2	3
Sociology 17	1	Sociology 20	3
Psychology 1	2	TOTAL	16
TOTAL	16		

SOPHOMORE YEAR

Bible or Theology	2	Bible or Theology	2
Biology 11	3	Biology 12	3
Economics 51	3	Psychology 72	3
Political Science 15	2	Education 16	2
Elective	6	Elective	7
TOTAL	16	TOTAL	16

*Suggested electives: English, social science, mathematics, modern foreign language, natural science, Latin.

PRENURSING

The following units, with high school graduation and completion of the college prenursing courses, satisfies admission requirements of many schools of nursing; but inasmuch as requirements for admission to professional schools differ, a student looking forward to nurses' training should acquaint herself with the requirements for admission to the particular school she desires to enter, and plan both the secondary and the college program to meet these requirements.

Admission requirements for many schools of nursing specify the following sixteen units and graduation from an accredited secondary school with a high "C" average:

English	3	Bible (one unit for each year of attendance at a Seventh-day Adventist academy to the extent of three units; one unit for high school graduates)	1-3
Foreign Language (both units must be in the same language)	2	Science (one unit must be physics) ..	2
Mathematics (shall include one unit of algebra, and does not include commercial or other applied mathematics)	2	Sufficient electives to make a total of sixteen units.	
History	1		

Beginning in 1950, many schools of nursing expect to require for admission one unit of physics from the secondary school.

Upon entrance, college prenursing students are given tests in arithmetic for nurses and reading comprehension and speed. Remedial work in arithmetic and reading will be required of all those who do not pass these tests with satisfactory standing.

The college prenursing work leads to a certificate instead of a diploma. It is strongly urged that these courses be taken in two semesters and a summer term, or in two years. Students may do some of this work by correspondence in order to restrict residence to one year. Such correspondence credit should be earned prior to attendance at Southern Missionary College.

CURRICULUM OUTLINE

English 1:	3	English 2	3
Bible (Course 5 recommended) ..	2	Bible, or History 6	2
Chemistry 7-	3	Chemistry 8	3
Biology 11	3	Biology 12	3
Sociology 31	2	Sociology 32	1
Health 1	2	Biology 22	4
Sociology 17	1	Health 6	1½
Health 5:	1½	TOTAL	16½
TOTAL	16½		

SUMMARY PAGE ON PRE-PROFESSIONAL AND TERMINAL CURRICULUMS
 Key to Symbols Used: x-basic requirements; y-restricted electives;
 z-unrestricted electives.

		Curriculum 1 Elementary Teacher Training	Curriculum 2 Secretarial Science	Curriculum 3 Premedical	Curriculum 4 Pre dental	Curriculum 5 Pre dietetics	Curriculum 6 Pre nursing
DIVISION I Applied Arts	Accounting		x	z		z	
	Agriculture		z	z		z	
	Home Economics	x	z	z		x	
	Library Science		z	z		z	
	Industrial Arts		z	z		z	
	Secretarial Science		x	z		z	
	Education	x	z	z		x	
	Philosophy						
	Psychology	x	z	z	y	x	
DIVISION II Edu., Philosophy & Psychology							
	Art	x	z	z		z	
	Music		z	z		z	
DIVISION III Fine Arts							
	English	x	x	x	x	x	x
	French		z	x ¹	z	z	
DIVISION IV Languages & Literature	German		z	x ¹	z	z	
	Greek		z	z		z	
	Hebrew						
	Latin		z	z	z	z	
	Spanish		z	x ¹	z	z	
	Speech	y	z	z		z	

SUMMARY PAGE ON PRE-PROFESSIONAL AND TERMINAL CURRICULUMS

Key: to Symbols Used: x-basic requirements; y-restricted electives;
z-unrestricted electives.

		Curriculum 1 Elementary Teacher Training	Curriculum 2 Secretarial Science	Curriculum 3 Premedical	Curriculum 4 Pre dental	Curriculum 5 Pre dietetics	Curriculum 6 Pre nursing
Division V Natural Sciences & Mathematics	Biology	x	x ¹	x	x	x	x
	Chemistry		x ²	x	x	x	x
	Health	x	y	y		y	x
	Mathematics		x ²	x	x	z	
	Physics		x ²	x	x	z	
Division VI Religion & Ethics							
	Bible	x ³	x ⁴	x ⁴	x ⁴	x ⁴	x ⁴
	Ethics						
	Homiletics & Evang.		z	z		z	
	Theol. & Apologetics	x ⁴	x ⁴	x ⁴	x ⁴	x ⁴	x ⁴
Division VII Social Sciences							
	Economics		x	z	y ³	x	
	Geography	x	z	z		z	
	History	x	z	z	z	z	
	Political Science		z	x	z	x	
	Sociology	x	x	x	x	x	x

1. Credit in one language required. See curriculum for specific information.
2. Six hours of natural science or mathematics.
3. See footnote following curriculum outline.
4. Student may take Bible alone, or Bible and theology, to fulfill this requirement.
5. Principles course only.

Divisions of Instruction

Courses of instruction are arranged in several divisions, as follows:

- I Applied Arts
- II Education, Philosophy and Psychology
- III Fine Arts
- IV Languages and Literature
- V Natural Sciences and Mathematics
- VI Religion and Ethics
- VII Social Sciences

Of the courses listed, those marked with an asterisk probably will not be given in 1948-49; those without this mark will be given if there is sufficient demand. The college reserves the right to withdraw temporarily any course for which there is not adequate enrollment.

COURSE NUMBERS. Courses numbered from 1 to 99 are lower division courses, taken mainly by freshmen and sophomores; those numbered 100 or above are upper division courses, open to juniors and seniors.

A sophomore may register for one or more upper division courses, for upper division credit, provided (1) he has earned, with an average of "C" or above, fifty hours including basic freshman and sophomore courses already taken, and (2) his current registration completes the fulfilment of lower division basic, major, and minor requirements. In exceptional cases, a sophomore who does not fulfill the above requirements may be admitted to an upper division course, for lower division credit.

A sophomore who desires admission to an upper division course makes application on a blank obtainable in the registrar's office.

Course numbers separated by a hyphen (e.g.1-2) represent year courses, the semesters to be taken in order given. Credit for the first semester only will not apply toward graduation from any curriculum.

Course numbers separated by a colon (e.g.11:12) are year courses, of which either semester may be taken first, but both semesters must be taken before the credit may apply toward graduation from any curriculum.

MAJORS AND MINORS: Available majors and minors, with requirements therefor, are listed in their respective sections. Information concerning majors may be found in the section on curriculums.

I. APPLIED ARTS

G. W. Boynton, *Acting Chairman*

Thyra E. Bowen
Theresa Brickman
Stanley D. Brown
S. W. Dake
Pearl H. Gaitens
George T. Gott

Lois L. Heiser
Robert E. Lynn
Mildred E. Oakes
Aletha Shook
J. A. Tucker

ACCOUNTING

The fundamental aims of the courses in this subdivision are to assist students to understand and interpret aright the economic forces at work in human society, and to give a preparation for various types of employment in the field of business.

MAJOR: A major in business administration, which applies toward a Bachelor of Science in Business Administration, requires thirty-six hours in accounting and economics. The major shall include a minimum of sixteen hours of upper division credit, six of which shall be earned in this college. No course in which a "D" has been received may apply on this major.

MINOR: A minor in business administration requires eighteen hours in accounting and economics, including a minimum of six hours of upper division credit, three of which shall be earned in this college.

1. *Principles of Accounting*

First semester, three hours

Introduction to accounting; books of original entry; ledgers; trial balances; profit and loss statements. Two hours lecture, three hours laboratory, each week.

2. *Principles of Accounting*

Second semester, three hours

Prerequisite: Accounting 1.

Introduction to partnerships, corporations, theory of accounting for manufacturing; voucher system; departmental accounting. Two hours lecture, three hours laboratory, each week.

4. *Denominational Accounting* *Second semester, two hours*

Prerequisite: Accounting 1.

Brief introduction to partnerships and corporations; principles of accounting as applied to Seventh-day Adventist denominational institutions.

6. *Denominational Financial Policies* *Second semester, one hour*

Prerequisite: Accounting 1 recommended.

A practical study of denominational organization; workers' personal finance problems; mission program, church and conference finance.

*105. *Intermediate Accounting* *First semester, three hours*

Prerequisite: Accounting 1 and 2.

Additional experience in the preparation of working papers; balance sheets, and profit and loss statement; problems of single entry; valuation of assets; depreciation; reserves and reserve funds; sinking funds; corporation problems and installment accounting.

*120. *Advanced Accounting* *Second semester, three hours*

Prerequisite: Accounting 105.

A course in advanced theory of accounting. Advanced partnership and corporation problems; statement analysis; consignments; consolidated statements; statement of affairs, receivership and some principles of actuarial science.

127. *Cost Accounting* *First semester, two hours*

Prerequisite: Accounting 1 and 2.

General principles and importance of cost records; classification of cost; job order and process accounting; accounting for materials, labor and manufacturing expense; preparation of analytical statements.

*128. *Cost Accounting Problems* *Second semester, one hour*

Prerequisite: Accounting 127.

Accounting for standard costs; analysis of variances; control of distribution cost; cost reports for executive control and capacity costs.

*176. *Auditing* *Second semester, three hours*

Prerequisite: Accounting 120.

A summary course in accounting theory. Kinds of audits, and methods of conducting each kind; systems of accounts; preparation of working papers and reports.

*Probably will not be given 1948-49.

AGRICULTURE

1-2. *General Agriculture**Both semesters, four hours*

A survey of the various phases of plant production and animal husbandry. This course satisfies the vocational requirement for a degree. Laboratory as arranged.

31. *Landscape Art**First semester, two hours*

Planning the development and beautification of home and school grounds. A study of plants, trees, shrubs, and flowers adapted to local surroundings; their selection, planting, and care. Two hours lecture and two hours laboratory per week. Fee, \$3.00.

34. *Vegetable Gardening**Second semester, two hours*

Proper selection of the home garden site, its preparation and cultivation; methods of control of plant diseases and insect pests; instruction in the preparation of fresh vegetables and the preservation of foods. Two hours lecture and two hours laboratory per week. Fee, \$3.00.

HOME ECONOMICS

The courses in this department are designed to give cultural and practical knowledge of the essentials of successful homemaking.

MAJOR: A major in home economics, which applies toward a Bachelor of Science in Home Economics, requires thirty hours exclusive of Course 20; thirteen hours of upper division credit are required, of which a minimum of six hours must be earned in this college. The major shall include the following courses: Home Economics 1-2, 21-22, 42, and Sociology 132. Economics 41 may apply on this major.

A student majoring in home economics is required to take Chemistry 1-2 and six hours of biological science; it is strongly recommended that she take Chemistry 53-54 and Industrial Arts 33 and 34.

MINOR: A minor in home economics requires fifteen hours, exclusive of Course 20, and including six hours of upper division credit. Three hours of the upper division credit shall be earned in this college. Economics 41 and Sociology 132 may apply on this minor.

1-2. *Foods and Cookery**Both semesters, six hours*

A study of food selection, preparation, and service, with emphasis on the selection of a healthful diet. Laboratory practice in the basic principles of cookery. Two hours lecture, three hours laboratory, per week. Fee, \$6.00 each semester.

11-12. *Practical Cookery**Both semesters, four hours*

A course designed for young men, to acquaint them with the principles of cooking and meal planning, and with the fundamentals of healthful diet. One hour lecture, three hours laboratory per week. Fee, \$6.00 each semester.

18. *Crafts**Second semester, one hour*

Laboratory practice in handicrafts. Some of the crafts considered are cork work, glass etching, leather craft, glorified glass pictures, whittling, clay modeling, brass and copper tapping, weaving, textile painting, and related crafts suitable for use in the elementary grades. Three hours laboratory per week. Fee, \$2.50.

20. *Home Arts**Second semester, one hour*

A course designed to prepare for teaching the vocational subjects in grades 7, 8, and 9, based on the project method that can be carried out in both home and school. Three hours laboratory or equivalent per week. Fee \$2.50.

21-22. *Clothing**Both semesters, six hours*

A course in the selection and construction of clothing; fundamental principles of garment construction; color design, psychology of dress. Two hours lecture, three hours laboratory, per week. Fee, \$2.50 each semester.

42. *Interior Decorating**Second semester, three hours*

Study and application of the principles governing the selection and arrangement of furniture, textiles, pictures, and other home furnishings; instruction and practice in upholstering furniture and in making draperies and other practical home decorations. Open to both men and women. Fee for material, \$3.00.

61. *Nutrition**First semester, two hours*

A basic course in nutrition to recognize and give limited instruction and supervision to a balanced diet in the home, in school cafeterias, and in lunch boxes; methods for promoting adequate nutrition practices in the home and among school children; sanitation and food handling.

101-102. *Advanced Cookery**Both semesters, six hours*

Prerequisite: Home Economics 1-2 or 11-12.

Problems in advanced foods, menu planning, calculating costs, marketing, experimental cookery, preparing and serving meals for all occasions. Open to both men and women. Two hours lecture, three hours laboratory, per week. Fee, \$6.00 each semester.

***121-122. Dress Design and Construction** *Both semesters, six hours*

Prerequisite: Home Economics 21-22.

Pattern designing; special problems in fitting; construction of woolen garments. Further creative experience in costume design and construction of dresses. Two hours lecture, three hours laboratory, per week. Fee \$2.50 each semester.

171. Institutional Management *First semester, two hours*

The study of administrative duties and problems in institutional work including those of organization, equipment, personnel, costs, marketing, and service. Open to both men and women.

172. Quantity Cookery *Second semester, two hours*

Prerequisite: Home Economics 1-2 or 11-12.

The study of preparation and service of food in large quantities. Laboratory work by appointment in the college cafeteria. Open to both men and women.

190. Problems in Home Economics

One or two semesters, one or two hours

Prerequisite: A major or a minor in home economics; senior standing.

A course designed to give opportunity for individual study of some special interest or need in this field.

INDUSTRIAL ARTS

The purpose of the courses in industrial arts is to provide opportunity for students to learn at least one trade; to train teachers of industrial arts and develop supervisors and plant managers for home and foreign mission enterprises.

MAJOR: A major in industrial arts, which applies on the curriculum leading to a Bachelor of Science in Industrial Arts, requires thirty hours, including Industrial Arts 1-2, 77-78, 91-92, 123-124, 193, 194, 195-196. Thirteen hours of the major shall be in upper division credit, six hours of which shall be earned in this college. No course in which a "D" has been received may apply on the major.

MINOR: A minor in industrial arts on the Liberal Arts curriculum requires eighteen hours, including Industrial Arts 1-2. It shall include six hours of upper division credit, three of which shall be earned in this college.

*Probably will not be given 1948-49.

1-2. Instrumental DrawingBoth semesters, four hours*

Designed to give fundamental training in the use of instruments, and in the selection of equipment and drawing materials; training in the various processes; orthographic projection, revolutions, surface development, lettering, shading and dimensioning. Fee, \$6.00 each semester.

*11. General Woodworking**First semester, two hours*

The study of hand and machine tool processes, with opportunity for working out selected projects in the laboratory. The use and care of tools, selection of projects, shop sketching. One hour lecture and two hours laboratory each week. Fee, \$6.00.

*12. General Woodworking**Second semester, two hours*

The study of hand and machine tool processes, with opportunity for working out selected projects in the laboratory. The use and care of tools, selection of projects, shop sketching, finishing processes, and finishing, designing furniture, matching grain, selection of hardware, and methods of displaying finished products. One hour lecture and two hours laboratory each week. Fee, \$6.00.

*33. Household Mechanics**First semester, two hours*

Instruction and laboratory experience in the installation and repair of various types of equipment for the home. Practical training in household maintenance skills, such as repairing plastered walls, cutting and setting glass, repairing screen doors, installing rim locks, repairing mortise locks, attaching drawer knobs and pulls. One hour lecture, two hours laboratory, each week. Fee, \$4.00.

*34. Household Mechanics**Second semester, two hours*

Instruction and experience in the repair and upkeep of household equipment. The student is taught to fit tool handles, reseal chairs, refinish furniture, clean and finish floors, read meters, fit and lay linoleum, solder, wire a socket and plug, adjust a lawn mower, and to do other household maintenance jobs. One hour lecture, two hours laboratory, each week. Fee, \$4.00.

*43:44. Visual Aids**Both semesters, two hours*

Discussion of all types of visual aids, including advertising, lettering, posters, handbills, projected visual aids, chalk talks, flannel graph, etc.

*47:48. Visual Aids in Evangelism**Both semesters, two hours*

Construction of non-projected visual aids and their presentation as connected with personal and public evangelism. Fee, \$9.00 each semester.

*Probably will not be given 1948-49.

51. *Auto Mechanics**First semester, two hours*

A general course in the fundamental principles of gasoline engines, their design, timing, cooling, carburetion, and lubrication; automobile body designs, makes, and models. One hour lecture, two hours laboratory, each week. Fee, \$6.00.

52. *Auto Mechanics**Second semester, two hours*

A general course in the fundamentals of gasoline engines and automobile design and repair; automotive electricity, power flow, servicing, and trouble shooting; field trips. One hour lecture, two hours laboratory each week. Fee, \$6.00.

61-62. *Survey of Printing**Both semesters, four hours*

The elements of printing, including history, type composition, type faces, layout, proofreading, publication make-up, platen presswork. Advanced work given to students who have had previous experience in printing. One hour lecture, three hours laboratory per week. Fee, \$3.00 each semester.

73-74. *Advanced Woodworking**Both semesters, two hours*

Prerequisite: Industrial Arts 11 and 12, or a course in hand tool operations.

The study and use of machine tools; machine processes, and mill work.

77-78. *Architectural Drawing**Both semesters, four hours*

Prerequisite: Industrial Arts 1-2, or a beginning course in Mechanical Drawing.

A survey of the field in its various phases, and the acquisition of a working knowledge of technique, symbols, materials, plan reading, tracing and blue-printing. Fee, \$6.00 each semester.

91-92. *Industrial Arts Problems**Both semesters, two hours*

A study of particular problems in the industrial arts field. A term paper is required.

101-102. *Advanced Mechanical Drawing**Both semesters, four hours*

Prerequisite: Industrial Arts 1-2 or equivalent.

The processes to be studied are, isometric drawing, oblique drawing, intersections, and sectional views, map and topographical drawing, sea-craft and aircraft drawing, details and tracings. Fee, \$6.00 each semester.

121-122. *Structural and Finish Carpentry* Both semesters, four hours

Prerequisite: Industrial Arts 11 and 12 or equivalent.

Required hand tools, rip saw, cross grain saw (ten-point), hammer, wrecking bar, $\frac{1}{2}$ " and 1" chisels, framing square, try square, block plane, and jack plane.

The course is designed to give the student a knowledge of various types of structures, finishing materials, trimming, and finishing, and of interior and exterior decoration. Laboratory time will be spent either in construction of models or of full-size dwellings. One hour lecture and two hours laboratory each week. Fee, \$6.00 each semester.

*123-124. *Structure and Design* Both semesters, two hours

The study of materials and their use in construction; the effects of cold, heat, and other factors on various types of building materials.

141-142. *Electric and Acetylene Welding* Both semesters, two hours

Designed to give a fundamental knowledge of the processes in the use and fusing of metals, their characteristics under cold and heat, various technical designs and use of tin plates, servicing and care of equipment. One hour lecture and one hour laboratory each week. Fee, \$6.00 each semester.

143-144. *Machine Shop* Both semesters, two hours

Fundamentals of machine shop practices, with a special emphasis given to the milling, fitting, and processing of metals. Study of pattern making, sheet metal, plumbing, and wiring. One hour lecture and one hour laboratory each week. Fee, \$4.00 each semester.

191-192. *Advanced Architectural Drawing* Both semesters, four hours

Prerequisite: Industrial Arts 1-2, 77-78, or their equivalent.

Students will be expected to work out for a full-size structure a complete set of plans, details, specifications, bill of materials and labor, and total costs. Fee, \$6.00 each semester.

*193. *Trade Analysis* First semester, two hours

The study of trades. Each student is required to analyze his own trade, set it up on cards in *knowing* and *doing* units, with the best references attached. A copy of the full set of cards of the trade analyzed is to be turned in upon completion of the course.

*194. *Field Problems* Second semester, two hours

Class time is to be devoted to visiting industrial arts set-ups and to a study of the particular problems of administration in the field of industrial arts. A term paper is required. Fee, \$2.50.

*Probably will not be given 1948-49.

195-196. History and Philosophy of Industrial ArtsBoth semesters, two hours*

The study of the development and proper place of industrial education; planning of better teaching materials and methods.

LIBRARY SCIENCE

*21-22. Using Books and Libraries**Both semesters, two hours*

An introductory course, of value to all college students, in library techniques, including cataloging and classification, methods in research, bibliography, and book selection, and the use of reference books.

*91-92. School Library Administration**Both semesters, six hours*

A study of the principles involved in the organization and administration of the school library, with substantial practice afforded in the essential routines, such as cataloging and circulation work.

111-112. Books and Literature for the School LibraryBoth semesters, six hours*

A study of books and related materials appropriate for young people and children. Although comprehensive study is given to the materials themselves, the school library situation is kept in mind, with attention given to the principles and methods involved in the selection and in the promotion of the use of such materials.

SECRETARIAL SCIENCE

The courses in secretarial science are designed to serve three classes of students: those who desire to become clerical workers or secretaries, those who expect to teach commercial subjects in secondary school, and those who desire the training for personal use and cultural background.

MAJOR: A major in secretarial science, which applies toward a Bachelor of Science in Secretarial Science, requires thirty hours exclusive of first-year shorthand and typewriting, and including thirteen hours of upper division credit, six hours of which shall be earned in this college. Related courses in accounting and economics are required, as listed in the secretarial science curriculum. No course with a grade of "D" may apply on the major.

MINOR: A minor in Secretarial Science which may apply on a Bachelor of Arts degree, requires eighteen hours exclusive of Secretarial

*Probably will not be given 1948-49.

Science 9, 10, 13, and 14. It shall include Secretarial Science 55, 56, 57, 71, 76; and Secretarial Science 109-110 and 127-128, or Secretarial Science 141, 174, and 181.

9. *Beginning Shorthand*

First semester, four hours

Prerequisite: Secretarial Science 13 must be taken concurrently with this course unless the student has had the equivalent. Not counted toward a degree until the student has completed Course 10.

Fundamental principles of Gregg Shorthand. Five class hours per week.

10. *Intermediate Shorthand*

Second semester, four hours

Prerequisite: Secretarial Science 9, or equivalent to one year in high school. Secretarial Science 14 must be taken concurrently with this course unless the student has had the equivalent.

Development of rapid writing and reading habits. Speed 70 to 90 words a minute. Five class hours per week.

13. *Beginning Typewriting*

First semester, one hour

Mastery of the keyboard and the technique of touch typing. Not counted toward a degree until the student has completed Course 14. Speed 25 to 35 words a minute, or other satisfactory attainment. Four class hours per week. Fee, \$6.00.

14. *Intermediate Typewriting*

Second semester, one hour

Prerequisite: Secretarial Science 13, one year in high school typewriting, or equivalent.

Further development in speed and accuracy, with emphasis on the practical application of typewriting and the care of the machine. Speed requirements 40 to 50 words a minute, or other satisfactory attainment. Four class periods per week. Fee, \$6.00.

31. *Voice Transcription*

First or second semester, one hour

Prerequisite: Secretarial Science 14 or equivalent, permission.

A course in the operation of voice writing equipment with emphasis on mailable transcriptions. Three laboratory hours per week. Fee, \$3.00.

40. *Filing*

Second semester, two hours

Forty-period Library Bureau course in filing. The course includes theoretical instruction and practice. Fee, \$3.00.

55. *Advanced Shorthand* ¹*First semester, three hours*

Prerequisite: "C" standing in Secretarial Science 10 and 14; simultaneous registration, Secretarial Science 57.

Rapid writing and reading of Gregg Shorthand. Speed 90 to 100 words a minute. Four class periods per week.

56. *Advanced Shorthand**Second semester, three hours*

Prerequisite: Secretarial Science 55 or equivalent; simultaneous registration, Secretarial Science 58.

Rapid dictation of letters and general material. A study of special denominational forms and a large volume of practice work. Speed from 100 to 120 words per minute. Four class hours per week.

57. *Shorthand Transcription* ¹*First semester, one hour*

Prerequisite: Secretarial Science 14; simultaneous registration, Secretarial Science 55.

A course in rapid transcription from shorthand notes including the proficient use of punctuation, spelling and capitalization. Transcription speed requirement 25 to 30 words a minute. Three hours laboratory per week. Fee, \$3.00.

58. *Shorthand Transcription**Second semester, one hour*

Prerequisite: Secretarial Science 57; simultaneous registration, Secretarial Science 56.

Transcription speed 30 to 40 words per minute. Three hours laboratory per week. Fee, \$3.00.

61. *Advanced Typewriting* [✓]*First semester, one hour*

Prerequisite: Secretarial Science 14, or two years of high school typewriting.

Emphasis upon increasing speed and accuracy, special letter writing problems, tabulation, manuscript writing, office forms and stencil cutting. Three class hours per week. Fee, \$6.00.

62. *Advanced Typewriting**Second semester, one hour*

Prerequisite: Secretarial Science 61.

Special attention given to practice in preparing typewritten outlines, reports, theses, and bibliographies in accordance with acceptable standards of form and appearance. Also further training to increase speed and accuracy. Three class hours per week. Fee, \$6.00.

71. *Secretarial Practice* [✓]*First semester, two hours*

Prerequisite: Ten hours of secretarial science, and permission of instructor.

A study of office procedure, business ethics, telephone technique, office callers, and preparing reports, manuscripts, minutes of meetings, and itineraries.

75. *Business Machines* ✓

First semester, one hour

Prerequisite: Secretarial Science 13 and 14, or equivalent.

The theory of and practice in the use of the following office machines: Key and crank-driven calculators, full keyboard and ten-key adding listing machines; stencil, gelatin, and direct process duplicators; and switchboard. Three hours laboratory per week. Fee, \$4.00.

76. *Business Machines*

Second semester, one hour

Prerequisite: Secretarial Science 13 and 14, or equivalent. Secretarial Science 75 recommended.

Development of skill in the use of office machines and equipment not used in Course 75. Three hours laboratory per week. Fee, \$4.00.

*109-110. *Advanced Dictation*

Both semesters, four hours

Prerequisite: Twelve hours of Secretarial Science (including courses 55 and 56, or equivalent). Must be enrolled concurrently in Secretarial Science 127-128.

*127-128. *Advanced Transcription*

Both semesters, two hours

Prerequisite: Twelve hours of Secretarial Science (including courses 57 and 58, or equivalent). Must be enrolled concurrently in Secretarial Science 109-110. Fee, \$3.00.

141. *Office Management*

First semester, two hours

Prerequisite: A major or minor in Secretarial Science.

Problems involved in planning and directing the functions of business, professional, and denominational offices; executive duties and responsibilities of the office manager, private secretary, and supervising stenographer; selection and training of office workers; selection and care of office equipment and supplies; office plans and specifications; routine procedures, such as reporting conferences, interviewing callers, and handling of the office mail.

*174. *Applied Secretarial Practice* ✓

Second semester, three hours

Prerequisite: For secretarial science majors and prospective teachers of business.

This course is based on an activity program which provides practical experience in representative types of office situations. Particular attention is given to sources of information on business subjects; preparation of manuscripts, briefs, and reports; relation of the private secretary to the employer; job analyses; improvement of transcription; setting up office files; and supervision of correspondence. Ninety hours of actual office experience are required.

*181. *Secretarial Problems* ✓ *First semester, one or two hours*

Prerequisite: Open only to seniors majoring in secretarial science.

II. EDUCATION, PHILOSOPHY AND PSYCHOLOGY

T. W. Steen, *Chairman*

Thyra E. Bowen

Alice H. Lease

Olivia B. Dean

Bernice Pittman

Dora Greve

J. A. Tucker

The purpose of this division is to aid in the training of teachers for elementary and secondary schools and to provide a general understanding of educational work for those who plan to enter lines of service other than teaching. Opportunity is provided for directed teaching in the elementary and secondary schools with the regular instructors as supervisory teachers.

MAJOR REQUIREMENTS. A major on the Bachelor of Science in Education curriculum may be earned in either elementary or secondary education. The requirements in each field are as follows:

Major in Elementary Education. The courses in education included in the four-year elementary education curriculum. Sixteen hours of the major shall be chosen from courses in the upper division and shall include Education 171-72. Six hours of the upper division, including two hours of credit in directed teaching, shall be earned in this college. No course with a grade of "D" may apply on the major.

Major in Secondary Education. Twenty hours in education, including Education 16, 140, 165, and two courses chosen from Courses 141-161; six hours in psychology, including Psychology 72. Eleven hours of the major shall be in upper division courses, six hours of which, including Education 165, shall be taken in this college. No course which carries a grade of "D" may apply on the major.

*Probably will not be given 1948-49.

For a Bachelor of Science in Education with a major in secondary education, a liberal arts major of twenty-six hours and a liberal arts minor of sixteen hours are required. Eleven hours of the major and six hours of the minor must be upper division credit, of which six hours and three hours respectively, shall be taken in this college.

MINOR: A minor in education, requiring fifteen hours, applies as a second minor for a Bachelor of Arts degree. It shall include six hours of upper division credit, three of which must be earned in this college.

EDUCATION

GENERAL COURSES

16. *Principles of Education* *Second semester, two hours*

A study of the fundamental principles of education as set forth in the books, "Education," "Counsels to Parents and Teachers," and "Fundamentals of Christian Education."

- *71. *History of Education* *First semester, two hours*

A study of the chief educational ideals of mankind in relation to social and historical conditions, with emphasis on modern educational development.

107. *Tests and Measurements* *First semester, two hours*

Methods of preparing, administering, and interpreting tests.

133. *Principles of Secondary Education* *First semester, two hours*

Prerequisite: Psychology 72.

The development, scope, and function of secondary education.

- *175. *Co-operative Supervision* *First semester, three hours*

A study of the general supervision of elementary schools.

- *177. *Curriculum Problems* *First semester, three hours*

A study of the foundation principles of curriculum construction, with practical work in building curricula in the elementary or the secondary field.

- *178. *Curriculum Workshop* *Second semester, three hours*

The purpose of this course is to provide facilities, materials, and guidance for groups and individuals working on problems in curriculum improvement.

*Probably will not be given 1948-49.

179. *Trends in Contemporary Education* *Second semester, two hours

A course designed to give the student an understanding and appreciation of present-day education.

180. *Principles of Guidance* *Second semester, two hours*

A course designed to emphasize principles, methods, organization, and aims in the educational, vocational, and general guidance of students on the elementary and secondary level.

185. *Secondary School Administration* *Second semester, three hours

Prerequisite: Education 133.

A course which presupposes some acquaintance with problems of administration and supervision. An intensive study of the more important problems in constructive organization of secondary education and the improvement of instruction.

ELEMENTARY MATERIALS, METHODS, AND DIRECTED TEACHING

9. *Children's Reading and Literature* *First semester, two hours*

It is the purpose of this course to give the student a survey of the field of children's literature, and to provide him with ample opportunity to observe the teaching of reading and literature in the elementary school.

10. *Teaching of the Language Arts* *Second semester, two hours*

Methods and materials used in the teaching of reading, spelling, handwriting, and language usage in the elementary school.

15. *Technique of Teaching* *First semester, two hours*

A course designed to give the prospective teacher a working knowledge of the principles and procedures of teaching in an elementary school. Opportunity is given for observation in the training school.

20. *Mathematics for Elementary Teachers* *Second semester, two hours*

Thorough review of the fundamental processes of arithmetic; development of a mature understanding of arithmetic.

23. *School Health Problems* *First semester, two hours*

A study of health problems in the school and the community. Emphasis on material and methods for health instruction in the elementary school.

35. *School Music* *First semester, two hours*

A course designed to prepare teachers to give instruction in music in the elementary school. Topics considered: the child voice, rote songs, sight-singing.

*Probably will not be given 1948-49.

36. *Music Appreciation for the Grades* *Second semester, two hours*

A study of various types of forms of music as a means of increasing the student's enjoyment and knowledge of music. Many selections from the great composers will be heard and analyzed.

40. *Directed Observation and Teaching* *One or two hours*

Prerequisite: At least one course in elementary methods.

Observation of lessons taught by the supervisors, teaching of classes in the training school; study and measurement of children as individuals and in groups; conferences with the supervisors of directed teaching and with the director of elementary teacher training. Fee, \$1.00.

77. *Teaching of Bible in the Grades* *First semester, two hours*

A study of subject matter and methods to be used in the teaching of Bible to children in the elementary grades.

120. *Teaching of the Social Studies* *Second semester, two hours*

This course will be based upon the textbooks and "units" used in the elementary school. Demonstrations and observation to accompany the study of the best methods of teaching geography, history, and civics.

171-172. *Directed Observation and Teaching*

Both semesters, four hours.

Prerequisite: Education 15 and at least two courses in elementary methods.

The student teacher observes, participates in class activities, assists pupils privately, makes lesson plans, corrects papers, assists in extracurriculum activities, and engages in teaching under supervision. The minimum amount of actual teaching for four hours of credit is ninety clock hours.

SECONDARY MATERIALS, METHODS, AND SUPERVISED TEACHING

140. *General Secondary Methods* *Second semester, three hours*

Prerequisite: Education 16 and Psychology 72.

Fundamentals of the theory and technique of teaching. Some of the topics studied are learning activities, nature and meaning of teaching, proper physical conditions of the classroom, group control, directing study, lesson planning, and types of teaching procedure. Two hours lecture, three hours laboratory, per week.

141. *Methods of Teaching Bible* *First semester, one or two hours*

Prerequisite: A major or a minor in Bible; Psychology 72, Education 16 and 140 (This course may be taken concurrently with Course 141).

Objectives and methods of teaching Bible in the secondary school.

143. *Methods of Teaching Secondary English**First semester, one or two hours*

Prerequisite: A major or a minor in English; Psychology 72, Education 16 and 140 (This course may be taken concurrently with Course 143).

The content of courses, aims, and methods of teaching composition and literature.

145. *Methods of Teaching Modern Foreign Language**First semester, one or two hours*

Prerequisite: A major or minor in a modern foreign language; Psychology 72, Education 16 and 140 (This course may be taken concurrently with Course 145).

Discussion of methods; observation of foreign language teaching in the secondary school.

147. *Methods of Teaching Home Economics**First semester, one or two hours*

Prerequisite: A major or a minor in home economics, Psychology 72, Education 16 and 140 (This course may be taken concurrently with Course 147).

A study of methods, procedures, and organization of courses in home economics with particular emphasis on those on the secondary level. Should be taken in the first semester of the senior year.

151. *Methods of Teaching Commerce Either semester, one to three hours*

Prerequisite: Education 16 and Psychology 72; Secretarial Science 56 and 62, or permission; Accounting 1 and 2, or 1, 4, and 6.

A study of modern methods for the teaching of typewriting, shorthand, and bookkeeping in secondary schools. One-third of the time to be devoted to teach each subject. A student may enroll for one hour credit by selecting any of the divisions of the course and meeting the prerequisite in the particular field chosen.

153. *Methods of Teaching Music First semester, one or two hours*

Prerequisite: A major in music, or permission of the instructor; Psychology 72, Education 16 and 140 (This course may be taken concurrently with Course 153).

Methods and principles of teaching music. Required of students majoring in music.

157. *Methods of Teaching the Social Sciences.*

First semester, one or two hours

Prerequisite: Psychology 72 and Education 16 and 140. Open only to students majoring or minoring in history or political science.

An intensive study of the principles and techniques in the teaching of social sciences in the modern secondary school.

159. *Methods of Teaching Mathematics* *First semester, one hour*

Prerequisite: Psychology 72, Education 16 and 140 (This course may be taken concurrently with Course 159).

Aims, objectives, and methods of teaching mathematics in the secondary school.

161. *Methods of Teaching Natural Sciences*

First semester, one to three hours

Prerequisite: A major or a minor in biology, chemistry, or physics; Psychology 72, Education 16 and 140 (This course may be taken concurrently with Course 161).

Principles and methods of teaching science in secondary schools. A student may register for one field, to a maximum of two hours, provided he meets the prerequisite in the field.

165. *Supervised Teaching in the Secondary School*

Either semester, one to four hours

Prerequisite: Satisfactory scholarship; Psychology 72, Education 16, 140, and methods in the subject to be taught (the latter two courses may be taken concurrently with supervised teaching).

Teaching may be done in the secondary school in one or more of the following fields. Registration should be for the supervised teaching course, by number, followed by the letter designating the particular field in which the supervised teaching is to be done.

- | | |
|----------------------------|--------------------|
| a. Bible | g. Music |
| b. Bookkeeping | h. Natural Science |
| c. English | i. Shorthand |
| d. Home Economics | j. Social Sciences |
| e. Mathematics | k. Typewriting |
| f. Modern Foreign Language | |

PHILOSOPHY

**178. Philosophy of Religion* *Second semester, two hours*

Examination of the philosophical evidences of the authenticity and credibility of the Christian faith.

**186. Philosophy of Education* *Second semester, three hours*

Principles, concepts, and problems of education, ancient and modern; consideration of the influence of social and historical conditions on education.

PSYCHOLOGY

1. General Psychology *First semester, two hours*

An introduction to the study of the problems of human behavior, and of the mental processes and their development. The aim of the course is to acquaint the student with the fundamental laws on which the educative process is based, and to open to him the possibility of scientific education.

4. Child Psychology *Second semester, two hours*

A study of child life; methods of child study; outstanding types of differences observed in child development; development of interests; factors influencing normal personality development of children.

72. Educational Psychology *Second semester, three hours*

Prerequisite: Psychology 1 recommended.

A study of psychology, with applications to the problems of teaching. Consideration of such topics as motivation, learning transfer, individual differences, and the measurement of achievement.

115. Psychology of Adolescence *First semester, two hours*

Prerequisite: Psychology 1.

A study of adolescent behavior, leading to facility in understanding and teaching secondary school pupils.

*Probably will not be given 1948-49.

III. FINE ARTS

Harold A. Miller, *Chairman*

Olivia B. Dean

Betty K. Harter

Dorothy Evans

Mary Ellen Hartley

ART

31:32 *Elementary Art*

Both semesters, two hours

A course designed to aid the teacher in presenting art instruction in the grades. Topics: drawing, painting, color study, design, posters, finger painting, picture study. Three hours laboratory each week. Fee, \$2.00 each semester.

MUSIC

The aim of this subdivision is to provide for the student an emotional outlet and a means of self expression through forms of beauty; to prepare him for living a fuller life individually, socially, or professionally.

MAJOR: A major in music requires thirty-six hours distributed as follows: sixteen hours in theory; four hours in history of music; sixteen hours in one field of applied music. Sixteen hours of the major shall be in upper division courses, six hours of which shall be taken in this college. See "Piano Major Requirements" and "Voice Major Requirements" for further information.

Students majoring in music are required to participate in ensemble music activities during at least two years. Education 16, 140, 153, and 165, and Psychology 72 are required.

If voice, organ, or violin is chosen as the applied music field for a major, the student must demonstrate sufficient pianistic ability to meet the entrance requirements outlined for the piano course.

MINOR. A minor in music consists of twenty hours, including eight hours in one field of applied music. A minimum of six hours of the minor must be in upper division courses, three of which shall be earned in this college.

ELECTIVES IN MUSIC: Electives in music on any curriculum may not exceed ten hours, six of which may be in either theoretical or applied music; the applied music credit may include two hours of credit for participation in group music.

A maximum of two hours for participation in music organizations may apply toward graduation from the various college curriculums. See "Applied Music" for additional information.

THEORY, HISTORY, AND APPRECIATION

1 *Fundamentals of Music* *First semester, two hours*

Music notation; scale, interval, and chord construction; music terms; practical application of the above in sight-singing drill.

16. *Conducting* *Second semester, one hour*

Prerequisite: Music 1 or equivalent.

Study and application of the principles of song leadership adapted to evangelistic and church music.

33-34. *Appreciation of Music* *Both semesters, two hours*

A listening course in directed hearing. A survey of the development of music, with emphasis upon an understanding and appreciation of the beauties of music in its various forms. This course is particularly adapted to the college student who wishes to be able to listen to music intelligently.

45-46. *Beginning Harmony* *Both semesters, six hours*

Prerequisite: At least one year of piano.

Intervals, scales, triads, cadences, harmonizing melodies, etc.

115. *Evangelistic and Church Music* *First semester, two hours*

Discussion of appropriate church music and the better forms of evangelistic music. A study of hymns, specials, and appeal songs.

116. *Advanced Conducting* *Second semester, one hour*

Technique with and without baton, organizing choirs, testing voices, blending and balancing parts, etc.

141-142. *History of Music* *Both semesters, four hours*

A study of the development of music to present-day composition, with an examination of the influence of different composers on its growth.

145-146. *Advanced Harmony* *Both semesters, six hours*

Prerequisite: Music 45-46.

Dominant sevenths, larger chord formations, harmonizing chorales, modulations, some original work.

171. *Counterpoint* *First semester, two hours*

Prerequisite: Music 45-46 and 145-146.

The art of writing two or more melodies which, when combined, agree

with each other. Reharmonization of Bach chorales and writing of two and three part inventions.

172. *Composition*

Second semester, two hours

Prerequisite: Music 45-46 and 145-146. Music 171 advised.

Melody construction, simple accompaniments, originals in the smaller forms.

APPLIED MUSIC

APPLIED MUSIC CREDIT. For instruction in piano, voice, violin, organ, or other instrument, one hour of credit will be allowed for one lesson a week with five hours practice weekly for one semester; two hours of credit for two lessons each week with ten hours practice weekly for one semester. Applications for credit may be reviewed by the music committee. Semester examinations will be given on material covered.

Participation in student recitals, public and studio, will be considered a part of the regular work.

A maximum of two hours of credit in music organizations may apply toward graduation; with the exception of credit for *The Chapel Singers*, not more than one hour may be applied from any one year.

The following piano and voice requirements are not to be construed as outlines of a course of study, but merely indicate the comparative degrees of advancement to be attained at the various stages of the course. These requirements correspond largely to those given in the approved curriculums of the National Association of Schools of Music.

PIANO MAJOR REQUIREMENTS (MINIMUM)

A. REQUIREMENTS FOR ENTRANCE: To enter the college curriculum for a major in piano the student should be grounded in correct touch and reliable technique. He should play all major and minor scales correctly in moderate tempo, also broken chords in octave position in all keys, and should have acquired systematic methods of practice.

He should have studied some of the standard etudes, such as Czerny, Opus 299, Book I; Heller, Opus 46 and 47 (according to the individual needs of the pupil); Bach, Little Preludes, and compositions corresponding in difficulty to Haydn, Sonata No. 11, G major No. 20 (Schirmer); Mozart, Sonata C major No. 3 (Schirmer); Beethoven, Sonata Opus 49, No. 1. He should be able to read at sight most of the hymns in the Church Hymnal.

B. END OF FIRST YEAR: At the close of the first year the student should be able to play all major, minor, and chromatic scales, to the extent of two octaves, four notes to an eighty-four metronome beat; arpeggios to the extent of two octaves, four notes to a sixty metronome beat; further work in Czerny, Opus 299. He should have studied compositions as difficult as the following: Bach, *Arioso*, several two-part inventions; Bach, K.E.P., *Solfeggio* in C minor; Beethoven, *Minuet* in E flat; Krause, *Sonatas* Opus 1, Nos. 2 and 3; also other compositions of approximately the same difficulty by standard composers. Regular assignments in sight reading will be made.

C. END OF SECOND YEAR: At the end of the second year the student should have acquired a technique sufficient to play scales and arpeggios in moderately rapid tempo, about four notes to a ninety-two metronome beat; to play scales in parallel and contrary motion, four notes to a seventy-two metronome beat. He should have acquired some octave technique, and should have studied compositions as difficult as the following: Bach, other two-part inventions, and at least two preludes and fugues from "Eighteen Preludes and Fugues," edited by Buonamici (Schirmer); Beethoven, *Adagio Sostenuto*, from Opus 27, No. 2, and *Andante* from Opus 28; Haydn, *Sonata* in C major, No. 2 (Cotta ed.); Mozart, *Fantasia* in D minor; Mendelssohn, *Songs Without Words*, such as "Confidence," "Venetian Gondola Song" No. 1 and 2, and "Hope"; Schubert, *Impromptu*, Opus 142, No. 2; Grieg, "Butterfly," Opus 43, No. 1, and "Notturmo," Opus 54, No. 4; Chopin, *Mazurkas*, Opus 7, No. 2; Opus 33, No. 4; *Preludes*, Opus 28, Nos. 1, 10, and 21; also other selections of equal grade by this composer.

The student should be able to play compositions by modern composers of comparable difficulty to the above selections, and should demonstrate his ability to read at sight simple accompaniments and compositions of medium grade.

D. END OF THIRD YEAR: At the end of the third year the student must have acquired a firmer grasp of those qualities which make for musicianship. He should be able to play all major and minor scales to the extent of four octaves, four notes to a metronome beat of one hundred eight, and arpeggios to the extent of four octaves, four notes to an eighty-eight metronome beat. He should have studied such pieces as Bach, other of the "Eighteen Preludes and Fugues" edited by Buonamici (Schirmer); Mozart, sonatas, or movements from sonatas, such as *Sonata* in G major, No. 2, or F major, No. 6 (Cotta ed.); Beethoven, appropriate movements from sonatas; Schubert, *Impromptus*, Opus 90, Nos. 2 and 3; *Moment Musicales*, Opus 94, Nos. 2 and 6; Chopin, *mazurkas*, waltzes, nocturnes, of appropriate grade. He should have had further exercise in sight-reading and accompanying by assisting in school functions.

E. END OF FOURTH YEAR: At the end of the fourth year the student must have acquired the principles of tone production and greater velocity, and their application to scales, arpeggios, chords, octaves, and double notes. His list of studied pieces should include such works as Bach, still others of the "Eighteen Preludes and Fugues" edited by Buonamici (Schirmer) and several from "Well Tempered Clavichord"; Beethoven, sonatas, or movements from sonatas, such as Opus 2, No. 1; Opus 14, Nos. 1 and 2; Opus 10, No. 1; Haydn, Sonata in E flat, No 3 (Schirmer); Sonata in D major; Mozart, Sonata No. 6, F major (Cotta ed.), or No. 16, A major (Schirmer); Mendelssohn, Songs Without Words, such as "Spring Song," "Hunting Song," and others; Liszt, "Liebestraum," and transcriptions such as "On Wings of Song" and "Du Bist die Ruh"; Schubert, Impromptu in B flat; Chopin, Polonaise C sharp minor, Valse E minor, Nocturne, Opus 9, No. 2; Nocturne F minor, Opus 55, No. 1; Nocturne B major, Opus 31, No. 1; Schumann, Nocturne F major, Fantasiestuecke, "Bird as a Prophet"; some compositions of corresponding difficulty by modern composers.

The student should have acquired the ability to play at sight, accompaniments of moderate difficulty and to provide acceptable piano support for congregational and evangelistic singing.

VOICE MAJOR REQUIREMENTS (MINIMUM)

A. ENTRANCE REQUIREMENTS: To enter the four-year curriculum for a major in voice, the student should be able to sing on pitch with correct phrasing and musical intelligence standard songs in good English (the simpler classics are recommended.) He should demonstrate a knowledge of the rudiments of music and his ability to read a simple song at sight. Some knowledge of the piano will be necessary, as approved by the instructor.

B. FOR COMPLETION OF FOUR YEAR CURRICULUM. The student should have acquired a knowledge of breath support, of the principles of enunciation and pronunciation as applied to singing, and of the essentials of interpretation. He should demonstrate his ability to sing major, minor, and chromatic scales, arpeggios, contrasting exercises for agility and sustaining tone; and the classic vocal embellishments. He should demonstrate a knowledge of recitative, and the ability to sing several of the less exacting arias from oratorio and several standard songs from memory. He should also have acquired a knowledge of one language in addition to English.

Organ

One or two hours per semester

Prerequisite: Pianistic ability, as approved by the instructor.

Individual instruction. Since only one instrument is available, the number of students who can be accepted for organ lessons is limited.

Piano *One or two hours per semester*

Individual instruction.

Piano Class *One hour per semester*

Class instruction in piano. May be adapted to beginners.

Voice *One or two hours per semester*

Individual instruction.

19; 20. *Voice Class* *One hour per semester*

Adapted to beginners, emphasizing the underlying principles of singing. A class for men and one for women will be made available.

String or Wind Instruments *One hour each semester*

Individual instruction.

Orchestra *One-half hour per semester*

Placement upon audition.

Band *One-half hour per semester*

Placement upon audition.

Instrumental Ensembles *One-half hour each semester*

Type of organization and personnel dependent upon available performers.

Male Chorus *One-half hour second semester*

Membership upon satisfactory audition.

Women's Chorus *One-half hour each semester*

Membership upon audition.

The Chapel Singers *One hour each semester*

Membership by individual audition. This group functions primarily as the church choir and makes an annual spring tour to churches off the campus.

Oratorio Chorus *First semester, one-half hour*

Presentation of an oratorio near the close of the semester by a mixed chorus of selected voices. Open to all who can qualify by voice test.

IV. LANGUAGES AND LITERATURE

†Elaine Giddings, *Chairman*

D. C. Ludington, *Acting Chairman*

Mary H. Dietel

†Richard L. Hammill

Ottilie Frank

Maude I. Jones

The objectives of this division are twofold: (1) through the courses in English and speech to develop in the student ease, confidence, and competence in the art of effective communication; to foster discernment of and appreciation for the best in books and people; and to stimulate the desire for personal growth, intellectual and spiritual; and (2) through the courses in foreign languages, to meet an ever-increasing demand for trained workers in foreign service by acquainting the student with the mechanics of a language; by laying a firm foundation for fluency and accuracy in reading, writing, understanding, and speaking a foreign language; and by introducing the student to the life, literature, ideals, customs, and culture of a foreign land; and to establish a practical and cultural background for travel and research, as well as for better understanding of the English language and of one's own environment.

ENGLISH

MAJOR: A major in English requires twenty-six hours in addition to English 1:2, and shall include English 11, 12, 41, 42, 111 or 122, and two hours in a speech course. Two additional hours of speech credit may apply on a major. Eleven hours of the major shall be in upper division courses, six hours of which shall be taken in this college. No course with a grade of "D" may apply on the major.

MINOR: A minor in English requires fourteen hours above English 1:2, and shall include English 11, 12, 41, and 42. The minor shall include six hours of upper division credit, three hours of which shall be earned in this college.

1:2. *Composition and Rhetoric*

Both semesters, six hours

An introduction to the use of the library, dictionary study—with particular emphasis on vocabulary enlargement, the technique of the research paper, and a comprehensive survey of the principles of clear, accurate, and unlabored communication, both written and oral.

11. *English Literature before 1800*

First semester, two hours

12. *English Literature after 1800*

Second semester, two hours

41. *American Literature before 1850*

First semester, two hours

† Absent on leave 1948-49.

42. *American Literature after 1850* *Second semester, two hours*

53. *Journalism* *First semester, two hours*

The theory and practice of writing up straight news, interviews, speeches, weather stories, publicity, and features in modern journalistic style. Reporting for *The Southern Accent* is encouraged.

54. *Journalism* *Second semester, two hours*

Prerequisite: English 53, or high school journalism.

Headline techniques, editing, make-up, and proof-reading.

*111. *Advanced Journalism* *First semester, two hours*

Entrance by permission of instructor.

Practical experience in writing for denominational magazines, in handling church and school publicity in local newspapers, and in editorial work on *The Southern Accent*. Work must be accepted by at least two publications in addition to *The Southern Accent*.

*122. *Creative Writing* *Second semester, two hours*

Practice in writing the short story, light verse, and simple dramatization, according to individual aptitudes. Writing for publication encouraged.

*131. *World Literature* *First semester, two hours*

Greek and Latin masterpieces, in translation, with reference to their bearing upon English and American literature.

*132. *World Literature* *Second semester, two hours*

Italian, French, and German classics, in translation.

*141. *Elizabethan Literature* *First semester, two hours*

A study of selected masterpieces of the period.

*144. *Milton and His Age* *Second semester, two hours*

The philosophy and ideals of the period as reflected by its major writers.

147. *The Romantic Movement* *First semester, three hours*

The major authors of the early nineteenth century in England.

*Probably will not be given 1948-49.

148. *The Victorian Period* *Second semester, three hours*

Study of the writings of Tennyson and Browning, and of the political and social trends as reflected in the works of lesser writers.

151. *Masters in American Literature* *First semester, three hours*

Study of the outstanding authors; oral reports and a research paper.

154. *Southern Life* *Second semester, three hours*

The culture, ideals, and actual life of the South as reflected by its many writers.

161. *Biblical Literature* *First semester, two hours*

A study of the Bible with emphasis on its literary aspects including drama, lyric poetry, Biblical history, and epic.

162. *Biblical Literature* *Second semester, two hours*

A continuation of the study of the various literary types with stress on oratory, wisdom literature, prophecy, and rhapsody.

In both semesters, careful attention will be given to form as related to interpretation.

174. *English Grammar* *Second semester, three hours*

An intensive study of sentence elements, usage, syntax, and punctuation, designed especially for students planning to teach English.

*185. *Contemporary Literature* *First semester, three hours*

Themes and style in present day literature.

193. *Principles of Research* *First semester, one hour*

A study of the principles governing the selection of topics, the gathering and organization of materials, and the writing of a thesis.

FRENCH

MINOR: A minor in French requires twelve hours above French 11-12. It shall include six hours of upper division credit, three of which must be earned in this college.

*Probably will not be given 1948-49.

11-12. *Beginning French *Both semesters, eight hours*

A foundation course in grammar, pronunciation, and reading designed to develop the ability to read and understand easy German prose. Not open to one who has had two years of German in secondary school.

13-14. *Intermediate French *Both semesters, six hours*

Prerequisite: French 11-12 or two years of French in secondary school.

Advanced grammar; intensive and extensive reading of moderately difficult French texts; oral and written exercises.

17-18. *French Conversation and Composition, *Both semesters, four hours*

Prerequisite: French 13-14.

Development of skill in speaking, understanding, and writing simple, idiomatic French.

131-132. *Survey of French Literature *Both semesters, six hours*

Prerequisite: French 13-14.

The history and development of French literature; reading of representative works; collateral reading and reports.

135. *French Phonetics and Diction *First semester, two hours*

Prerequisite: French 13-14.

Study of the international phonetic alphabet; reducing French selections to phonetic symbols; drill in oral reading and memory work for mastery of French diction.

136. *French Civilization *Second semester, two hours*

Prerequisite: French 13-14.

Geography, history, and life of France. Lectures, research papers, reading of selected literary works and periodicals.

GERMAN

MINOR. For a minor in German, twelve hours above German 21-22 are required. The minor shall include six hours of upper division credit, three of which must be earned in this college.

21-22. *Beginning German *Both semesters, eight hours*

A foundation course in grammar, pronunciation, and reading designed to develop the ability to read and understand easy German prose. Not open to one who has had two years of German in secondary school.

*Probably will not be given 1948-49.

23-24. *Intermediate German* *Both semesters, six hours

Prerequisite: German 21-22 or two years of German in secondary school.

Advanced grammar; intensive and extensive reading of moderately difficult prose and poetry; oral and written exercises.

27-28. *German Conversation* *Both semesters, four hours

Prerequisite: German 23-24.

Development of skill in speaking, understanding, and writing simple, idiomatic German.

141-142. *Survey of German Literature* *Both semesters, six hours

Prerequisite: German 23-24.

History and development of German literature; reading of representative works; collateral reading and reports.

146. *German Civilization* *Second semester, two hours

Prerequisite: German 23-24.

Geography, history, and life of Germany. Readings, research papers, lectures.

GREEK

43-44. *Beginning New Testament Greek* *Both semesters, eight hours*

Study of elementary New Testament Greek grammar; vocabulary building; extensive exercises in translation; reading of portions of the Gospel of John. Davis' "Beginners' Grammar of the Greek New Testament," is the basic text.

45-46. *Intermediate New Testament Greek* *Both semesters, four hours*

Prerequisite: Greek 43-44.

Thorough review of grammar and vocabulary; translation of I John and of selected chapters of the Gospel of John, the Revelation, Luke, and the Acts; parsing; study of problems of textual criticism; acquaintance with the works of G. Adolph Deissman, A. T. Robertson, and others.

57. *Greek Etymology* *First semester, one hour

A useful course to science students and all those who wish to increase rapidly their vocabulary and understand seemingly difficult or technical words through learning Greek roots.

*Probably will not be given 1948-49.

151. Greek Exegesis*First semester, two hours*

Prerequisite: Greek 45-46.

An introduction to the wealth of expository material available to the minister of the gospel through the use of Greek in the study of the Bible. An exegetical study of certain New Testament epistles.

152. Greek Exegesis*Second semester, two hours*

Prerequisite: Greek 45-46.

Exegetical study of the New Testament epistles not studied in Greek 151.

HEBREW***131-132. Beginning Hebrew***Both semesters, six hours*

Prerequisite: Two years of Greek.

The essentials of Hebrew grammar, vocabulary building, and reading; written assignments; drills in pronunciation, translation, and use of a concordance.

LATIN***58. Latin Etymology***Second semester, one hour*

A study of the Latin roots of many English words, as a basis for understanding a technical vocabulary.

SPANISH

MAJOR: The requirement for a major in Spanish is twenty-six hours above Spanish 1-2 or equivalent. Fourteen hours of the major shall be in upper division credit, including six hours of upper division credit earned in this college.

MINOR: A minor in Spanish requires twelve hours above Spanish 1-2; it includes six hours of upper division credit, three of which must be earned in this college.

1-2. Beginning Spanish*Both semesters, eight hours*

A foundation course in grammar, pronunciation, and reading designed to develop the ability to read and understand easy Spanish prose. Not open to one who has had two years of Spanish in secondary school.

3-4. Intermediate Spanish*Both semesters, six hours*

Prerequisite: Spanish 1-2 or two years of Spanish in secondary school.

Advanced grammar; intensive and extensive reading of moderately difficult Spanish texts; oral and written exercises.

*Probably will not be given 1948-49.

7. *Spanish Conversation**First semester, two hours*

Prerequisite: Spanish 1-2 or equivalent.

A course designed to develop ease and skill in speaking and understanding simple idiomatic Spanish. May be taken after, or concurrently with, Spanish 3-4. Additional credit of two hours in this course or in Spanish 8 (but not both) may be earned by participation in an organized six-week tour of Mexico with well defined scholastic requirements, this tour to be offered in the summer of 1949 if world conditions permit.

8. *Spanish Conversation**Second semester, two hours*

Prerequisite: Spanish 1-2 or equivalent.

Practice and training in conversing in Spanish on a somewhat more advanced level than in Course 7, in that more originality is expected. Additional credit of two hours in this course or in Spanish 7 (but not both) may be earned by participation in an organized six-week tour of Mexico with well defined scholastic requirements, this tour to be offered in the summer of 1949 if world conditions permit.

*101-102. *Survey of Spanish Literature**Both semesters, six hours*

Prerequisite: Spanish 3-4.

An outline course in the history and development of Spanish literature; reading of representative works; collateral reading and reports.

*105-106. *Survey of Spanish-American Literature**Both semesters, six hours*

Prerequisite: Spanish 3-4.

An outline course in the history and development of Spanish-American literature; reading of representative works; collateral reading and reports.

*111-112. *Advanced Spanish Conversation and Composition**Both semesters, four hours*

Prerequisite: Spanish 3-4, 7 and 8, or special permission based on scholarship.

A course designed to prepare students for work in Spanish countries or for language teaching.

*Probably will not be given 1948-49.

115-116. *The Golden Age of Spanish Literature*Both semesters, four hours*

Prerequisite: Spanish 101-102.

A study of the classical period of Spanish literature, with appropriate readings and assigned topics.

119. *Spanish Civilization*First semester, two hours*

Prerequisite: Spanish 3-4.

The geography, history, and life of Spain. Readings, research papers, lectures.

120. *Spanish-American Civilization*Second semester, two hours*

Prerequisite: Spanish 3-4.

The geography, history, and life of Spanish-American countries. Lectures, readings, research papers.

SPEECH**5. *Fundamentals of Speech****First semester, two hours*

Practice in group discussion, voice training, and oral reading, with study of the physical and physiological bases of speech.

6. *Fundamentals of Speech**Second semester, two hours*

Phonetics, practice in reading and speaking audibly, conversationally, and effectively.

115. *The Short Speech*First semester, two hours*

Prerequisite: Speech 5 and 6, or permission of the instructor.

Practice in the construction and delivery of short speeches for special occasions.

116. *Persuasive Speech*Second semester, two hours*

Prerequisite: Speech 5 and 6, or permission of the instructor.

Study and practice in the art of persuasion through ethical, emotional, and logical appeal.

145. *Oral Interpretation*First semester, two hours*

Practice in reading effectively selected passages for lecture and sermon help—Scripture, masterpieces of literature in poetry and anecdote, and great orations.

146. *Discussion Procedures*Second semester, two hours*

The principles and practice of group discussion, forum and committee procedures, and denominational policy according to the Seventh-day Adventist church manual.

*Probably will not be given 1948-49.

V. NATURAL SCIENCES AND MATHEMATICS

G. J. Nelson, *Chairman*

G. B. Dean

†H. F. Lease

H. H. Kuhlman

L. G. Sevreus

BIOLOGY

The courses in biology are intended to give the student fundamental and accurate information as a basis for the development of a sound scientific philosophy and as preparation for professional training.

MAJOR. A major in biology requires twenty-eight hours; it shall include at least twelve hours of credit in upper division courses, six of which shall be earned in this college. The major should include the following courses: Biology 1, and 2, 22, 45 or 46; 110, 164. Cognate courses suggested are Chemistry 1-2. No course with a grade of "D" may apply on the major. It is recommended that students majoring in biology take a minor in chemistry.

MINOR. A minor in biology requires eighteen hours; it shall include a minimum of six hours of upper division credit, three of which shall be earned in this college.

1. *General Biology* *First semester, three hours*

A study of biological principles and of the classification of the plant kingdom. Economic importance of the different types of plants is emphasized. Two hours lecture and three hours laboratory each week. Fee, \$6.00.

2. *General Biology* *Second semester, three hours*

Consideration of biological principles as related to animal life. Study of typical members of each phylum in the animal kingdom. Two hours lecture and three hours laboratory each week. Fee, \$6.00.

11. *Anatomy and Physiology* *First semester, three hours*

A study of the structural and functional relationships for correlation and co-ordination of internal activities of the human body. Three hours lecture, including demonstrations, each week.

12. *Anatomy and Physiology* *Second semester, three hours*

Further study of the structural and functional relationships for correlation and co-ordination of internal activities of the human body. Three hours lecture, including demonstrations, each week.

†Absent on leave 1948-49.

22. *Microbiology**Second semester, four hours*

A study of micro-organisms; their relation to the production of diseases in man and their modes of transmission; methods used in specific prevention or treatment of disease. Three hours lecture and three hours laboratory each week. Fee, \$6.00.

45. *General Zoology**First semester, four hours*

A study of the structure, physiology, habits, life history, and classification of typical invertebrates. Three hours lecture and three hours laboratory each week. Fee, \$6.00.

46. *General Zoology**Second semester, four hours*

A study of the structure, physiology, habits, life history, and classification of typical vertebrates. Three hours lecture and three hours laboratory each week. Fee, \$6.00.

48. *Mammalian Anatomy**Second semester, two hours*

Prerequisite: Biology 45 and 46 or equivalent.

The cat is studied as a typical mammal, with some reference made to other animals. One-half hour lecture and five and one-half hours laboratory work each week. Fee, \$10.00.

70. *Nature**Second semester, two hours*

This course is planned for those who wish to become more intelligently informed concerning the nature materials found in their environment. The laboratory work consists of the study of birds, insects, flowers, and trees. One hour lecture and three hours laboratory per week. Fee, \$6.00.

97. *Field Botany**First semester, alternate years, three hours*

Prerequisite: Biology 1 or equivalent.

The aims of this course are: to develop a knowledge of plants in their natural habitats; to develop the use of botanical manuals, such as Gray's; and to acquaint the students with the more important principles of ecology. Two hours lecture and three hours laboratory work each week. Fee, \$6.00.

*99. *Field Zoology**First semester, alternate years, three hours*

Prerequisite: Biology 2 or 45 or equivalent.

The purpose of this course is to develop an intelligent field knowledge of animals so that one can better understand the outdoor world.

*Probably will not be given 1948-49.

- Field excursions will be made in the Collegedale area. Two hours lecture and three hours laboratory work each week. Fee, \$6.00.

*106. *Plant Physiology* *Second semester, three hours*

Prerequisite: Biology 1 or equivalent.

A study of the structure and functions of roots, stems, leaves, flowers, and fruits of some of the more common plants. Two hours lecture and three hours laboratory work each week. Fee, \$6.00.

107. *Parasitology* *First semester, three hours*

Prerequisite: Biology 1 and 2, or 45 and 46, or equivalent.

A general survey of the more important parasites of man and domestic animals. The course consists of lectures, recitations, and reports. Laboratory work consists of practical recognition studies and certain clinical methods. Two hours lecture and three hours laboratory per week. Fee, \$6.00.

109. *Entomology* *Summer term, three hours*

Prerequisite: Biology 1 and 2, or 45 and 46, or equivalent.

This course introduces the student to the insects more important economically in the household, on the farm, and their other important habitats. Laboratory work consists of field trips. A significant course for students preparing to teach in the elementary and secondary schools. Two hours lecture and three hours laboratory work each week. Fee, \$6.00.

*110. *Genetics* *Second semester, three hours*

Prerequisite: Biology 1 and 2, or 45 and 46.

This course introduces the student to the most important laws of heredity and their application in the improvement of plants, animals, and human beings. Laboratory work is mainly with fruit flies. Two hours lecture and three hours laboratory per week. Fee, \$6.00

*122. *The Liverworts, Mosses, and Ferns* *Summer term, two hours*

Prerequisite: Biology 1 or equivalent.

A course in which a student will become more familiar with the bryophytes and pteridophytes of this area. One hour lecture and three hours laboratory work each week. Offered summers only. Fee, \$6.00.

*129. *Plant Pathology* *First semester, two hours*

Prerequisite: Biology 1 or equivalent.

A study of the common diseases of plants. Laboratory work stresses the study of plant diseases of this locality. One hour lecture and three hours laboratory work each week. Fee, \$6.00.

*Probably will not be given 1948-49.

145. EmbryologyFirst semester, three hours*

Prerequisite: Biology 1 and 2, or 45 and 46, or equivalent.

A course designed to present the more important facts of human development based on a laboratory study of the embryology of the chick and the pig. Two hours lecture and three hours laboratory work a week. Fee, \$6.00.

164. Human Physiology*Second semester, three hours*

Prerequisite: Biology 1 and 2, or 11 and 12, or 45 and 46, or equivalent.

A study of the structure and functions of the human body. Three hours lecture per week.

177. MicrologyOne or two hours, one hour a semester*

Prerequisite: Biology 1 and 2, or 45 and 46, or equivalent.

A study of the various methods of killing, fixing, embedding, sectioning, staining, and mounting on slides, plant and animal tissues for microscopic study. Three hours laboratory work each week. Fee, \$6.00.

191 or 192. Problems in Biology*Two or four hours, two hours a semester*

This course is for biology majors and minors only. Individual research work in some field of biology. Content and method of study to be arranged.

CHEMISTRY

It is intended in this subdivision to give students a practical and a cultural knowledge of this field of science, and to provide for the needs of those planning to become chemists or to enter professional training in medicine, dentistry, nursing, and related fields.

MAJOR: Thirty hours are required for a major. Thirteen hours of the major shall be upper division, including a minimum of six hours of upper division earned in this college.

A student majoring in chemistry shall minor in mathematics. A minor in physics is recommended; Physics 1-2 are required.

MINOR: A minor in chemistry requires twenty hours, including at least six hours of upper division credit, three of which shall be earned in this college.

*Probably will not be given 1948-49.

1-2. General Chemistry*Both semesters, eight hours*

An introduction to the elements and their principal compounds; the fundamental laws and accepted theories of chemistry. Three hours lecture, three hours laboratory. Fee, \$6.00.

7-8. Prenursing Chemistry*Both semesters, six hours*

Prerequisite: High school chemistry is highly desirable.

A survey course designed to familiarize the student with the basic principles of chemistry. Attention is given particularly to solutions, chemistry of nutrition, digestion, and metabolism. Especially designed for prenursing students. Two hours lecture, three hours laboratory. Fee, \$6.00.

33. Qualitative Analysis*First semester, three hours*

Prerequisite: Chemistry 1-2.

A study of methods for the separation and identification of inorganic ions; analysis of several unknowns. One hour lecture, six hours laboratory per week. Fee, \$6.00.

53-54. Organic Chemistry*Both semesters, eight hours*

Prerequisite: Chemistry 1-2.

A survey of the aliphatic and aromatic compounds of carbon. The laboratory includes typical organic syntheses. Three hours lecture, three hours laboratory. Fee, \$6.00.

102. Quantitative Analysis*Second semester, three hours*

Prerequisite: Chemistry 1-2.

This course includes the study of typical volumetric and gravimetric methods, quantitative determinations of acidity, alkalinity and percentage composition of a variety of unknowns. One hour lecture, six hours laboratory. Fee, \$6.00.

121. Organic Qualitative Analysis*First semester, three hours*

Prerequisite: Chemistry 53-54.

Application of the classification reactions and specific properties of organic compounds in the identification of a number of substances. One hour lecture, six hours laboratory, per week. Fee \$6.00.

122. *Organic Preparations**Second semester, three hours*

Prerequisite: Chemistry 53-54.

The course is designed to develop skill in the synthesis of representative compounds. One hour lecture, six hours laboratory, per week. Fee, \$6.00.

144. *Laboratory Glass Blowing**Second semester, one hour*

Training is given in the manipulation of glass for the fabrication of laboratory apparatus. Three hours laboratory per week. Fee, \$6.00.

*151-152. *Physical Chemistry**Both semesters, six hours*

Prerequisite: Chemistry 102, Physics 1-2, Mathematics 1 and 2; calculus advised.

A study of the facts, laws, theories, and problems relating to gases, liquids, solids, solutions, equilibrium, thermo-chemistry, electro-chemistry, and atomic structure. Two hours lecture and three hours laboratory.

HEALTH EDUCATION

1. *Health Principles for Nurses**First semester, two hours*

Fundamental laws and principles of health and personal hygiene; the application of these principles in the daily living habits. This course is especially designed for the prenursing student. Credit is not allowed for this course if Health 4 is taken for credit.

4. *Health Principles**Second semester, two hours*

This course is designed for the general college student. Fundamental principles of personal and community health; the application of these principles in daily living habits. Credit is not allowed for this course if Health 1 is taken for credit.

5:6. *Physical Education**One-half hour per semester;
maximum credit, two hours*

Fundamental principles governing the development and maintenance of a good physique; correction of certain anatomical defects prevalent among young people; wholesome recreation. Fee, \$3.00.

*Probably will not be given 1948-49.

21. *Safety Education and First Aid**First semester, one hour*

Study of accidents, their cause and nature; safety measures for the prevention of common accidents in home, school, industry, transportation, and recreation. A Red Cross instructors' first aid certificate will be issued to each one completing the required work in first aid. Two hours laboratory per week.

43:44. *Games for Children**Both semesters, one hour*

Open only to students enrolled in the elementary teacher training curriculum. Opportunity to assist in the organization and leadership of physical education activities and play periods in the elementary school. Certain periods will be devoted to discussion.

61. *Health and Hygiene**First semester, two hours*

The principles of healthful living; practical instruction in hydrotherapy and simple treatments in the care of the sick. One hour lecture, two hours laboratory, per week. Fee, \$1.00.

MATHEMATICS

The objectives of this subdivision are to acquaint the student with the meaning, scope, methods, and content of mathematics, and to show some of the relationships and contributions of this science to modern civilization and culture.

MINOR: Eighteen hours, exclusive of Mathematics 25, are required for a minor in mathematics. Six hours of the minor shall be in upper division courses, three hours of which shall be taken in this college.

1. *College Algebra**First semester, three hours*

Prerequisite: One year of high school algebra.

The algebraic number system, including complex numbers; variations; rational functions of first, second, and higher degrees with geometrical interpretations; derivatives; maximum and minimum; theory of equations; partial fractions; linear systems and determinants; permutations, combinations, probability; conic sections; theory of exponents; exponentials; applications to physics.

2. *Plane Trigonometry**Second semester, three hours*

Prerequisite: Plane geometry.

Trigonometric functions; solution of right and of oblique triangles by natural functions and by logarithms; graphic and analytic treatment of trigonometric functions; inverse and exponential functions; trigonometric identities and equations; applications to surveying, astronomy, mechanics, and navigation.

25. Mathematics of FinanceEither semester, three hours*

Prerequisite: An understanding of algebra: college algebra recommended.

A practical study of ratio, proportion, percentage, interest, and discount as applied to business problems; compound interest and discount; annuities; amortization and sinking funds; bond valuation; mathematics of depreciation. This does not apply on basic requirement or a mathematics minor.

3-4. Analytical Geometry*Both semesters, four to six hours*

Prerequisite: Mathematics 1.

Rectangular, oblique, and polar coordinates; the relation between a curve and its equation; the algebra of a pair of variables, and the geometry of a moving point; straight lines; conic sections and certain other curves; lines, planes, and surfaces of revolution. Given on demand.

105. Differential Calculus*First semester, four hours*

Prerequisite: Mathematics 1.

Infinitesimals; variation; differentiation of algebraic and transcendental functions; interpretation of the successive derivatives with applications to physics; differentials; partial derivatives. Given on demand.

106. Integral Calculus*Second semester, four hours*

Prerequisite: Mathematics 105.

Integration of algebraic and transcendental functions; summation; geometrical and physical interpretation; series; successive integration; simple differential equations. Given on demand.

109. Advanced AlgebraFirst semester, three hours*

Prerequisite: Mathematics 1 and 2.

Discussion of advanced algebraical topics, including permutations and combinations, theory of equations, inequalities, mathematical induction, determinants, infinite series.

110. Differential EquationsSecond semester, three hours*

Prerequisite: Mathematics 105, 106.

The ordinary differential equations and their applications.

170. StatisticsSecond semester, three hours*

Prerequisite: An understanding of algebra; college algebra recommended.

*Probably will not be given 1948-49.

A study of the technique of the collection of data and of the proper arrangement of the data for analysis; actual experience in chart making, and in determining averages, dispersion variation, and trends; consideration of various applications of statistics to business.

Credit for this course does not apply on a mathematics major or minor.

PHYSICS

The courses in this subdivision are intended to present physics as a typical science, and to acquaint students with its relation to other sciences and with some of its applications to the fields of research, engineering, radio communication, medicine, and dentistry.

MINOR: A minor in physics requires sixteen hours exclusive of Courses 3-4. Six hours of upper division are required, three of which shall be taken in this college.

1-2. *General Physics*

Both semesters, eight hours

Prerequisite: Mathematics 2. High school physics is advised.

An advanced study of the mechanics of solids, liquids, and gases; properties of matter and its internal forces; wave motion and sound; heat; magnetism; electrostatics; current electricity; alternating current theory; communication; radioactivity; light. Three hours lecture, four hours laboratory per week. Fee, 6.00 each semester.

3-4. *Principles of Radio Communication*

Both semesters, six hours

Prerequisite: High school physics.

Fundamental electrical principles; alternating currents and high frequency; vacuum tube theory and design; fundamental vacuum tube circuits; radio receiver theory and design; transmitter theory and design; test instruments; fundamentals of cathode ray television; wave fundamentals and radiation; industrial and medical uses of vacuum tubes; relay applications. This course is not applicable on a minor in physics. Fee, \$10.00 each semester.

*51-52. *Introductory Astronomy*

Both semesters, six hours

Prerequisite: Plane geometry; trigonometry and high school physics advised.

A descriptive course comprising a study of general topics, but with special emphasis on acquiring an understanding of the solar system. Two hours lecture and three hours laboratory per week. Fee, \$3.00 each semester.

*Probably will not be given 1948-49.

105. *Analytical Mechanics**First semester, four hours*

Prerequisite: Mathematics 105 and 106 advised.

The principles of statics and dynamics are given from a mathematical viewpoint. Three hours lecture, three hours laboratory per week. Fee, \$6.00.

122. *Electricity and Magnetism**Second semester, four hours*

Prerequisite: Physics 1-2, Mathematics 1 and 2. Mathematics 105 and 106 advised.

Principles of magnetism, direct current and alternating current electricity, with applications of the principles studied. Three hours lecture, three hours laboratory per week. Fee, \$6.00.

VI. RELIGION AND ETHICS

Charles E. Wittschiebe, *Acting Chairman*

James Franklin Ashlock

†Richard L. Hammill

Edward C. Banks

Leif Kr. Tobiassen

It is the purpose of this division to assist the student in understanding the value of religion in human experience; to inculcate a deep appreciation of the place of the Bible in discovering the true philosophy of life; to apply the teachings of Jesus to present-day problems; and to provide training for candidates for the ministry and for Bible teaching.

MAJOR IN BIBLE AND THEOLOGY FOR THEOLOGICAL STUDENTS: This major consists of thirty-four hours of credit in Bible and theology. Theology 19 and 20 are required; Ethics 173 and 192 may apply. Courses in homiletics and evangelism do not apply on this major. Fifteen hours of the major shall be upper division credit, six of which (preferably the last six) shall be taken in this college.

No course with a grade of "D" may apply on the major.

Related courses are required, as shown in the theological curriculum in the section on "Degree Curriculums."

MAJOR IN BIBLE AND THEOLOGY FOR NON-THEOLOGICAL STUDENTS: This major consists of thirty hours of credit in Bible and theology. Ethics 173 and 192 may apply on this major; courses in homiletics and evangelism do not apply.

Credit for English 193 is required of those majoring in Bible and theology.

† Absent on leave 1948-49.

MINOR: A minor in Bible and theology requires six hours in addition to the basic requirement; it does not include credit in homiletics and evangelism.

BIBLE

1. *Bible Survey*

First semester, three hours

Not open to one who has had Old Testament History in secondary school.

A comprehensive study of the Bible, including the history, messages, and prophecies. Special study is given to the Messianic predictions running like a silver thread throughout the Old Testament and reaching fulfillment in the New Testament.

2. *Bible Survey*

Second semester, three hours

Not open to one who has had New Testament History in secondary school.

Emphasis is placed upon Christ as the fulfillment of Old Testament prophecy.

55. *Daniel*

First semester, two hours

The history of the Jewish church in its relationship to the prophecies of the book of Daniel. Special emphasis is given to the prophecies of world empires and to the Messianic prophecies which reach their ultimate fulfillment in the second advent.

56. *Revelation*

Second semester, two hours

A study of the New Testament church in its world mission as depicted in the book of Revelation.

101. *New Testament Epistles*

First semester, three hours

An exegetical study of the epistles of the New Testament, with attention to their authorship, historical background, purpose, and doctrinal teachings.

102. *New Testament Epistles*

Second semester, three hours

An exegetical study of Paul's prison epistles, dealing with the problem and nature of sin and the doctrine of faith as a means of salvation.

115. *Manuscripts of the Bible*

First semester, two hours

A study of the religious writings of Israel and of their development into the canon of the Old and New Testaments; consideration of manuscripts, versions, and revisions.

117. Matthew and HebrewsFirst semester, three hours*

A careful study of the first gospel and its several parts in relation to one another and to the narrative as a whole. A study of the connection of the opening book of the New Testament canon with the Old Testament revelation and the developments of the inter-testament period.

119. Gospel of John and Epistle to the RomansFirst semester, two hours*

This course presents the fulfillment of Old Testament institutions in the work and person of Christ and the Holy Spirit, with an examination of the doctrine of justification and sanctification through Christ and the Holy Spirit.

*131. Major and Minor Prophets**First semester, three hours*

A study of the major and minor prophets, emphasizing the relation of their messages to Israel and Judah and to the present age.

*132. Major and Minor Prophets**Second semester, three hours*

Further study of the major and minor prophets, with emphasis on both the content and the historical significance of their messages.

ETHICS

*173. New Testament Ethics**First semester, two hours*

A study of the moral requirements of Christianity; correlation of the teachings of Jesus and the Ten Commandments against the background of faith and grace.

*192. Seminar in Ethics**Second semester, two hours*

HOMILETICS AND EVANGELISM

*89. Principles of Personal Evangelism**First semester, two hours*

Theory and practice in the development and presentation of Bible studies, with emphasis on soul-winning through individual contact.

*90. Principles of Personal Evangelism**Second semester, two hours*

Theory and practice in the development and presentation of Bible studies not considered in Course 89.

*Probably will not be given 1948-49.

107. *Methods in Religious Instruction* *First semester, two hours*

Prerequisite: Evangelism 89 and 90.

Development and presentation of Bible studies; experience in the use of visual aids; the relation of the Bible instructor to the church organization and the public evangelistic work of the conference.

108. *Methods in Religious Instruction* *Second semester, two hours*

Prerequisite: Evangelism 89 and 90.

Instruction and experience in the preparation and presentation of Bible studies and in the use of visual aids.

111. *Church Organization* *First semester, two hours*

A study of the organization of the Seventh-day Adventist church.

119. *Sermon Preparation and Delivery* *First semester, two hours*

Prerequisite: Theology 19 and 20.

A study of the preparation and delivery of sermons. Sermon outlines and practice preaching are required.

120. *Sermon Preparation and Delivery* *Second semester, two hours*

Prerequisite: Theology 19 and 20.

Further study of the preparation of sermons, with practice in preaching under supervision.

125. *Public Worship* *First semester, two hours*

Prerequisite: Theology 19 and 20, Homiletics 119 and 120.

A study into the true philosophy of worship and the essential qualifications for leadership in worship. Consideration of the place of worship, how to create a worshipful atmosphere in all the services of the church, and how to make genuine worship the inspiration for sacrificial service and missionary endeavor.

126. *Public Evangelism* *Second semester, two hours*

Prerequisite: Theology 19 and 20, Homiletics 119 and 120.

A study of plans and methods for reaching the public with the gospel message. Careful study will be given to the procedure in organizing and conducting a public evangelistic campaign. Laboratory field experience will be given in connection with this course. Not open to one who takes Evangelism 127 for credit.

128. *Public Evangelism* *Summer, four hours*

This course is a more comprehensive consideration of the principles of evangelism studied in Course 126 and will be offered only in connec-

tion with a regular summer evangelistic campaign. Open for two hours credit only to one who has credit in Evangelism 126.

175. *Pastoral Methods*

First semester, two hours

This course is a consideration of the pastoral work of the minister. Among the topics studied are the pastoral sermon, and the pastor's relationship to the Sabbath school, the Missionary Volunteer society, and the several church departments.

176. *Pastoral Methods*

Second semester, two hours

The pastor as a counselor; the duties of a pastor in connection with special occasions, such as the communion service, a funeral, a marriage ceremony; the relationship of such services to the entire church program.

THEOLOGY AND APOLOGETICS

5. *Gift of Prophecy*

First semester, two hours

A study of the Scriptural background of the Spirit of prophecy, its earliest revelations, its relation to the Hebrew race and to the rise and progress of the early Christian church. A survey of the manifestations of the Spirit of prophecy in the remnant church, and its relationship to the progress and development of the Third Angel's Message.

19. *Fundamentals of Christian Faith*

First semester, three hours

A systematic and comprehensive study of the doctrines of the Christian religion.

20. *Fundamentals of Christian Faith*

Second semester, three hours

A study of the Christian doctrines not considered in Course 19.

*151. *Christian Doctrine (Systematic Theology)*

First semester, two hours

An introduction to the progressive development of Christian thought as a foundation for studies in theology and ecclesiastical history. Attention will be given to the persecutions, organization, and worship of the early church, to the conflict of the church with philosophy and heresy, and to the ecumenical councils and the resultant creedal declarations.

*Probably will not be given 1948-49.

*152. *Protestant Doctrine (Systematic Theology)**Second semester, two hours*

A study of the leaders and movements in theological thought from the Reformation to the present day. The course will stress the restoration of belief in the Bible, faith in a personal God, the redemptive work of Christ, conversion, prayer and victory over sin and death, and the resurrection and return of Jesus Christ.

155. *Evidences of Christianity**First semester, two hours*

A study of the historical, scientific, and archaeological witness, and authenticity of the Christian religion.

161. *Teachings of Jesus**First semester, two hours*

A study of the life and teachings of Jesus, touching the vital points of faith and their practical application to the experience of the student.

162. *Teachings of Jesus**Second semester, two hours*

A study of the life and teachings of Jesus as presented in the Gospels not studied in Course 161.

194. *Seminar with Thesis in Theology**Second semester, one hour*

Prerequisite: Senior Theological standing; English 193.

Content and method of study to be arranged.

VII. SOCIAL SCIENCES

Floyd O. Rittenhouse, *Chairman*

†S. W. Dake

A. L. Suhrie

Dora Greve

Leif Kr. Tobiassen

Lois L. Heiser

Everett T. Watrous

Mildred E. Oakes

Kenneth A. Wright

The objectives of the division of social sciences are to aid in the application of divine ideals to all human relationships; to foster an appreciation of true social and political culture, locally, nationally, and internationally; to develop an intelligent understanding of the relationship between history and Biblical prophecy; and to prepare teachers in the field.

The purpose of the social studies is to lead the student into an understanding of complex modern society and of how the providence of God has influenced its history, so as to enable him effectively to make an individual contribution toward preparing himself and mankind for the kingdom of God.

*Probably will not be given 1948-49.

†Absent on leave 1948-49.

Those looking toward teaching social sciences in the secondary school should acquaint themselves with the requirements for the certification of teachers and plan their course program so as to fulfill these requirements.

MAJOR: A major in history requires thirty hours. It shall include History 1, 2, 13, 14, and 184, and may include six hours of upper division political science credit. Thirteen hours of the major must be in upper division courses, six of which shall be earned in this college.

Credit in English 193 is required of those majoring in history.

MINORS: For a minor in history twenty hours are required, including History 1, 2, 13, and 14. Six hours of the minor, which shall be chosen from the upper division, may include three hours of upper division political science credit. Three hours of the upper division credit shall be earned in this college.

A minor in political science requires twenty hours, including Political Science 15 and Sociology 20. Of the six hours upper division credit required in the minor, three hours may be in upper division history. Three hours of the upper division credit shall be earned in this college.

ECONOMICS

11. *Economic Resources* *First semester, three hours*

A study of the world-wide distribution of economic goods. Manufacturing centers and the sources of raw materials will be considered in the light of their international economic importance.

41. *Household Economics* *First semester, two hours*

A course dealing with the problems of the consumer in relation to present economic conditions, and the relationship of the buyer to the problems of production, distribution, and consumption.

46. *Business Law* *Second semester, three hours*

A survey of the principles of law governing business transactions. Topics considered include contracts, negotiable instruments, sales, agency, landlord and tenant, bailments, partnerships, corporations, and real and personal property.

51. *Principles of Economics* *First semester, three hours*

A survey course in the fundamentals of economics: the institutions, forces and factors affecting production, evaluation, exchange and distribution of wealth in modern society.

52. *Principles of Economics* *Second semester, three hours*

Prerequisite: Economics 51 recommended.

Introduction to labor economics; the principles of consumption and saving; government financing; comparative study of economic systems.

130. MarketingSecond semester, three hours*

Prerequisite: Economics 51 and 52 recommended; or junior standing.

A detailed study of exchange problems. The problems of distribution will be analyzed both from the viewpoint of the producer and consumer. The usual topics of assembling, grading, sorting, transporting, financing, and selling goods, and risk assumption will be given consideration.

140. AdvertisingSecond semester, two or three hours*

Salesmanship principles as applied to advertising; analysis and preparation of various types of advertisement; scheduling of advertisements; principles of advertising campaign organization.

Attendance will be the same whether taken for two or three hours. The difference will be in laboratory material required.

151. Applied EconomicsFirst semester, three hours*

Prerequisite: Economics 51 and 52.

A study of the application of economic principles to the problems of economic life; analysis of present economic institutions leading to suggestions for a reconstruction program.

166. Money and BankingSecond semester, three hours*

A study of the classical theories of money and its function as exchange media and a standard of value; banking technique and the stabilizing effect of banks in our national economy.

179. Business Finance*First semester, three hours*

Business and public expenditures; revenues and credit; taxation principles and methods; proposed suggestions for reconstruction of finance policies.

181. Advanced Economic TheoryFirst semester, two hours*

Prerequisite: Economics 151.

A comparative analysis of the principal comprehensive plans of social organization, such as liberalism, fascism, etc.; consideration of the theories of the classical economists, the principles of economic planning for general welfare, and the principles of democracy.

184. Business Management*Second semester, two hours*

Prerequisite: Senior standing or permission of the instructor.

A survey course in the organization and management of a business enterprise. Study is given to the production and marketing of a product; the financing of a business; the control of a business through budgets; the analysis of accounting data.

*Probably will not be given 1948-49.

195. *Seminar in Business Administration**One or two hours*

Prerequisite: Open only to seniors majoring in business administration.

A comprehensive survey of the major field, with reports and discussions on special assigned problems. A thesis may be required.

The maximum credit of two hours may be earned in one semester, or may be divided equally between the two semesters.

GEOGRAPHY

41. *Principles of Geography**First semester, three hours*

A beginning course in geography giving attention to maps, land forms, soil and mineral resources, weather and climate and climatic regions. Special emphasis on the physiographic regions and man's adjustment to them.

42. *Geography of a Continent**Second semester, three hours*

A survey course on one of the continents as a whole followed by an analysis of the geographic aspects of each of its countries. Approximately one third of the time will be spent on general geographic principles and world geography in their relation to the particular continent under study.

HISTORY

1. *Ancient and Medieval Civilization**First semester, three hours*

A general study of the various factors influencing the development of human civilization from creation to the beginning of modern times.

2. *Modern Civilization**Second semester, three hours*

A general study of the factors responsible for modern civilization, stressing its religious, social, political, cultural, and economic aspects.

6. *Denominational History**Second semester, two hours*

A survey of the rise and progress of the institutions and missions of the Seventh-day Adventist church, with emphasis on the guiding influence of the Spirit of prophecy.

13. *American History, 1492-1865**First semester, three hours*

A study of the economic, social, literary, and spiritual forces that influenced the formation of the character of the American people and shaped their political institutions and activities.

14. *American History, 1865-1947**Second semester, three hours*

Reconstruction; political parties; social and economic trends; World War I and its aftermath; the New Deal; World War II.

*80. *History of Missions**Second semester, two hours*

A study of the growth of the missionary activity of the Christian church from its beginning in the time of Christ to its present world-wide status. The problems, methods, and policies of mission work, and experiences of foreign mission life, are considered.

111. *History of the Renaissance**First semester, two hours*

Prerequisite: History 1 and 2, or equivalent.

An analysis of the movements that carried civilization forward from medieval times into the modern era, preparatory to the great Reformation and the revolutions of later times.

112. *History of the Reformation**Second semester, two hours*

Prerequisite: History 1 and 2, or equivalent.

An intensive study of the causes and the course of the great Protestant revolt against the Catholic church, and the Counter Reformation.

*115. *The Revolutionary Era**First semester, three hours*

Prerequisite: History 2, or equivalent.

An analysis of the religious, social, political, cultural, and economic movements during the revolutionary period 1789-1815.

*116. *Nineteenth Century Europe**Second semester, three hours*

Prerequisite: History 2, or equivalent.

Political and social developments in Europe 1815-1918, in their world setting, are studied in the light of Biblical prophecy. Cultural, economic, and religious aspects are critically analyzed.

130. *History of Antiquity**Second semester, three hours*

Prerequisite: History 1, or equivalent.

A study of the ancient nations, Babylonia, Assyria, Egypt, Persia, and Israel, to provide the historical background for an intelligent understanding of the Old Testament.

*Probably will not be given 1948-49.

*132. *History of the Classical World* *Second semester, two hours*

Prerequisite: History 1, or equivalent.

A consideration of Greek culture, of Alexander's Hellenistic empire, of Roman institutions, and of the impact of Christianity upon the ancient world.

*141. *World Religions* *First semester, two hours*

A study of the founders, historical setting, basic teachings and rituals, of existing religions; emphasis upon the needs of the non-Christian world.

145. *History of Latin America* *First semester, two hours*

Prerequisite: History 13.

A survey of the colonial period; an intensive study of the rise of the various Latin-American nations, and of their world relationships and present problems.

146. *History of Latin America* *Second semester, two hours*

Prerequisite: History 14.

The Latin-American republics, with special attention to Argentina, Brazil, Chile, and Mexico.

151. *Ancient and Medieval Christianity* *First semester, three hours*

Prerequisite: History 1, or equivalent.

A survey of movements in the Christian church from apostolic days to the modern era. Doctrines and personalities are analyzed in the light of Biblical teachings.

152. *Modern Christianity* *Second semester, three hours*

Prerequisite: History 2, or equivalent.

A study of the reformatory movements in various countries and the development of the modern religious situation. Special attention given to present-day problems.

*154. *History of Religion in America* *Second semester, two hours*

Prerequisite: History 2 and 152.

A survey of American religious movements and their interrelationships with social, cultural, and political forces. Special attention given to recent developments toward federation, the expansion of Catholicism, and problems of religious freedom.

184. *Seminar in History* *Second semester, one hour*

Prerequisite: English 193. Open only to majors in history.

Problems of historical research, materials, and methods.

*Probably will not be given 1948-49.

POLITICAL SCIENCE

15. *American Constitution and Government* First semester, two hours

Colonial charters; the making, ratification, and further development of our federal constitution.

127. *Problems of World Politics* First semester, three hours

Prerequisite: History 1 and 2, or 13 and 14, or equivalent.

An intensive study of world politics 1918-1948, analyzing the forces that determined recent world conditions in the religious, political, economic, cultural, and social fields. Special study will be given to the formation and progress of the United Nations.

*140. *United States Foreign Relations* Second semester, three hours

Prerequisite: History 1 and 2, or 13 and 14, or equivalent.

A detailed study of the foreign policies of the United States which have guided our international relations during particular periods of our history.

162. *Contemporary International Relations* Second semester, three hours

Prerequisite: History 1 and 2, or 13 and 14, or equivalent.

A critical analysis of the chief factors influencing present-day affairs, with emphasis on the ideological and religious backgrounds to current events. Special study will be given to international problems of religious freedom and missions advance.

SOCIOLOGY

17. *College Problems* First semester, one hour

Principles of learning, social standards, vocational guidance, adjustment to a college environment. Required of first-year college students.

*20. *Sociology* Second semester, three hours

A study of such important aspects of American society as the family, races, religious groups, industry, and education.

31. *Social Aspects of Nursing* First semester, two hours

This course is intended to acquaint the student with the social responsibilities of the nursing profession. It includes history of nursing and consideration of contemporary movements in the nursing profession.

*Probably will not be given 1948-49.

32. *Social Aspects of Nursing**Second semester, one hour*

A study of the basic concepts of sociology as related to the nursing profession and to the community as a whole.

132. *Child Care and Development**Second semester, two hours*

Physical, mental, and social development of the child, with emphasis on problems of dealing with children and training in child guidance.

FINANCIAL PLANS SUMMARIZED—BOARDING STUDENTS

COLLEGE

1948-49

*Plan	Sem.		Monthly			Semester			Year		
	Hours	Hours Labor Per Week	**Cash	Labor	Total	Cash	Labor	Total	Cash	Labor	Total
I	16	6	\$76.19	\$10.40	\$86.59	\$324.80	\$ 43.20	\$368.00	\$649.60	\$ 86.40	\$736.00
II	16	16	58.96	27.63	86.59	252.80	115.20	368.00	505.60	230.50	736.00
III	12	26	37.75	45.07	82.82	164.80	187.20	352.00	329.60	374.40	704.00
IV	8	36	11.72	62.40	74.12	55.80	259.20	315.00	111.60	518.40	630.00

* Each of these plans requires a \$50 entrance deposit which is held to apply on the last month's expenses. These plans cover only the fixed charges. They do not include fees (excepting matriculation fee), as these vary from \$27 to \$77 per year, according to the course of study. Books may be obtained at the College Store for cash. All music charges and rentals are extra and are not included in the above plans.

** The amounts given in these columns are approximate. The amount to be paid is that called for by the period statements. This varies somewhat according to charges for board and other expenses, and the credits for labor performed. Since all first semester fees will be charged on the September 30 statement, the tuition for the first semester will be divided into four equal payments, beginning with the October statement.

All figures are based upon the average expenses and labor credits for men.

A minimum of six hours labor per week is recommended of all boarding students. The figures shown as "Hours of Labor per Week" are the maximum allowed. Students below average in scholarship will be required to work less than the figures shown under plans III and IV.

Expenses

Each student entering college, after having met the full financial and labor requirement, has actually covered only a part of the full cost of his instruction and maintenance. The operating deficit is covered by gifts, subsidies, and funds from other sources. The educational opportunity afforded each student in Southern Missionary College represents a large investment in buildings and equipment, averaging more than two thousand dollars for each student enrolled.

ROOM DEPOSIT

Dormitory rooms may be reserved by mailing a \$5.00 room deposit to the Secretary of Admissions at the college between May 1 and September 1. This deposit will appear as a credit on the first statement of the first semester.

In case the student's application is not accepted, or if notice of non-attendance is given the college by August 1, the room deposit will be refunded at once by check.

ADVANCE DEPOSIT AND MATRICULATION FEE

Both Due on Registration Day

	Dormitory	Non-boarding	Community
Advance Deposit	\$50.00	\$35.00	\$25.00
Matriculation Fee	12.00	12.00	12.00

ADVANCE DEPOSITS ARE EXPECTED OF ALL STUDENTS INCLUDING VETERANS WHO ARE ATTENDING THE SCHOOL UNDER THE G. I. BILL OF RIGHTS.

The advance deposit is charged only once during the year, and is payable on or before the date of registration. It will be credited on the final statement of the school year, or at the time of withdrawal.

The matriculation fee includes the fees for library, lyceum, school paper, and year book, and is charged each semester. It is not refundable, except in case of withdrawal within the first two weeks of the semester, in which case one-half will be refunded.

For a married couple, each enrolled for eight hours or more of school work, the regular advance deposit and matriculation fee will be required from each. For a combined total of fifteen semester hours or less, the charge will be the same as for one person.

Students registering for music only are not required to pay any advance deposit or fees, except as specified under "Music."

COLLEGE TUITION CHARGES

1 Semester Hour	\$11.00	10 Semester Hours	110.00
2 Semester Hours	22.00	11 Semester Hours	121.00
3 Semester Hours	33.00	12 Semester Hours	125.00
4 Semester Hours	44.00	13 Semester Hours	129.00
5 Semester Hours	55.00	14 Semester Hours	133.00
6 Semester Hours	66.00	15 Semester Hours	137.00
7 Semester Hours	77.00	16 Semester Hours	141.00
8 Semester Hours	88.00	17 Semester Hours	145.00
9 Semester Hours	99.00	18 Semester Hours	149.00

These charges are made in four equal installments for each semester, monthly, beginning with the statement for October.

It is assumed to be the earnest purpose of each student to secure an education, and since even those working their entire way have time for as much as one-half of a full class load, each student is urged to carry at least that much school work. Except by permission of the administrative council, the minimum course load a residence hall student may carry is eight hours.

A full-time student in any one semester is defined as one who is registered for a course load of twelve hours for that semester.

Private work is discouraged, and no credit will be given for it unless satisfactory arrangements have been made in advance with the registrar. The charge for private work is the same as for regular tuition, plus tutoring fee.

Tuition charges terminate only upon presentation of a drop voucher obtained at the registrar's office. A proportionate charge will be computed as of the end of the week in which the drop voucher is obtained.

Students entering late will be charged tuition from the beginning of the semester, unless they have been attending school elsewhere to the time of their enrollment and no make-up work is necessary. One week will be allowed at the beginning of each semester for a change of program without charge. The regular charge is \$2.00. A late registration fee of \$5.00 is charged a student who registers later than the registration days.

MUSIC TUITION AND RENTALS

The charge for any private music instruction is \$24.00 per semester, or \$48.00 for the year, for one lesson per week. This charge is made in eight installments of \$6.00 each, in the same manner as the regular tuition. All students who wish to take music must enroll for it at the registrar's office. There are no refunds for specified vacation periods or lessons missed because of the student's absence.

Students who enroll late, or who withdraw before the end of the semester, are charged at the rate of \$1.60 per week up to a maximum of \$24.00 for one lesson a week. Withdrawal is made by means of a drop voucher obtained at the registrar's office.

MUSIC FEES

	Per Semester
Band, choir, chorus, and orchestra	\$2.50
(When taken for credit, tuition is extra)	
Piano rental for piano students, one hour per day	6.00
two hours per day	10.00
Piano rental for voice students, one hour per day	4.00
two hours per day	7.00
Instrument rental (band and orchestra)	5.00
	Per Month
Pipe organ rental, one hour per day	\$7.00

SEMESTER FEES

AGRICULTURE		Microbiology	\$6.00
Landscape Art	\$3.00	Micrology	6.00
Vegetable Gardening	3.00	Nature	6.00
ART		Parasitology	6.00
Elementary Art	2.00	Plant Pathology	6.00
BIOLOGY		Plant Physiology	6.00
Biology, General	6.00	CHEMISTRY	
Embryology	6.00	General Chemistry	6.00
Entomology	6.00	Laboratory Glass Blowing	6.00
Field Botany	6.00	Organic Chemistry	6.00
Field Zoology	6.00	Organic Preparations	6.00
Genetics	6.00	Organic Qualitative	
Liverworts, etc.	6.00	Analysis	6.00
Mammalian Anatomy	10.00	Physical Chemistry	6.00
		Prenursing Chemistry	6.00

Qualitative Analysis	\$6.00	General Woodworking	\$6.00
Quantitative Analysis	6.00	Household Mechanics	4.00
EDUCATION		Instrumental Drawing	6.00
Directed Observation and		Machine Shop	4.00
Teaching 40	1.00	Printing	3.00
HEALTH EDUCATION		Struct. and Finish Carp. ...	6.00
Physical Education	3.00	Visual Aids	9.00
Health and Hygiene	1.00	PHYSICS	
HOME ECONOMICS		Analytical Mechanics	6.00
Advanced Cookery	8.00	Astronomy	3.00
Clothing	2.50	Electricity and Magnetism	6.00
Crafts	2.50	General Physics	6.00
Dress Design and		Principles of Radio	
Construction	2.50	Communication	10.00
Foods and Cookery	8.00	SECRETARIAL SCIENCE	
Home Arts	2.50	Business Machines	4.00
Interior Decorating	3.00	Filing	2.50
Practical Cookery	8.00	Typing 13, 14, 61, or 62	6.00
INDUSTRIAL ARTS		Transcription 57, 58, 127,	
Architectural Drawing	6.00	or 128	3.00
Adv. Arch. Drawing	6.00	Voice Transcription	3.00
Adv. Mech. Drawing	6.00	THEOLOGY	
Auto Mechanics	6.00	Use of Equipment (Lower	
Electric and Acetyl. Weld.	6.00	Division Students)	1.00
Field Problems	6.00	Use of Equipment (Upper	
		Division Students)	2.00

DIPLOMA FEES

The fee for a degree diploma is five dollars; that for a diploma from any of the two-year curriculums is four dollars.

BOARD CHARGES

The cafeteria plan of boarding is used, which allows the student the privilege of choosing his food and paying only for what he selects. The minimum monthly charge for dormitory students is \$17.00. This covers a full calendar month. The average costs run higher than these figures, totaling around \$210.00 per year for women and \$280.00 for men.

No allowance is made for absence from the campus except for specified vacations of one week or more, and in cases of emergency. Three meals a day are served. Students living in the school homes are expected to take their meals in the dining room.

DORMITORY RENT, LAUNDRY, AND MEDICAL SERVICE

A room charge of \$16.50 per calendar month is made to each student residing in a school home. This charge provides for steam heat, light up to 150 watts, medical service (as specified below), and laundry not exceeding \$2.00. On this basis, two students occupy one room. If three occupy one room, the charge is reduced to \$14.50 per month. The rate for rooms in the new additions to the dormitories, with private bath, is \$18.50 for each student. No refund is made because of absence from the campus either for regular vacation periods or for other reasons. If the laundry charge exceeds \$2.00 per month, the excess will be added.

MEDICAL SERVICE

The medical care provided through the room charge includes dispensary service and general nursing care not exceeding two weeks. An extra charge of ten cents per tray is made each time tray service is required. There will also be an extra charge for calls by a physician and special nursing care. Medical services provided to other than dormitory residents will be charged according to the service rendered.

All prospective students should have their eyes tested by a competent oculist, and have any necessary dental work cared for before entering school.

TITHE AND CHURCH EXPENSE

Southern Missionary College encourages the payment of tithe and church expense by its student workers. In order to facilitate this practice, arrangements are made for students to have charged to their accounts ten per cent of their school earnings for tithe, and two per cent for church expense. These funds are then transferred by the college to the treasurer of the Collegedale S. D. A. Church.

FUND FOR PERSONAL EXPENSES

Students should be provided with sufficient funds, in addition to money for school expenses, to cover cost of books, clothing, and all personal items. They may open deposit accounts at the business office, subject to withdrawal in person only, and these funds are available at any time, as long as there is a credit remaining of what the student has deposited. These deposit accounts are entirely separate from the regular students' expense accounts.

Purchases from the college store or from other departments on the campus are made only by cash. At the beginning of each semester, a student may purchase from the business office a store voucher which may be used at the store for the purchase of books and school supplies only.

PAYMENT OF ACCOUNTS

Statements will be issued to students as of the last day of each calendar month, covering the month's expenses and credits.

The college board has made the costs as low as is consistent with educational efficiency. The school, therefore, must expect prompt payment of all accounts. Failure in this respect may terminate a student's connection with the school.

Transcripts of credits and diplomas are issued only when students' accounts are paid in full.

Post dated checks are not acceptable.

STUDENT LABOR REGULATIONS

Believing in the inspired words that "systematic labor should constitute a part of the education of youth,"¹ Southern Missionary College has made provision that every student enrolled may have the privilege of organizing his educational program on the "work-study" plan. "Jesus the carpenter, and Paul the tent-maker, . . . with the toil of the craftsman linked the highest ministry, human and divine."² The college not only provides a work-study program, but strongly recommends it to each student enrolled.

Inasmuch as the student's labor constitutes a part of his education, participation in the work program is graded, and a report issued to him. This grade is based upon the following:

Interest	Integrity	Initiative
Leadership	Dependability	Compatability
Punctuality	Cooperation	Efficiency

A record of vocational experience and efficiency is also kept, by semesters, for each student in which is listed the type of work in which he has engaged and his degree of efficiency. This information will be available for potential employers.

The college will assign students to departments where work is available and cannot shift students from one department to another merely upon request. It should be understood that once a student is assigned to work in a given department, he will remain there for the entire school

1 Ellen G. White, *Fundamentals of Christian Education*, p. 44, Nashville, Tennessee, Southern Publishing Association, 1923.

2 Ellen G. White, *Education*, p. 217, Mountain View, California, Pacific Press Publishing Association, 1903.

year except in rare cases where changes are recommended by the school nurse, or are made at the discretion of the college.

Should a student find it necessary to be absent from work, he must immediately make arrangements with his work superintendent. In cases of illness, he will also inform the health service. For tardiness, or failure to report to work without making prior satisfactory arrangements, a student is liable to suspension from work and class programs.

SCHOLARSHIPS

COLPORTEUR SCHOLARSHIPS. For the encouragement of colporteurs, the college, together with the local conference, book and Bible house, and publishing house, offers a very liberal scholarship bonus.

No additional regular cash discounts are allowed in cases where a colporteur scholarship bonus is granted.

In order to qualify for this scholarship, a man needs to spend in the colporteur work a minimum of 400 hours; a women, 350 hours. Through the benefits of a colporteur scholarship, it is possible for a college student to meet the cash requirement of Plan I by selling only \$1030.40 worth of subscription books.

Cash earnings (50% of sales shown above)	\$515.20
Scholarship bonus	220.80
Total cash requirement	736.00

This covers the following items of school expense for students residing in the dormitory:

Matriculation, two semesters	24.00
Tuition, sixteen hours	282.00
Room, laundry, medical service, etc.	150.00
Board, average for men	280.00

	\$736.00

If the earnings are less than required for a full scholarship, the bonus will be proportionately smaller.

Any extra expenses not provided for in the scholarship may be covered by labor or cash from other sources.

TUITION SCHOLARSHIPS. Each year the college, in conjunction with the several local conferences of the Southern Union Conference, awards eleven \$50 cash scholarships to be applied on tuition: \$25 at the end of the first semester and \$25 at the end of the second. The candidates

are chosen as follows: The faculty of each designated school nominates its candidate; the name, if approved by the school board, is recommended to the educational board of the local conference, for final approval. The selection of nominees is based on character, scholarship, personality, and promise of future leadership. The names of the nominees are announced at the time of commencement at the college. The following schools are eligible to participate in this plan:

Asheville Agricultural School
Atlanta Union Academy
Collegedale Academy (2)
Forest Lake Academy (2)
Highland Academy
Pewee Valley Academy
Pine Forest Academy
Pisgah Institute

PROSPECTIVE TEACHERS' SCHOLARSHIPS. The Southern Union Conference Executive Committee has adopted the following recommendation which became effective in the fall of 1943:

Voted: that we recommend to each local conference the setting up of three \$100.00 scholarships annually to help provide for the first year normal work of prospective church school teachers who have completed their secondary education, the beneficiaries to be selected by each local conference educational committee, and that they be required to teach at least two consecutive years following graduation in the conference granting such scholarship. In the event that the beneficiary does not fulfill his part of the agreement, the scholarship will become a debt payable to the conference immediately.

In addition to the above, we recommend the continuation of scholarships by the conferences to the sum of \$100.00 instead of \$50.00 as formerly, to Southern Missionary College, for students from each conference who are completing the second semester of the final year of the Teacher Training Course, and who otherwise are not financially able to complete the year's work, upon the following conditions:

1. Are recommended by the President and the Director of Teacher Training of Southern Missionary College.
2. Are recommended by the Educational Committee of the local conference and approved by the conference committee.
3. Are pledged to give two consecutive years of teaching service in their own conference.

It is understood that in the case of any beneficiary receiving both scholarships, the teaching service required will be only a total of two years.

EDUCATIONAL FUND

Many young people are deprived of the privilege of attending college because of a lack of necessary means. To aid these, an earnest effort has been made to obtain donations for the establishment of an educational fund, from which students worthy of help may borrow money for a reasonable length of time. Faithfulness in refunding these loans will make it possible for the same money to assist many students in school. There have been some gifts, and they have been used to help several young men and women complete their work in this college. But the needs of worthy students have been greater than the funds on hand; consequently it has been impossible in many instances to render the desired assistance. It has therefore been decided to direct the attention of patrons and friends of the school to these facts and to invite them to give such means as they may desire to devote to this purpose. The college will be glad to correspond with any who think favorably of this plan, and will continue to use the gifts so that the wishes of the donors may be fulfilled and the best results obtained.

"In each conference a fund should be raised to lend to worthy poor students who desire to give themselves to the missionary work; and in some cases they should receive donations. When the Battle Creek College was first started, there was a fund placed in the Review and Herald office for the benefit of those who wished to obtain an education, but had not the means. This was used by several students until they could get a good start; then from their earnings they would replace what they had drawn, so that others might be benefited by the fund. The youth should have it plainly set before them that they must work their own way as far as possible and thus partly defray their expenses. That which costs little will be appreciated little. But that which costs a price somewhere near its real value will be estimated accordingly."—*Testimonies*, Vol. 6, pages 213, 214.

Graduates, May 25, 1947

BACHELOR OF ARTS

Milton Claude Connell	Glenn Frederick Henriksen
James Leonard Evans	Earl Fisher Kenny
Otis Marvin Graves	Alice Mae Perkins
Jack E. Griffith	*Max Lee Richey
Rheva Thelma Groat	Grace Marie Schneider
Billy Page Haskell	Robert Haskell Wood
Orville Rogers Henderson	

ELEMENTARY TEACHER TRAINING

Betty Jo Boynton	*Catherine Alice Ritchie
‡Jessie May Hawman	‡Ruth Schroeder
*Mabel Parfitt Maguire	Ruby Marie Shreve
Voncile Dora Petty	

SECRETARIAL SCIENCE

Betty Jane Bottomley	Wilma Jean Cornell
Nanette Clay	*Betty Hardy
Goldie Connell	Phyllis Mae Marsh

PREDENTAL

Robert T. Hoover	Myron Leroy McCumber
------------------	----------------------

BIBLE INSTRUCTORS

Lucille Reed

*Graduation with honors

‡*In absentia*

Summary of Enrollment, 1947-48

SEMESTERS	Men	Women	Totals
Seniors	18	2	20
Juniors	21	18	39
Sophomores	69	25	94
Freshmen	171	100	271
Specials, Postgraduates, and Unclassified	3	45	48
Total for semesters	282	190	472
SUMMER SESSION, 1947			
Seniors	10	2	12
Juniors	5	6	11
Sophomores	6	15	21
Freshmen	9	27	36
Specials, Postgraduates, and Unclassified	3	14	17
Total for summer	33	64	97
Gross total	315	254	569
Less duplicate names	22	14	36
Net total	293	240	533

GEOGRAPHICAL DISTRIBUTION OF COLLEGE ENROLLMENT OF 1947-48

Alabama	34	Kentucky	10
Arkansas	3	Louisiana	4
California	7	Maine	1
Connecticut	2	Maryland	2
District of Columbia	2	Massachusetts	5
Florida	78	Michigan	10
Georgia	23	Mississippi	16
Illinois	9	Missouri	2
Indiana	11	Nebraska	1
Iowa	2	New Hampshire	1
New Jersey	2	Bahamas	1
New York	8	Canada	1
North Carolina	32	Cuba	5
North Dakota	1	Honduras	1
Ohio	7	India	2
Oklahoma	4	Jamaica	1
Pennsylvania	6	Morocco	2
South Carolina	8	Norway	1
Tennessee	143	Puerto Rico	3
Texas	8	Venezuela	1
Virginia	7		
West Virginia	5	Total	472

INDEX

Absences		Chapel Attendance	29
From Campus (See Handbook) ..	18	Classification of Students	27
Chapel	29	Chemistry	
Late Registration	25	Courses	97
Unexcused	28	Major	35, 97
Accounting Courses	61	Minor	35, 97
Accounts, Payment of	122	Collegedale Academy	20
Accreditation	14	Clubs	19
Administration, Officers of	8	Conduct	18
Admission		Correspondence Courses	
Summary of Subject Requirements	23	(See Extension Work)	
To the College	21	Counseling	19
To Upper Division Courses	26	Course	
Adult Special	22, 28	Dropped	25
Advance Deposit	17, 117	Load	26
Advanced Standing	22	Numbers	26
Agriculture Courses	63	Repetition of	31
Aims (See Objectives)		Curriculums, Degree	33, 53
Announced Regulations	19	Curriculums, Junior College	54-59
Application Procedure	21	Dean's List	31
Applied Arts, Division of	61	Deficiencies, Entrance	23
Applied Music	82	Degree Requirements	
Art	80	Bachelor of Arts	33
Athletics	20	Bachelor of Arts in Theology	37
Attendance Regulations		Bachelor of Science in	
Class	28	Business Administration	39
Chapel	29	Bachelor of Science in Home	
Auditing Courses	27	Economics	46
Automobiles	18	Bachelor of Science in Industrial	
Bachelor of Arts	33	Arts	47
Bachelor of Arts in Theology	37	Bachelor of Science in	
Bachelor of Science		Religious Education	49
Business Administration	39	Bachelor of Science in Secre-	
Education	40	tarial Science	50
Home Economics	46	Summary of	52
Industrial Arts	47	Diploma Fees	120
Religious Education	49	Divisions of Instruction	
Secretarial Science	50	Applied Arts	61
Bible		Education, Philosophy, and	
Courses	104	Psychology	73
Major	35, 103	Fine Arts	80
Minor	35, 104	Languages and Literature	86
Biology		Natural Sciences and	
Courses	94	Mathematics	94
Major	35, 94	Religion and Ethics	103
Minor	35, 94	Social Sciences	108
Board Charges	120	Drop Vouchers	25
Board of Trustees	7	Economics Courses	109
Books and Supplies	121	Education	
Business Administration		Courses	86
Curriculum	55	Curriculums	41, 43
Major	61	Major	41, 43
Minor	35, 61	Minor	35
Calendar	4, 5	Educational Fund	125
Campus Organizations	19	Elementary Teacher Training	54
Certification	42, 45	Employment	122
Changes in Registration	25		

English		History	
Courses	86	Courses	111
Major	35, 86	Major	35, 109
Minor	35, 86	Minor	35, 109
Enrollment		Of the College	13
Geographical Distribution	128	Homiletics Courses	105
Summary	127	Home Economics	
Entrance Deficiencies	23	Courses	63
Entrance Deposit	117	Curriculum	46
Ethics Courses	105	Major	63
Evangelism Courses	105	Minor	35, 63
Examinations		Honor Roll	31
Course	30	Honors, Graduation with	32
Entrance	30	Hour, Semester	26
Exemption	30		
Special	30	Industrial Arts	
Validation	30	Courses	65
Executive Committee	7	Curriculum	47
Expenses	117	Major	47, 65
Extension Work	29	Minor	35, 65
Extracurricular Activities	19	Industrial Supervisors	12
		Instructional Staff	8
Faculty	8	Junior College	
Farm	13	Credit	22
Fees	119	Curriculums	54
Financial Aid	20, 122-124	Junior, Defined	27
Financial Plans	116		
Foreign Languages		Labor	122
Courses	88	Late Entrance	25
One Unit	23	Latin Course	91
Requirement	33	Laundry Charges	121
French		Leave of Absence	18
Courses	88	Library Science Courses	69
Minor	35, 88	Location	13
Freshman		Lower Division Courses, Defined	60
Admission	22	Lyceum	20
Definition of	27		
Full-time Student	26, 118	Major Requirements (See also curriculum outline and pre- ceding course descriptions)	34
General Information	13	Marriages	19
Geographical Distribution	128	Mathematics	
Geography Courses	111	Courses	100
German		Minor	35, 100
Courses	89	Matriculation Fee	117
Minor	35, 89	Medical Service	121
Governing Standards	18	Minor Requirements (See also curriculum outlines and pre- ceding course descriptions)	34
Grade Points	30	Music	
Grades	30	Applied	82
Graduates	126	Courses	81
Graduation		Major	35, 80
Candidates for	32	Minor	35, 80
In Absentia	32	Tuition and Fees	119
With Honors	32		
Requirements	32-59	Objectives	
Student's Responsibility Concerning	32	College	13
Health		Courses (See preceding course descriptions)	
Courses	99	Curricular (See various curriculums)	
Service	19		
Hebrew Courses	91		

Officers of Administration	8	Scholarships	101-103
Orientation		Secretarial Science	
College Problems Course	114	Courses	69
Days	5, 21	Curriculum	50, 54
Personal Expense	121	Major	69
Philosophy Courses	79	Minor	35, 69
Physics		Semester	
Courses	102	Fees	119
Minor	35, 102	Hour	26
Political Science		Senior, Defined	27
Courses	114	Social Science Courses	108
Minor	35, 109	Sociology Courses	114
Predental Curriculum	55	Sophomore, Defined	27
Predietetics Curriculum	56	Spanish	
Premedical Curriculum	55	Courses	81
Prenursing Curriculum	57	Major	35, 91
Preparatory School	20	Minor	35, 91
Printing Course	67	Special Hours	27
Private Work	25, 118	Special Student	22, 28
Psychology Courses	79	Special Courses	93
Publications	20	Student Load	26, 118
		Summer Session	14
Regional Field Representatives	7	Theology	
Registration		Courses	107
Cancellation of	25	Curriculum in	37
Changes in	25	Tithe	121
Dates	5, 24	Transcript	21
Fee	25, 117	Transportation	13
Late	5, 25	Tuition	118
Regulations, Announced	19	Upper Division Courses	
Religious Services	19	Admission to	26
Repetition of Courses	36	Definition of	60
Residence		Minimum for Degree	33, 77
Campus	19	Veterans,	
Senior	33	Admission of	14, 21, 22
Room		Credit for In-Service Training	17
Deposit	21, 117	Vocational Requirement	
Rent	121	(Consult particular curriculum	
Reservation	21, 117	for information desired.)	
		Withdrawal	25

For Reference

Not to be taken

from this library

SOUTHERN COLLEGE MCKEE LIBRARY



TMS084299

NOT TO BE TAKEN
FROM LIBRARY

